



World Equestrian Festival  
[www.CHIO Aachen.com](http://www.CHIO Aachen.com)



28<sup>th</sup> to 30<sup>th</sup> June 2024

## SCHEDULE

### CVIO 4\*



**Allianz** 

 **TURKISH  
AIRLINES**

  
**ROLEX**



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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Aachen-Laurensberger Rennverein e.V.  
Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 109 / -164  
Fax: +49 241 9171 198  
Email: showoffice@chioaachen.de  
Website: www.chioaachen.de

#### Contact Details Show Ground:

Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 109 / -164  
GPS Coordinates: Latitude: 50.79492 / Longitude: 6.0977  
Hubert-Wienen-Straße

Accessibility details (directions by road, nearest airport / train station):

#### **Car/Lorry:**

##### From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

##### From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

##### From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

**Arrival by Train:**

Hauptbahnhof (Central Station) Aachen, Lagerhausstraße

**Arrival by plane:**

Cologne/Bonn, Duesseldorf (but not Düsseldorf-Weeze), Maastricht-Aachen Airport/NED

**2. ORGANISING COMMITTEE**

President of the Event: Stefanie Peters  
Commissioner for  
Ethics,  
Animal Welfare  
and Fairplay: Jürgen Petershagen  
Show Secretary: Regina Klophaus / Jana Kun  
Press Officer: Tobias Königs

**3. EVENT DIRECTOR**

Name: Birgit Rosenberg  
Address: Albert-Servais-Allee 50  
52070 Aachen  
Telephone: +49 241 9171 109  
Email: [birgit.rosenberg@chiaoachen.de](mailto:birgit.rosenberg@chiaoachen.de)

**4. STABLE MANAGER**

Name: Gina Trojan  
Telephone: +49 173 75 61580  
Email: [stablemanager@chiaoachen.de](mailto:stablemanager@chiaoachen.de)

**5. DISCIPLINE MANAGER**

Name: Kersten Klophaus GER

## V. OFFICIALS

* <b>Compulsory</b> * <b>Event ID:</b> The Event code can be found in the FEI Database under the Event details in any category on the top right corner. * <b>In case there are several categories and officials are not the same, please complete an additional chart per category.</b>							
Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level
1	Ground Jury	V1-V6	Ground Jury President	10049868	Dietmar Otto	GER	L4
			Ground Jury Member	10053748	Monika Eriksson	SWE	L4
			Ground Jury Member	10052946	Doris Knotter	AUT	L4
2	Foreign Judge	V1-V6	Foreign Judge	10052938	Craig Coburn	USA	L4
3	Technical Delegate		Technical Delegate (for Championships only)		n/a		
4	Chief Steward	V1-V6	Chief Steward	10103972	Nicole Zelvelder	NED	L3
5	Assistant Stewards	V1-V6	Assistant Steward	10103967	Katharina Jothe	GER	L4
		V1-V6	Assistant Steward	10010458	Lucy Bell	GBR	L2
		V1-V6	Assistant Steward	10208117	Petra Eriksson	SWE	L2
		V1-V6	Assistant Steward	10153001	Barbara Kubin	AUT	L1
		V1-V6	Assistant Steward	10193094	Madlaina Martig	SUI	L2
6	FEI Veterinary Delegate		FEI Veterinary Delegate		n/a		
7	FEI Veterinary Delegate or Veterinary Commission	V1-V6	Veterinary Commission President	10048947	Dr. Friedrich-Wilhelm Hanbücken	GER	L4
		V1-V6	Foreign Veterinary Delegate	10049445	Dr. Henk Wesselink	NED	L3
		V1-V6	Assistant FEI Delegate	10050710	Dr. Friedrich Appelbaum	GER	L3
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1103/1105)	V1-V6	Veterinary Service Manager	10260657	Dr. Julia Heinen	BEL	L1
		V1-V6	FEI Permitted Treating Veterinarian (one for every 200 horses)	10218330	Patrick Büth	GER	
9	Medical Doctor <sup>9</sup>	V1-V6			Prof. Dr. med. Frank Hildebrand	GER	
10	Farrier	V1-V6			Gerd Lamberty	GER	

\* Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

## VI. INVITATIONS

### 1. GENERAL

#### CVIs/CVIO and Championships – Article 701.11

NFs invited (mandatory for CVI3*/CVIO4* and Regional Championships)	<b>all NFs affiliated to the FEI</b>
Number of Attendants per NF	<b>1 per squad</b>
Number of Grooms per NF	<b>1 per horse</b>
<b>Number of athletes per NF</b>	
<b>Individual</b>	
- Individual Female – Senior	<b>2</b>
- Individual Male – Senior	<b>2</b>
<b>Squad</b>	
- Squad Senior	<b>2</b>
<b>Pas-de-Deux</b>	
- Pas-de-Deux Senior	<b>2</b>

#### **Athletes are invited by the Organiser through their National Federation**

Requirement and Qualification criteria from the Organiser in addition to the FEI Qualification Criteria:

#### **Squads**

need to have a minimum qualifying result of 5.7 at a CVI within the last 24 months before the nominative entries at the last CH-EU-V / CH-M-V.

#### **Individuals**

need to have a minimum qualifying

Result of

1 x 6,5 in the 1<sup>st</sup> round at a CVI2\*, CVIJ2\*, CVIY2\* or

in a CH-EU-V J or CH-M-VJ or CH-M-V J or final score in CH-EU-V-YV CH-M-V-YV

within the last 24 months before the nominative entries.

#### **Pas de Deux**

need to have a minimum qualifying

result of 1 x 6,5 final score at a CVI 2\*/CVIJ2\* in Pas de Deux

or

1 x 6,5 in the 1<sup>st</sup> round at a CVI2\*, CVIJ2\* CVIY2\*, CVI3\* in Individual

Or

1 x 6,5 final score in a CH-EU-V /CHM-V in Pas de deux

Or

1 x 6,5 final score at a CH-EU-V /CH-M-V/CH-EU-V-YV or CH-M-V-YV in Individual

or

1 x 6,5 in 1<sup>st</sup> round at a

CH-EU-V-J or CH-M-V-J in Individual or final score in Pas de Deux

within the last 24 months before the nominative entries.

**On request of the invited NF, the Organising Committee reserves the right to admit, in a limited number depending on the overall number of starters:**

- **additional individual male vaulters and/or individual female vaulters,**



- **additional pas de deux and**
- **additional squads.**

Furthermore, the Organising Committee reserves the right to personally invite additional squads and/or individual vaulters and/or pas de deux.

## VII. ENTRIES

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

**IMPORTANT - Entry forms must include the following information on:**

**Horse:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

### 1. ENTRY DATES AND ENTRY FEES

#### Deadlines for Entries

Entries have to be in accordance with article 705 & 707 of the FEI Vaulting Rules.

#### Deadlines for Entries:

<b>Nominated entries:</b> (For Championships and Games only)	03/06/2024 to be done in HippoBase
<b>Definite entries:</b>	17/06/2024
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection)	27/06/2024
Entry fee per Individual vaulter:	50 Euro
Entry fee per Pas-de-Deux:	50 Euro
Entry fee per Squad :	50 Euro
Stabling fee per horse:	none
VAT	none
Details entry procedure fee / Payment:	
<b><u>Entry fees</u></b> are administered by <b>EventClearing</b>	
The entry fee plus additional fees/charges have to be paid by transfer ahead of the event to the following account: Aachen Laurensberger Rennverein e.V., Albert-Servais-Allee 50, 52070 Aachen, Deutschland IBAN: DE81 3905 0000 1077 3355 43 BIC / SWIFT: AACSD33 <b>Ref: CHIO Aachen 2024, FEI number of the vaulter</b> (For squads, the name of the squad is sufficient - no FEI number of the vaulter required)	
Please contact EventClearing for further details: <a href="mailto:info@eventclearing.lu">info@eventclearing.lu</a> <a href="http://www.eventclearing.lu">www.eventclearing.lu</a>	

For invoicing (EventClearing) we need email addresses which must be entered in **HippoBase**.  
**Individual** vaulters: Please enter the email address in the vaulter's record.  
For **Pas de Deux** and **Squads**: ONE e-mail address in the master record of the entry is sufficient.

Prize money for the **Nations' Team** will be paid out according to the information given by the chef d'équipe only. The chef d'équipe will be responsible to give a written notice to [matthias@eventclearing.lu](mailto:matthias@eventclearing.lu) until June 20th, 2024. In case the prize money has to be transferred to the respective federation, they are responsible for the distribution to the relevant horse owners.

**Entries** must obligatorily be made via the online entry system **HippoBase**.

The online data will be regarded as the only official data by the OC.

**Please make sure to enter the requested email address of the vaulters in Hippobase** (see explanation above – Entry fees).

Any information sent to the OC by email or fax which could also be entered directly into the online system may be ignored by the OC.

Privacy Policy Declaration:

Based on Article 6 paragraph 1 a, b & f, GDPR (General Data Protection Regulation of the European Union), presenting the entries for the CHIO Aachen 2024 all parties concerned (Chefs d'Equipe, athletes, horse owners, grooms, vets, trainers and other accompanying persons) consent that the organising committee Aachen-Laurensberger Rennverein e.V. (ALRV) may process their personal data for the purpose of organisation and safe execution of this CHIO and may also forward them to third parties for this purpose. Dependent of the role and possibly already elsewhere given consent, this personal data may be processed as long as up to 3 months after the next CHIO.

The Privacy Policy of the ALRV can be viewed here [www.chioaachen.com](http://www.chioaachen.com). The consent may be revoked in writing at any time with effect for the future. Revoking the consent may result in withdrawal of entry right as well as withdrawal of show pass.

## 2. NO-SHOWS/LATE WITHDRAWALS:

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

none

## 3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee:                      Included in entry fee       Not included in entry fee

Lower Level Events (CIMs)                      CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events                              CHF 25 per horse per event  
(All other events not defined as CIMs)

Electricity (upon request):      none  
Manure disposal                                  40 Euro

Hay 9 Euro per additional bale  
 Straw 5 Euro per additional bale  
 Shavings 15 Euro per additional bale  
 Prices of hay, straw and shavings are subject to changes  
 Other (please specify):

First bedding (2 bales straw or 2 bales shavings) is free of charge.

Following food and extra bedding per horse is free:  
 2 bales straw  
 1 bale hay  
 1 bag HAVENS horse feed

Health/costums documents: 50 Euro per horse

EADCMP fee as well as costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

Lorry/Caravan:

Power supply: provided by the OC  Not provided by the OC  Price: included  
 Water supply: provided by the OC  Not provided by the OC  Price: included  
 Sanitary facilities: provided by the OC  Not provided by the OC  Price: included  
 Catering facilities: provided by the OC  Not provided by the OC  Price: included

**All aforementioned amounts are including VAT**

VAT number of the Organiser	DE 123603839
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**VIII. TIMETABLE** (to be provided per category/level if multiple events)

	Day	Date	Time
<ul style="list-style-type: none"> <li>Opening of stables <b>Arrivals are ONLY allowed to those time slot</b></li> </ul>	Wednesday Thursday	26/06/2024 27/06/2024	14.00 h - 19.00 h 08.00 h - 09.00 h
<p><b>Due to the actual FEI regulations regarding the FEI Horse App all horses need to be checked upon arrival.</b></p>			
<p>1<sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i></p> <p><i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) - Article 722 of the FEI Vaulting Rules.</i></p>	Thursday	27/06/2024	09.00 h - 10.30 h
<p>Training (main circle)</p> <p><i>In the showoffice is a list with times available. There the respective chef d'equipes enters the vaulters</i></p>	Thursday	27/06/2024	10.30 h - 21.00 h
<ul style="list-style-type: none"> <li>Chef d'Equipes Meeting (CVIO &amp; Championships)</li> </ul>	Thursday	27/06/2024	16.00 h
<p>Preparation &amp; general information for athletes &amp; grooms</p> <p>Please consult <a href="https://www.chioaachen.de/en/athlete-information/">https://www.chioaachen.de/en/athlete-information/</a></p>			

## TYPE OF COMPETITIONS

Please specify the types of competitions schedule:

- Squad Competitions
- Individual Competitions
- Pas-de-Deux Competitions

## IX. COMPETITION DETAIL

**Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.**



### V 1 Prize of Sparkasse Individual Female Competition

<b>Competitions CVIO - Female:</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	27/06/2024	12.00 h	///////	//////////
• V1 Individual Female Vaulters Compulsory Test 3	Friday	28/06/2024	09.00 h	738	
• V1 Individual Female Vaulters Technical Test	Friday	28/06/2024	15.00 h	738	
• V1 Individual Female Vaulters Free Test	Saturday	29/06/2024	13.45 h	738	2.000,-€
• Total Prize Money	2.000,-€				
See below					
• Prizes in Kind	None				

#### Breakdown of prize money:

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V1	520	400	230	170	150	120	110	100	90	110 to be divided by all other athletes

**Requirements:** The competition will be held in Round 2 consisting of a Compulsory Test and the Technical Test and a Final consisting of the Free Test. (acc. to Art. 701.11.8.1).

**Starting Order:** **Compulsory Test:** according to draw

**Technical Test:** according to draw

**Free Test:** according to Art. 708.7.b.ff  
Reverse order of ranking of round 1

\*\*\*\*\*

**V 2 Prize of Sparkasse**  
Individual Male Competition



<b>Competitions CVIO - Male:</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	27/06/2024	12.00 h	///////	////////////////
• V2 Individual Male Vaulters Compulsory Test 3	Friday	28/06/2024	11.30h	738	
• V2 Individual Male Vaulters Technical Test	Friday	28/06/2024	17. 45h	738	
• V2 Individual Male Vaulters Free Test	Saturday	29/06/2024	16.30 h	738	2.000,-€
• Total Prize Money	2.000,-€				
See below					
• Prizes in Kind	None				

**Breakdown of prize money:**

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V2	520	400	230	170	150	120	110	100	90	110 to be divided by all other athletes

**Requirements:** The competition will be held in Round 2 consisting of a Compulsory Test and the Technical Test and a Final consisting of the Free Test. (acc. to Art. 701.11.8.1).

**Starting Order:**

**Compulsory Test:** according to draw

**Technical Test:** according to draw

**Free Test:** according to Art. 708.7.b.ff  
Reverse order of ranking of round 1

\*\*\*\*\*

**V 3 Prize of Sparkasse**  
Squad Vaulting Competition



<b>Competitions CVIO - Squad:</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	27/06/2024	12.00 h	///////	////////////////
• V3 Squad Competition Compulsory Test 3	Friday	28/06/2024	13.30 h	735	
• V3 Squad Competition Free Test 2	Saturday	29/06/2024	11.00 h	735	4.000,-€
• Total Prize Money	4.000,-€				
See below					
• Prizes in Kind	none				

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V3	920	800	600	400	310	260	220	200	180	110 to be divided by all other participants

**Requirements:** The Competition consists of a Compulsory Test and a Free Test (acc. to 701.11.8.1).

**Starting order:** **Compulsory:** according to draw

**Free Test:** according to Art. 708.7.b.ff

Reverse order of ranking of round 1

\*\*\*\*\*

**V4 Prize of Sparkasse**  
Pas de Deux Competition



Competitions CVI-3* – Pas de Deux:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	27/06/2024	12.00 h	////	//////////
• V4 Pas de Deux Competition Free Test 2	Saturday	29/06/2024	10.00 h	742	
• V4 Pas de Deux Competition Free Test 2	Sunday	30/06/2024	10.00 h	742	1.000,-€
• Total Prize Money					1.000,-€
	See below				
• Prizes in Kind					none

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V4	330	250	180	100	80	60				

**Athletes:** pair consists of 2 vaulters. Any combination of gender is allowed. A vaulter can start in only one Pas de Deux combination. All Pas de Deux started in the first Free Test are qualified for the second Free Test.

**Requirements:** The Competition will be held in 2 rounds. Both tests consist of a Free Test (acc. to Art. 742 ff.).

**Starting order:** 1<sup>st</sup> free test: according to draw  
2<sup>nd</sup> free test: according to Art. 708.7.b.ff. Reverse order of ranking of round 1

\*\*\*\*\*

**V 5 Prize of Sparkasse**  
Squad Vaulting Competition - Consolation



<b>Competitions CVIO – Squad (Consolation):</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Saturday	29/06/2024	18.00 h	///////	//////////
• V5 Squad Competition – Free Test 2; not qualified for Nations Team	Sunday	30/06/2024	13.30 h	735	1.000,-€
• Total Prize Money	1.000,-€				
See below					
• Prizes in Kind	none				

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V5	325	275	210	190						

**Athletes:** Squad not declared on a Team for the Nations Team.

**Requirements:** The Competition consists of a Free Test. (acc. to Art. 737)

**Starting order:** according Art. 707.b.7.2.1 after competition V3

\*\*\*\*\*

**V 6 Prize of Sparkasse**  
Official Nations' Team Competition



<b>Competitions CVIO – Nations Team:</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Saturday	29/06/2024	18.00 h	///////	//////////
• V6 Competition – Free Test; Nations Team	Sunday	30/06/2024	14.30h	701.10	10.000,-€
• Total Prize Money	10.000,-€				
See below					
• Prizes in Kind	none				

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V6	2550	2050	1400	1200	1000	800	600	400		

**Athletes:** Open to all NFs invited

A team per NF consists of two individual vaulters (any combination of gender is allowed) and a squad which has competed in V1, V2 or V3 respectively. Within one team a vaulter may start as vaulters individual and squad vaulter

The team members will be decided by the chef d'équipe of the NFs.

**Requirements:** The Competition consists of a Free Test of all 3 team members

**Starting order:** in reverse order of merits after comp. V1, V2, and V3 starting order per country:  
the squad has to start last  
the chef d'équipe will decide which individual vaulter will start first

1. Individual Vaulter Country A
2. Individual Vaulter Country A
3. Squad Country A
4. Individual Vaulter Country B
5. Individual Vaulter Country B
6. Squad Country B

**Scoring Method:** The mark of the Free Test of the two Individual Vaulters, and the squad per country will be added. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

\*\*\*\*\*

**Applicable government tax to be deducted from Prize Money (see also p. 25):** %

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award -	none
Best foreign athlete -	none
Best home athlete -	none
Team awards -	none

**PRIZE - CLASSIFICATION**

./.



## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Reservations at own expense can be made through:  
aachen tourist service e. V.  
Markt 45-47,52062 Aachen, Germany  
Phone: (49) 241 - 180 29 18  
Fax: (49) 241 - 180 29 30  
Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

Accommodation (bed and breakfast) from 27/06/2024 to 30/06/2024 will be at own expense

#### **Meals**

Meals from 27/06/2024 to 30/06/2024 will be at the OC's expense.  
Meals will be provided in the Restaurant "Stables ` Inn" .

### **2. GROOMS**

#### **Accommodation**

Reservations at own expense can be made through:  
aachen tourist service e. V.  
Markt 45-47,52062 Aachen, Germany  
Phone: (49) 241 - 180 29 18  
Fax: (49) 241 - 180 29 30  
Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

Accommodation (bed and breakfast) from 27/06/2024 to 30/06/2024 will be at the Athletes' expense.

#### **Meals**

Meals from 27/06/2024 to 30/06/2024 will be at the OC's expense.  
Meals will be provided in the Restaurant "Stables ` Inn".

NB. If applicable, Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness. As much as possible in accordance with the Organisers Guide, [Point 4.7.2 - Facilities, Services & Conditions for Grooms](#).

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. DRAW**

Time, date and location: Thursday, June 27<sup>th</sup>, 16.00h, Press Conference Room

### **2. COMPETITION ARENA(S)**

Dimensions: Ø 25 m

Type of Footing : sand

### **3. PRACTICE ARENA(S)**

Dimensions: Ø 25 m (final warm-up arena)

Type of Footing : sand

Dimensions: Ø 20 m (2 practice arenas)

Type of Footing : sand

Dimensions: 60 x 20 m practice arena for riding

Type of Footing : sand

### **4. STABLES**

Size of boxes 3 m x 4 m

Additional horses not officially participating at the CHIO Aachen cannot be brought along.

Horses will be stabled (incl. 1st bedding) on the show grounds from June 26<sup>th</sup> to June 30<sup>th</sup>. Please enter the requested type of bedding for each horse into the HippoBase entry system. Only the assigned stables may be used.

The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered.

**Due to the actual FEI regulations with regard to the FEI Horse App all horses need to be checked upon arrival. Please keep the stated arrival times.**

### **5. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? The list of certified Service Providers is available here:

<https://inside.fei.org/fei/your-role/it-services/it-providers/list>.

No

Name of the Company: SCG Visual

Contact person at Event

Name: Ariën Tolner

FEI ID number: 10199930

Contact email: arie@scgvisual.com

## 6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

Yes

Name of Company: Equinis/HippoBase

Contact person:

Name: Andreas Steidle

FEI ID number: 10087636

Contact email: steidle@hippobase.com

Activity/Function: Entry details on hotel and accreditation, entry post-processing.

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

Yes

Name of Company: EventClearing

Contact person at Event:

Name: Matthias Lienhop

FEI ID number: 10044444

Contact email: info@eventclearing.lu

Activity/Function: Administration of settlement of accounts

Yes

Name of Company: stable.ist

Contact person at Event:

Name: Gina Trojan

FEI ID number: 10138253

Contact email: gina@stable.ist

Activity/Function: Stablemanagement

## 7. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is depending of the numbers of starters but minimum as per article 725.1.

## 8. ADVERTISING ON ATHLETES AND HORSES

Authorised

Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## 9. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: SAP

Web address to buy ticket: www.chioaachen.de

## 10. BETTING

Betting will be authorised by the Organiser: Yes  No

## **11. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by:

The Athlete

## **12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

- Wednesday, June 26<sup>th</sup>            between 2 p.m. and 7p.m.
- Thursday, June 27<sup>th</sup>:            between 8 a.m. and 9 a.m.

Due to the actual FEI regulations with regard to the FEI Horse App all horses need to be checked upon arrival. Please keep the stated arrival times.

Horses have to leave the stables the latest on Monday, July 1<sup>st</sup>, before 07.00 hours.

## **13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Organiser Shuttle Service will be available

Public Transport to be paid by the Athlete.

A Shuttle-Service for chefs d'equipe and athletes from the airport Cologne/Bonn, Duesseldorf (not Duesseldorf-Weeze) or Maastricht-Aachen Airport/NL) is provided from Thursday, June 27<sup>th</sup> until Sunday, June 30<sup>th</sup>, 2024, daily between 06.30-00.30 hours. Airport shuttles to be announced at least 24 hours in advance.

On request each team will receive 1 parking pass for the duration of the event for a parking area near the show grounds.

## **14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

*(\* Subject to change, especially regarding access areas and number of show passes, depending on unexpected regulations and restrictions from authorities valid at the time of the event.)*

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

Members of NF delegations will be granted access to the venue under the conditions listed below.

Accreditation permitting entry to stable area according to FEI Veterinary Regulations Art. 1009.

Applications for all accreditations must be made online by the relevant NF through the HippoBase Entry System until Friday, 21<sup>st</sup> June 2024, 11a.m. CET.

Opening times of the accreditation office:

Wednesday, June 26<sup>th</sup>, from noon until 8 p.m.

Thursday, June 27<sup>th</sup> to Sunday, June 30<sup>th</sup>, daily from 7.30 a.m. until 7 p.m.

These times are subject to change and depend on the final time schedule. Please check the final opening times at the venue.

NF-Function	Maximum number of show passes	Fee	Stables Inn Free Meals*1	Access Stable Area	Access Competitor's Stand (Vaulting)	Access Warm-Up (Vaulting)	To be authorized by
<b>Accreditations per NF</b>							
President NF	1 per nation	no	no	no	yes	yes	NF or President
Secretary General NF	1 per nation	no	no	yes	yes	yes	NF or Secretary General
Companion of President /Secretary General	1 per President NF / Secretary General NF	no	no	no	yes	no	NF or President / Secretary General
Chef de Mission	1 per 3 minimum participating disciplines	no	no	yes	yes	yes	NF in advance only
NF Paying Guest	1 per NF	70 €	no	no	yes	no	NF in advance only
<b>Accreditations Squads, Individuals, Pas de Deux</b>							
Chef d'Equipe *2	1 per NF	no	yes	yes	yes	yes	NF in advance only
Team Assistant *2	1 per NF	no	no	yes	yes	yes	NF or Chef d'Equipe
Athlete (individual, squad, pas de deux)	Number acc. to schedule	no	yes	yes	yes	yes	NF in advance only
Longeur	Number acc. to schedule	no	yes	yes	yes	yes	NF in advance only
Team Veterinarian *2	1 per NF	no	yes	yes	yes	yes	NF in advance only
Attendant	1 per squad	no	yes	yes	yes	yes	NF or Chef d'Equipe
Groom	1 per horse	no	yes	yes	yes	yes	NF/Chef d'Equipe/Athlete
Horse Owner	2 per horse	no	no	yes	yes	yes	NF/Chef d'Equipe/Athlete
Additional Show Pass Squad	2 per squad	70 €	no	yes	yes	yes	NF or Chef d'Equipe
Additional Show Pass Athlete (individual, pas de deux)	1 per Athlete (e.g. personal trainer, vet, physio)	70 €	no	yes	yes	yes	NF or Athlete

**\*1** = Please refer to "X. FACILITIES OFFERED" for meals offered.

**\*2** = **HippoBase - NFs not having a squad** may send names and photos of chef d'equipe / team assistant and team veterinarian to [accreditation@chioaachen.de](mailto:accreditation@chioaachen.de)

**Children** of athletes /longeur/chef d'equipe will be granted an extra companion accreditation up to the age of 18. Please send all information (name, age and photo) to the following email address: [accreditation@chioaachen.de](mailto:accreditation@chioaachen.de).

**For Presidents and Secretary Generals** only the names provided on the FEI website will be accepted, no deputies allowed. Persons entered in HippoBase in advance that turn out not to fulfil the conditions as stated above will be declined.

**Horse Owners:** At least one of the names of the owners must correspond with the horse owners registered at [data.fei.org](http://data.fei.org) (GR Art. 132.1).

**Accreditation Fees:** Payment upon pickup at the accreditation office ONLY, by credit card or in cash.

**Changes after Deadline and Pickup:** Shortly after the above mentioned online registration deadline, records will be transferred to the OC's on-site accreditation, i.e. further changes in HippoBase will have no effect. Requests for further additions or changes can only be made by authorized persons according to the chart above. Please refrain from sending change requests by email after the deadline.

**The owner of the show pass** accept the General Terms and Conditions (GTC), including the Special Ticket Terms and Conditions (Special TGTC), the Show Ground Regulations, the accreditation rules of the Aachen-Laurensberger Rennverein (OC) and the Data Protection Declaration of the Aachen-Laurensberger Rennverein as well as the protection and hygiene concept applicable at the time of the event (www.chioaachen.com).

In order to meet the current and possibly still to be expected official requirements, the following applies:

Show passes are generally personalized and only valid for the person registered by name. For verification, the presentation of a valid identity card can be requested at the entrance if necessary.

On the show days, the show pass is valid for bus transfer to and from the show grounds with all ASEAG busses. In case of loss, a new show pass will be issued for a fee of € 100. Show passes will be revoked if passed on to unauthorized persons.

**Show passes** can only be picked up personally after presentation of a valid ID card. The passes must be worn at all times on the show grounds.

## 15. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes  No

Lorries of the athletes can be parked near the show grounds, but not inside the stable area, for the duration of the respective discipline. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

## 16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: "<http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Customs and veterinary fees will not be covered by the OC. For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

### 2. HEALTH REQUIREMENTS

## GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit, free from infectious disease and meet the FEI's health requirements before being allowed to compete.

## ENTRY OF HORSES

Required health tests and vaccinations: ./.

Quarantine period: ./.

Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

For questions or problems, please contact your Government Veterinary Services.

## 3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz): [www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)

- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz): [www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)

- German Law Governing Epidemic Diseases (Tierseuchengesetz): [www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)

- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung) [www.gesetze-im-internet.de/bundesrecht/tierschtr\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtr_2009/gesamt.pdf)

German Regulation regarding Livestock Transport (Viehverkehrsverordnung) [www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)

## 4. PONIES

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

## 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1. PASSPORTS. FEI General Regulations

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### 7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and microchip (where present), their vaccination status and met the FEI's health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.



PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

#### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

#### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations**

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

### **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

#### **8.1. SAMPLING. FEI VETERINARY REGULATIONS**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

### **XIV. ADDITIONAL INFORMATION**

#### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of

property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **1.2. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

#### **1.2.2 Additional Liability Information**

##### **1.2.2.1 Participation at own risk**

The athlete and the horse owner are aware that this FEI event can be a dangerous event. The athlete and the horse owner take part in the FEI event at their own risk.

##### **1.2.2.2 Liability of the Organiser**

The organizer is liable without limitation only for intent and gross negligence. For simple

negligence the organizer is only liable in case of injury of life, body, health or an essential contractual obligation of the organizer. Essential contractual obligations are those whose fulfilment is necessary to achieve the objective of the contract and in whose fulfilment the athlete or the horse owner trusted and could trust.

In the event of a slightly negligent breach of material contractual obligations, the liability of the Organiser shall be limited to the foreseeable typical damage. The above limitations of liability also apply in favour of the legal representatives and vicarious agents of the organizer. Otherwise, liability is excluded.

#### 1.2.2.3 Release from liability

The athlete and the horse owner are jointly and severally liable to the organizer to indemnify the organizer against all claims of third parties, in particular visitors of the event and other athletes, regardless of fault, at first request, arising from the fact that a human being is killed or the body or health of a human being or an object is damaged by a horse of the athlete or the horse owner or by a person commissioned by the athlete or the horse owner

#### 1.2.2.4 Choice of law

The liability and indemnity agreement shall be governed by German law.

### 1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## 2 PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <https://inside.fei.org/content/general-regs-statutes>.

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## 3 DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 4 MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## 5 ADDITIONAL INFORMATION FROM THE ORGANISER

### 5.1 CANCELLATION OF A COMPETITION

In the event of a cancellation of a competition due to a force majeure event (such as extreme weather conditions, pandemic, etc) and provided the cancelled competition(s) cannot be rescheduled at the Event, there will be no ranking points, no standing/classification, and no Minimum Eligibility Requirements for said competitions. In addition, the Organiser has no obligation to pay the prize-money (or a portion of it) for a cancelled competition.

If there are less than 5 registered participants, the organizer has the right to cancel the competition.

### **5.2 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **5.3 NO MOTORISED VEHICLES AND MOTORBIKES**

are allowed on the entire show grounds and the cross-country course.

### **5.4 NO DOGS ALLOWED**

Dogs are strictly prohibited on the entire show grounds, the stables and the cross-country course.

### **5.5 MUSIC**

The music rights for the competitions are the sole responsibility of the vaulters. The OC declines any responsibility.

**The music has to be hand over through following upload portal:**

<http://musikaachen.volti.ws/>

**Please note that the upload portal will be activated shortly after the definite entries.**

**Here all vaulters must have uploaded the music files in: WAV, MP3 or WMA format, uploaded until Sunday, June 23<sup>rd</sup>. Other files cannot be accepted.**

The file name (music title) must be composed as follows:

Last Name, First Name, NAT - Comp/Tech/Freestyle/Run\_in\_xy/Run\_out\_xy.

Example:

Last Name, First Name, GER - Running Comp

Last Name, First Name, GER - Run\_in Tech

Last Name, First Name, GER - Run\_out Tech

All ID3 tags must be deleted. (Information about original title, artist, etc.)

As soon as NFs have presented their entries, all Chefs d'Equipe, competitors, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct". Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

### **5.6 ACKNOWLEDGEMENT of the General Terms & Conditions (GTC), the Special-GTCT, the Show Ground Regulations, the Accreditation Rules as well as the German Animal and Welfare Laws and Guidelines**

As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, attendants, longeurs, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV General Terms and Conditions (GTC), including the Special Ticket Terms and Conditions (Special TGTC), the Show Ground Regulations, the accreditation rules of the Aachen-Laurensberger Rennverein (OC) and the Data Protection Declaration of the Aachen-Laurensberger Rennverein as well as the protection and hygiene concept applicable at the time of the event ([www.chioaachen.com](http://www.chioaachen.com)), to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice. Violations will be dealt with by the respective Ground Jury or Appeal Committee. This is to be confirmed in writing upon receipt of the show pass.

As soon as NFs have presented their entries, all Chefs d'Equipe, competitors, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct". Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

### 5.7 TRAINING

If not already foreseen in the discipline rules the Organising Committee strongly advises athletes to wear helmets at all times during training under saddle.

### 5.8 HORSE INSPECTION

We strongly advise to wear a safety helmet during the presentation of the horse at the horse inspection

### 6.0 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1

For all measures in place at the time of the Event, please refer to:  
<https://inside.fei.org/fei/ehv-1>.

### Age of Athletes and Horses according to the Event's Category Article 702 & 717:

Senior Classes	Minimum Age for Vaulters
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
Young Vaulters	Minimum/Maximum Age for Vaulters
Individual Competition	16 - 21
Junior Classes	Minimum/Maximum Age for Vaulters
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18
Children Classes	Minimum/Maximum Age for Vaulters
Individual Competition	12 - 14

Horses	Minimum Age
All Classes	7 years old or over

## 6 PRIZE MONEY DISTRIBUTION (See Art. 127, 128)

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**Distribution of Prizes and Indemnities**

The account (one per athlete) will be made, based upon the definite entries. Payments must be made in € (Euro) by credit card.

Prize money payments will be done by bank transfer to the account registered in the personal profiles of the riders on [app.eventclearing.lu](http://app.eventclearing.lu).

For further details please contact [info@eventclearing.lu](mailto:info@eventclearing.lu).

**Settlement of accounts per athlete**

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

Each athlete is obliged to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

**Taxation of Foreign Horse Owners, Athletes and Grooms:**

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met: Bundeszentralamt für Steuern, An der Kuppel 1, 53225 Bonn, Germany, phone: +49 228-4060, fax: +49 228- 4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website

[www.bzst.bund.de](http://www.bzst.bund.de)

Prize money for the **Nations' Team** will be paid out according to the information given by the chef d'équipe only. The chef d'équipe will be responsible to give a written notice to [matthias@eventclearing.lu](mailto:matthias@eventclearing.lu) until June 20th, 2024. In case the prize money has to be transferred to the respective federation, they are responsible for the distribution to the relevant horse owners.

Subject to change.

## XV. ANNEXES

### 1. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [Laetitia.Gillieron@fei.org](mailto:Laetitia.Gillieron@fei.org) in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/vaulting-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.