



World Equestrian Festival  
[www.CHIO Aachen.com](http://www.CHIOAachen.com)



02-07 July 2024

## **SCHEDULE**

**CDIO5\*/CDI4\*/CDI1\*/CDIY**



**Allianz** 

 **TURKISH  
AIRLINES**

  
**ROLEX**

## **I. DENOMINATION OF EVENT**


VENUE: Aachen  
DATE: 02/07/2024 - 07/07/2024  
NF: Germany  
Indoor: ☐ Outdoor: ☒

<input checked="" type="checkbox"/> CDI1*	<input type="checkbox"/> CDI2*	<input type="checkbox"/> CDI3*	<input checked="" type="checkbox"/> CDI4*	<input type="checkbox"/> CDI5*	<input type="checkbox"/> CDI-W
<input type="checkbox"/> CDIO1*	<input type="checkbox"/> CDIO2*	<input type="checkbox"/> CDIO3*	<input type="checkbox"/> CDIO4*	<input checked="" type="checkbox"/> CDIO5*	<input type="checkbox"/> -NC
<input type="checkbox"/> CDIJ	<input checked="" type="checkbox"/> CDIY	<input type="checkbox"/> CDIP	<input type="checkbox"/> CDIU25	<input type="checkbox"/> CDICH	
<input type="checkbox"/> CDIOJ	<input type="checkbox"/> CDIOY	<input type="checkbox"/> CDIOP	<input type="checkbox"/> CDIOU25	<input type="checkbox"/> CDIOCh	
<input type="checkbox"/> CDIAm	<input type="checkbox"/> CDIYH				
<input type="checkbox"/> Championship	<input type="checkbox"/> Games				

## **II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 21<sup>st</sup> November 2023.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2024.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023, updates effective 1<sup>st</sup> January 2024.
- **FEI Dressage Rules (26<sup>th</sup> edition, effective 1<sup>st</sup> January 2024) and if applicable the FEI Dressage World Cup™ Rules 2023/2024 and 2024/2025 and FEI Dressage Nations Cup™ Rules 2024.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021.
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 16/02/2024. Updated 19/02/2024.



**Ronan Murphy**

FEI Dressage Director.

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Aachen-Laurensberger Rennverein e.V.  
Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 139 / -164  
Email: [showoffice@chioaachen.de](mailto:showoffice@chioaachen.de)  
Website: [www.chioaachen.de](http://www.chioaachen.de)

#### Contact Details Show Ground:

Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 109 / -164  
GPS Coordinates: Latitude: 50.79492 / Longitude: 6.0977

#### Accessibility Details:

Arrival by road: From direction Cologne  
- A 4 (Köln - Aachen)  
- Exit Würselen/Aachen Zentrum  
- turn right into Krefelder Straße  
- follow the signs  
From direction Düsseldorf  
- A 44 to Autobahnkreuz Aachen  
- A 4 direction Aachen/Heerlen  
- Exit Würselen/Aachen Zentrum  
- turn right into Krefelder Straße  
- follow the signs  
From direction Belgium  
- follow the A 44 up to the Autobahnkreuz Aachen  
- A 4 direction Antwerpen  
- Exit Würselen/Aachen Zentrum  
- turn right into Krefelder Straße  
- follow the signs  
From direction Netherlands  
- follow the A 4  
- Exit Würselen/Aachen Zentrum  
- turn right into Krefelder Straße  
- follow the signs  
Arrival by train: Hauptbahnhof (Central Station) Aachen, Lagerhausstraße  
Arrival by plane: Cologne/Bonn, Duesseldorf (but not Düsseldorf-Weeze),  
Maastricht-Aachen Airport/NED

## **2.ORGANISING COMMITTEE**

President of the event: Stefanie Peters

Commissioner for Ethics, Animal Welfare and Fairplay: Jürgen Petershagen

Show Secretary: Jana Kun

Press Officer: Tobias Königs

## **3.EVENT DIRECTOR**

Name: Birgit Rosenberg

Address: Albert-Servais Allee 50  
52070 Aachen

Telephone: +49 241 9171 109

Email: [birgit.rosenberg@chiaoachen.de](mailto:birgit.rosenberg@chiaoachen.de)

## **4.STABLE MANAGER**

Name: Gina Trojan

Telephone: +49 173 75 61580

Email: [stablemanager@chiaoachen.de](mailto:stablemanager@chiaoachen.de)

## V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test, and that the appointed VSM fulfils the requirement of being listed as Level 1 OV before the start of the event.

	Panel	Function	FEI ID	Name	NF	Level
<b>1</b>	Ground Jury	President	10023545	Henning Lehrmann	GER	4
		Member	10050641	Susanne Baarup	DEN	4
		Member	10083465	Magnus Ringmark	SWE	4
		Member	10049296	Marietta Sanders-van Gansewinkel	NED	4
		Member	10003244	Isobel Wessels	GBR	4
		Member	10033571	Michael Osinski	USA	4
		Member	10050583	Katrina Wüst	GER	4
		Member	10147117	Agnieszka Majewska	POL	3
		Member	10033233	Cesar Torrente	COL	3
		Foreign Judge	10051972	Raphaël Saleh	FRA	4
<b>2</b>	Foreign Technical Delegate	Foreign Technical Delegate		./.		
<b>3</b>	Chief Steward	Chief Steward	10050457	Jacques van Daele	BEL	4
<b>4</b>	Assistant Stewards	Assistant Steward	10051914	Diana Münnich	GER	3
		Assistant Steward	10073965	Per W. Nielsen	DEN	3
		Assistant Steward	10052167	Didier Deschauer	BEL	4
		Assistant Steward	10052624	Har van de Venne	NED	3
		Assistant Steward	10103205	Sandra Ernst	GER	3
		Assistant Steward	10093343	Susanne Lange	GER	3
		Assistant Steward	10050793	Ulrich Eickershoff	GER	2
		Assistant Steward	10053088	Ursula Veith	GER	3
		Assistant Steward	10053087	Katharina von Stetten	GER	3
		Assistant Steward	10093345	Ulrike Zobel	GER	3
<b>5</b>	FEI Veterinary Commission	Veterinary Commission President	10048947	Dr. Friedrich-Wilhelm Hanbücken	GER	4
		Foreign Veterinary Delegate	10049612	Dr. Julius W. E. Peters	NED	4
		Veterinary Commission Member	10013622	Lisa Borzynski	USA	3
		Veterinary Commission Member	10050626	Wolfgang Asendorf	GER	3
<b>6</b>	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager	10050710	Dr. Friedrich Appelbaum	GER	3
		Permitted Treating Veterinarian (one for every 200 horses)	10094172	Anna Endrikat	GER	



**FEI APPROVED SCHEDULE**  
**AACHEN (GER) 02-07 July 2024**



<b>7</b>	Doctor/Medical Service	Doctor/Medical Service		Prof. Dr. med Frank Hildebrand	GER	
<b>8</b>	Farrier	Farrier		Team Paffen / Lamberty	GER	
<b>9</b>	NF Delegate	NF Delegate		Henning Lehrmann	GER	
<b>10</b>	Discipline Manager	Discipline Manager	10003250	Jana Kun	GER	

## **VI. INVITATIONS**

### **CDIO5\***

- Number of NFs invited: approx. 8
- State which NFs are invited: AUT, DEN, FRA, GBR, GER, NED, SWE, USA
- The top 7 teams of the European Championships in Riesenbeck 2023 (GBR, GER, DEN, SWE, NED, FRA, AUT) plus USA (best non-European team of the World Championships Herning 2022) will be invited with a team
- Individual athletes** from NFs not sending a team will be invited according to current results.
- Reserve NFs: all NFs affiliated to the FEI according to current results
- Total Number of athletes: max. 36
- Number of home athletes: 4 (acc. to a special handicap agreed upon with NF GER)
- Number of athletes per NF: 4
- Number of horses per athlete: 1
- Athletes are invited by the Organiser through their NF
- Number of individual athletes from NFs not presented with a team: max. 2
- One (1) groom per athlete.

### **CDIO5\* (D03, D06, D11)**

Each NF may send, after receiving an invitation from the Organising Committee:

#### **a) Teams:**

A team composed of max.4 Athletes with 1 horse each.

Each member of the team must compete in the CDIO5\* Grand Prix Competition.

#### **b) Individuals instead of a team:**

The Organising Committee reserves the right to accept 1 or 2 individuals with 1 horse each from countries, which do not send an official team.

Each individual must start in the Grand Prix CDIO5\* Competition with one horse.

In case an NF that was invited with a team will not be able to start with 3 or 4 athletes, the OC has the right to place the remaining athletes as individual in the CDIO5\*.

If the invited NFs will not accept the invitation to compete, the OC has the right to invite one of the reserve teams.

In case the quota is not achieved, the OC reserves the right to invite athletes from other NFs.

To qualify to participate an athlete/horse combination must have achieved a minimum of 65% in a Grand Prix or Grand Prix Special at the latest by the date of the definite entries at a CDI3\*/CDI4\*.

Athletes are invited by the Organiser through their NF. One (1) groom per athlete.

**CDI4\*/CDI1\***

Number of NFs invited:	approx. 12
State which NFs are invited:	Same as above for the CDIO5*
Reserve NFs:	Same as above for the CDIO5*
Total Number of athletes:	approx. 40 (CDI4* (approx. 25 athletes) and CDI1* (approx. 15 athletes))
Number of home athletes:	approx. 10 (acc. to a special handicap agreed upon with NF GER)
Number of athletes per NF:	CDI4* see below CDI1* see below
Number of horses per athlete:	CDI4*: 1 CDI1*: 1
Number of FEI Wild Cards:	1
Number of OC Wild Cards:	2

**CDI4\* (D02, D05, D10)**

Invited are the athletes from the NFs above (with their second horse to be mentioned with the nominative entries) after agreement with OC.

In addition the OC reserves the right to invite individual athletes, through their NFs. Each Athlete must compete in competition D02 and competition D05 or D10 if qualified.

To qualify to participate an athlete/horse combination must have achieved a minimum of 63% in one Grand Prix or Grand Prix Special at the latest by the date of the definite entries at a CDI3\*.

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

**CDI1\* (D01, D09)**

Invited are a limited number (approx. 15) of athletes from the NFs invited for the CDIO tour with an extra horse (to be mentioned with the nominative entries) after agreement with OC.

In addition the OC reserves the right to invite other individual athletes through their NFs.

In case the quota is not achieved, the OC reserves the right to invite riders from other NFs.

Each Athlete must compete in competitions D01 and D09.

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

**CDIY (D4, D8) - CHIO Aachen CAMPUS competitions**

Total Number of athletes: approx. 12

Number of horses per athlete: 1

Number of home athletes: min 3, max 6. The German athletes will be invited by the Organising Committee in agreement with the national trainer Dressage.

Each Athlete must compete in competition D4 and D8

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

## **VII. ENTRIES**

- You must use the FEI Entry System for all categories of this Event: [https://entry.fei.org/index.php?page=PFO\\_Entries\\_NF\\_EventSearch](https://entry.fei.org/index.php?page=PFO_Entries_NF_EventSearch)
- You will find additional documentation on: <https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

### **FEI Entry System and HippoBase:**

We kindly ask you to enter your nominated entries in HippoBase, as this option is not provided in the FEI entry system. Please add riders and horses in HippoBase. Requests for a 2nd horse for the CDI4\* and 3rd horse for the CDI1\* must be entered or requested in HippoBase by the nominative entry date (03/06/2024).

### **Please specify the tour for a horse in HippoBase.**

As soon as we have an overview of the requests, we will get back to you and let you know which additional horses we can accept.

The definite entries made via the FEI Online Entry system.

We ask NFs to enter the additional information into the HippoBase system.

Following additional information has to be entered in HippoBase:

- Rider companions like grooms or horse owners who wish to access the venue must be entered under the respective rider and we kindly ask you to assign a picture to those people so accreditation passes can be prepared
- Please add people accompanying a team (chef d'équipe, vet and assistant).
- Requests for hotel reservations for competitors and chef d'équipes have to be specified with the room type (single/double) and the date of arrival and departure directly in HippoBase. If you do not need a room for someone, please specify "none" as room type to clarify this. For all other persons who need a hotel reservation, please contact aachen tourist service e.v. via email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

### **The federations are responsible for entering the information in Hippobase.**

NFs who do not yet have a login for HippoBase or who need technical assistance may contact [support@hippobase.com](mailto:support@hippobase.com)

### **Privacy Policy Declaration:**

Based on Article 6 paragraph 1 a, b & f, GDPR (General Data Protection Regulation of the European Union), presenting the entries for the CHIO Aachen 2024 all parties concerned (Chefs d'Equipe, athletes, horse owners, grooms, vets, trainers and other accompanying persons) consent that the organising committee Aachen-Laurensberger Rennverein e.V. (ALRV) may process their personal data for the purpose of organisation and safe execution of this CHIO and may also forward them to third parties for this purpose. Dependent of the role and possibly already elsewhere given consent, this personal data may be processed as long as up to 3 months after the next CHIO.

The Privacy Policy of the ALRV can be viewed here [www.chioaachen.com](http://www.chioaachen.com)

The consent may be revoked in writing at any time with effect for the future. Revoking the consent may result in withdrawal of entry right as well as withdrawal of show pass.

**1.ENTRY DATES AND FEES:**

**Deadlines for entries**

Nominated Entries:	03/06/2024 to be done in HippoBase		
Definite Entries:	17/06/2024		
Last date for substitutions:	CDI4*/CDI1*:	02/07/2024	
	CDIO5*:	03/07/2024	
	CDIY:	04/07/2024	

two hours prior to the horse inspection

Entries have to be in accordance with the FEI Dressage Rules and the FEI General Regulations.

**Entry fee per horse (incl. box):**

CDIO5*:	€ 500
CDI4*:	€ 400
CDI1*:	€ 250
CDIY:	none
Stabling fee per horse:	none
<b>VAT:</b>	N/A

**Total fee per horse (incl. box):**

<b>CDIO5*:</b>	<b>€ 500</b>
<b>CDI4*:</b>	<b>€ 400</b>
<b>CDI1*:</b>	<b>€ 250</b>
<b>CDIY:</b>	<b>none</b>

Entry fees are administered by EventClearing.

The entry fee plus additional fees/charges have to be paid by transfer ahead of the event to the following account:

Aachen Laurensberger Rennverein e.V., Albert-Servais-Allee 50, 52070 Aachen, Deutschland

IBAN: DE81 3905 0000 1077 3355 43 BIC / SWIFT: AACSD33

Ref.: CHIO Aachen 2024, FEI-number of the athlete

Please contact EventClearing for further details: [info@eventclearing.lu](mailto:info@eventclearing.lu)  
[www.eventclearing.lu](http://www.eventclearing.lu)

**2.NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e., stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 200€/night; in case of no show at the hotel (this also refers to a

later arrival at the hotel than booked via Hippobase)

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI (refer to FEI Dressage Rules). Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee ☐ Not included in compulsory entry fee ☒

Lower-Level Events (CIMS) CHF 18 per horse per event  
(For definition of CIMS see Appendix E of the FEI General Regulations)  
Higher-Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity: none  
Manure disposal: € 40,- per horse  
Health/costum documents: € 50,- per horse  
Hay: € 9,- per additional bale  
Straw: € 5,- per additional bale  
Shavings: € 15,- per additional bale  
Prices of hay, straw and shavings are subject to changes  
First bedding (2 bales straw or 2 bales shavings) is free of charge.  
Following feed per horse is free:  
3 bales straw  
2 bales hay  
2 bags HAVENS horse feed  
EADCMP fee : CDIO5\*/CDI4\*: € 25 per horse per event  
CDI1\*/CDIY: € 18 per horse per event

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: DE 123603839

**4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE**

☒ DoD will be used. ☐ DoD will not be used. ☐ Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- ☐ the horse inspection.  
☒ the draw of the Grand Prix / Short Grand Prix.

## VIII. TIMETABLE

**Competitions must not start before 08:00 h and must not finish after 23:00 h unless prior approval is granted by the FEI.**

**The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.**

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

CDIO5*	Day	Date	Time
<ul style="list-style-type: none"> <li>• <u>Opening of stables CDIO5*:</u> Arrivals are <b>ONLY</b> allowed to those time lot</li> </ul>	Monday	01/07/2024	08.00 - 19.00 h
	Tuesday	02/07/2024	09.00 - 18.00 h
	Wednesday	03/07/2024	09.00 h -10.30 h
Arrival on Sunday 30 <sup>th</sup> June is possible between 17.00h and 19.00h. But only on prior request to <a href="mailto:stablemanager@chioaachen.de">stablemanager@chioaachen.de</a>			
Due to the actual FEI regulations with regard to the FEI Horse App all horses need to be checked upon arrival.			
<ul style="list-style-type: none"> <li>• <u>Chef d'Equipe and Riders' Briefing</u> Participation is compulsory</li> </ul>	Tuesday	02/07/2024	11.00 h
• <u>Chef's d'Equipe Meeting CDIO</u>	Tuesday	02/07/2024	15.30 h
• <u>Media Night Party at the Champions' Circle</u>	Tuesday	02/07/2024	18.00 h
• <u>Horse Inspection:</u>	Wednesday	03/07/2024	11.00 h
• <u>Declaration of Starters</u>	Wednesday	03/07/2024	12.30 h
<ul style="list-style-type: none"> <li>• <b><u>Farewell of nations</u></b> Participation is compulsory</li> </ul>	Sunday	07/07/2024	19.30 h
<b>Preparation &amp; general information for athletes &amp; grooms:</b> Please consult <a href="https://www.chioaachen.de/en/athlete-information/">https://www.chioaachen.de/en/athlete-information/</a>			
• <b><u>Draw:</u></b>			
D03 – FEI Grand Prix	Wednesday	03/07/2024	14.30 h
D06 – FEI Grand Prix Special	Friday	05/07/2024	14.00 h
D11 – FEI Grand Prix Freestyle	Saturday	06/07/2024	16.00 h

• <b><u>Competitions CDIO5*:</u></b>	Day	Date	Time	Prize Money
Comp. D03 – FEI Grand Prix Team Classification.	Thursday	04/07/2024	09.00 h	24.000 € 35.000 €
Comp. D06 – FEI Grand Prix Special	Saturday	06/07/2024	08.15 h	45.000 €
Comp. D11 – FEI Grand Prix Freestyle	Sunday	07/07/2024	10.00 h	130.000 €
Special Prize "Dressage Champion"				15.000 €
<b><u>Total Prize Money</u></b>				<b>249.000 €</b>
<b><u>Prizes in Kind</u></b>				<b>none</b>



# FEI APPROVED SCHEDULE AACHEN (GER) 02-07 July 2024

CDI4*	Day	Date	Time
• Opening of stables CDI4*: <b>Arrivals are ONLY allowed to those time lot</b>	Monday	01/07/2024	08.00 - 19.00 h
	Tuesday	02/07/2024	09.00 - 12.30 h
Arrival on Sunday 30 <sup>th</sup> June is possible between 17.00h and 19.00h. But only on prior request to <a href="mailto:stablemanager@chiaoachen.de">stablemanager@chiaoachen.de</a>			
Due to the actual FEI regulations with regard to the FEI Horse App all horses need to be checked upon arrival.			
• <b><u>Chef d'Equipe and Riders' Briefing</u></b> Participation is compulsory	Tuesday	02/07/2024	11.00 h
• <b><u>Media Night Party at the Champions' Circle</u></b>	Tuesday	02/07/2024	18.00 h
• <b><u>Horse Inspection – CDI4*:</u></b>	Tuesday	02/07/2024	13.00 h
• <b><u>Declaration of Starters – CDI4*</u></b>	Tuesday	02/07/2024	13.30 h
• <b><u>Farewell of nations</u></b> Participation is compulsory	Sunday	07/07/2024	19.30 h
<b>Preparation &amp; general information for athletes &amp; grooms:</b> Please consult <a href="https://www.chiaoachen.de/en/athlete-information/">https://www.chiaoachen.de/en/athlete-information/</a>			
• <b><u>Draw:</u></b>			
D02 – FEI Grand Prix	Tuesday	02/07/2024	16.00 h
D05 – FEI Grand Prix Special	Thursday	04/07/2024	17.00 h
D10 – FEI Grand Prix Freestyle	Friday	05/07/2024	18.00 h

• <b><u>Competitions CDI4*:</u></b>	Day	Date	Time	Prize Money
Comp. D02 – FEI Grand Prix	Wednesday	03/07/2024	16.30 h	10.000 €
Comp. D05 – FEI Grand Prix Special	Friday	05/07/2024	17.45 h	17.500 €
Comp. D10 – FEI Grand Prix Freestyle	Saturday	06/07/2024	21.30 h	17.500 €
<b><u>Total Prize Money</u></b>				<b>45.000</b>
<b><u>Prizes in Kind</u></b>				<b>none</b>

# FEI APPROVED SCHEDULE AACHEN (GER) 02-07 July 2024

CDI1*	Day	Date	Time
• Opening of stables CDI1*: <b>Arrivals are ONLY allowed to those time lot</b>	Monday	01/07/2024	08.00 - 19.00 h
	Tuesday	02/07/2024	09.00 - 12.30 h
Arrival on Sunday 30 <sup>th</sup> June is possible between 17.00h and 19.00h. But only on prior request to <a href="mailto:stablemanager@chiaoachen.de">stablemanager@chiaoachen.de</a>			
Due to the actual FEI regulations with regard to the FEI Horse App all horses need to be checked upon arrival.			
• <b>Chef d'Equipe and Riders' Briefing</b> Participation is compulsory	Tuesday	02/07/2024	11.00 h
• <b>Media Night Party at the Champions' Circle</b>	Tuesday	02/07/2024	18.00 h
• <b>Horse Inspection – CDI1*</b>	Tuesday	02/07/2024	12.30 h
• <b>Declaration of Starters – CDI1*</b>	Tuesday	02/07/2024	13.00 h
• <b>Farewell of nations</b> Participation is compulsory	Sunday	07/07/2024	19.30 h
<b>Preparation &amp; general information for athletes &amp; grooms:</b> Please consult <a href="https://www.chiaoachen.de/en/athlete-information/">https://www.chiaoachen.de/en/athlete-information/</a>			
• <b>Draw:</b>			
D01 – FEI Prix St. Georges	Tuesday	02/07/2024	16.00 h
D09 – FEI Intermediate I	Friday	05/07/2024	18.00 h
• <b>Competitions CDI1*:</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>
Comp. D01 – FEI Prix St. Georges	Wednesday	03/07/2024	14.00 h
Comp. D09 – FEI Intermediate I	Saturday	06/07/2024	19.00 h
<b>Total Prize Money</b>			<b>9.500</b>
<b>Prizes in Kind</b>			<b>none</b>
CDIY	Day	Date	Time
• Opening of stables CDIY: <b>Arrivals are ONLY allowed to those time lot</b>	Wednesday	03/07/2024	09.00 - 18.00 h
	Thursday	04/07/2024	09.00 - 12.00 h
Due to the actual FEI regulations with regard to the FEI Horse App all horses need to be checked upon arrival.			
• <b>Horse Inspection:</b>	Thursday	04/07/2024	12.30 h
• <b>Declaration of Starters</b>	Thursday	04/07/2024	13.00 h
• <b>Farewell of nations</b> Participation is compulsory	Sunday	07/07/2024	19.30 h
<b>Preparation &amp; general information for athletes &amp; grooms:</b> Please consult <a href="https://www.chiaoachen.de/en/athlete-information/">https://www.chiaoachen.de/en/athlete-information/</a>			
• <b>Draw:</b>			
D04 – FEI Young Riders Individual	Thursday	04/07/2024	17.00 h
D08 – FEI Young Riders Freestyle	Friday	05/07/2024	18.00 h

• Competitions CDIY:	Day	Date	Time	Prize Money
Comp. D04 – FEI Young Riders Individual	Friday	05/07/2024	15.30 h	2.000 €
Comp. D08 – FEI Young Riders Freestyle	Saturday	06/07/2024	15.45 h	2.500 €
<b>Total Prize Money</b>				<b>4.500</b>
<b>Prizes in Kind</b>				<b>none</b>

## GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – ./.  
 Best foreign athlete – ./.  
 Best home athlete – ./.  
 Team awards – ./.

**Dressage Champion of Aachen:**

**Winner's Prize € 15.000,--** presented by the **Liselott Schindling Foundation for the Promotion of Dressage Riding Sport** to the owner of the point best horse from Comp. D03 (Grand Prix CDIO), Comp. D06 (Grand Prix Spécial CDIO) and Comp. D11 (Grand Prix Freestyle CDIO).

Percentage scores to three decimal points will be given for the rankings in all three competitions. The percentage of all three competitions will be added up as points for the final classification. If two athletes have the same final score, the higher artistic marks in Compt. D11 (CDIO - Grand Prix Freestyle) will decide for the better ranking.

**PIAFF-Prize in memory of Liselott Schindling**

Special trophy to the best dressage rider of the entire show, classification by point system. Trophy presented by the **Liselott Schindling Foundation for the Promotion of Dressage Riding Sport**.

**Point System:**

Athletes	1 <sup>st</sup> place	2 <sup>nd</sup> and further placed
	<u>points</u>	<u>points</u>
Compt. D03 / D06 / D11	80	2 points less
Compt. D02 / D05 / D10	50	2 points less
Compt. D01 / D09	40	2 points less

In the event of equality of points, the number of points incurred in Compt. D09 will decide.

## **IX. COMPETITIONS DETAIL**

**FIRST DAY: WEDNESDAY**

**DATE: 03/07/2024**

### **COMPETITION No D01 – CDI1\***

**Prize of VUV -**

**Vereinigte Unternehmerverbände Aachen**

**FEI Prix St. Georges**

Each athlete qualified through D01 must compete in competition D09

Test: FEI Prix St-Georges

Number of horses per athlete: 1

Open to: all Athlete/Horse combinations entered

Draw/Art.: ordinary draw / Art. 417.3.1

Total prize-money: 4.000€

Breakdown of prize-money: € 1.300,--, 900,--, 600,--, 400,--, 200,--, 160,--,  
4 x 110,-

\*\*\*\*\*

### **COMPETITION No D02 – CDI4\***

**HAVENS Horsefeed-Prize**

**FEI Grand Prix CDI4\***

**Qualification for compt. D05 and D10**



The 20 best athletes of this competition are qualified for the compt. D05 or D10. With the definite entries, the Athletes have to opt for the GPS (compt. D05) or the GP Freestyle (compt. D10). The allocation to the competitions is based on the result from compt. D02. In the case the number of 10 athletes is reached in one competition, the following placed athlete has to start in the competition with remaining starting places. In case one of the 20 qualified athletes will not be able to start, the next placed rider will move up. Each Athlete qualified through D02 must compete in competition D05 or D10.

Test: FEI Grand Prix

Number of horses per athlete: 1

Open to: all Athlete/Horse combinations entered

Draw/Art: draw in groups of five in reverse order of the World Ranking list for horses / Art. 417.3.2.

Total prize-money: 10.000€

Breakdown of prize-money: € 3.200,--, 2.000,--, 1.400,--, 1.000,--, 700,--,  
600,--, 400,--, 300,--, 200,--, 2 x 100,--

\*\*\*\*\*

**SECOND DAY: THURSDAY**

**DATE: 04/07/2024**

**COMPETITION No D03 – CDIO5\***

**Prize of Family Tesch**

**FEI Grand Prix CDIO5\***

**Team competition and First Individual Qualifying Competition**

**Classification for the "Lambertz Nations' Cup"**

**(Individual Qualifier for the Grand Prix Special – Compt. D06)**

Test: FEI Grand Prix

Number of horses per athlete: 1, excluded are horses starting in compt. D01, D02, D05, D09, D10

Open to: all Athlete/Horse combinations entered

Draw/Art: The starting order of the teams will be drawn in groups of five, based on the average of the points of the participating team athletes on the FEI Individual World Ranking list.

The Chef d'Equipe of each team will determine the starting order of team members within his team. The Chef d'Equipe must deliver to the Event Director, at the latest two (2) hours before the draw (Wednesday, 03/07/2024, 12.30 h), a sealed envelope containing the order of go of the Athletes within his team.

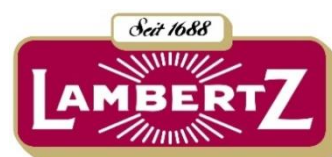
Art. 417.4

Total prize-money: 24.000€

Breakdown of prize-money: €7.800,--, 5.500,--, 3.600,--, 2.200,--, 1.400,--, 7 x 500,-

**Lambertz "Nations' Cup"**

**CDIO5\* Team Classification.**



The FEI Dressage Team Classification is based on the results of the Grand Prix competition.

For Teams of four (4) Athletes, the result of the Athlete with the lowest percentage (%) will be the drop score. If a team has less than three (3) Athletes that recorded a score (due to elimination, withdrawal or disqualification), the team will not be classified in the FEI Dressage Team Classification for that Event.

The winning team is the one having the highest total score of their three (3) best Athletes, the second placed team is the one with the next highest score and so on.

Ties. In case of equality of scores, the higher ranked team will be the one whose lowest classified Athlete out of the three (3) has the best result.

Total prize-money: 35.000€

Breakdown of prize-money per team: € 11.500,--, 9.200,--, 6.000,--, 4.300,--, 2.500,--1.500,-

**THIRD DAY: FRIDAY**

**DATE: 05/07/2024**

**COMPETITION No D04 – CDIY**

**Prize of Liselott and Klaus Rheinberger Foundation**

**FEI Individual competition**



Test: FEI Young Riders Individual  
Number of horses per athlete: 1  
Open to all Athlete/Horse combinations entered  
Draw/Art.: ordinary draw / Art. 417.3.1  
Total prize-money: 2.000€  
Breakdown of prize-money: € 650,--,450,--,350,--,250,--,200,--,100,--

\*\*\*\*\*

**COMPETITION No D05 – CDI4\***

**- Evening Programme under floodlight -**

**Lindt-Prize**

**FEI Grand Prix Special CDI4\***



Test: FEI Grand Prix Special  
Number of horses per athlete: 1  
Open to: and compulsory for the best 10 Athlete/Horse combinations from compt. D02 (qualifying rules see competition D02)  
Draw/Art: by draw in groups of five / Art. 417.5  
Total prize-money: 17.500€  
Breakdown of prize-money: € 5.600,-- , 3.500,--, 2.600,--, 1.800,--, 1.200,--, 800,--,700,--,600,--, 400,--, 300,--

\*\*\*\*\*

**FOURTH DAY: SATURDAY**

**DATE: 06/07/2024**

**COMPETITION No D06 – CDIO5\***

**MEGGLE-Prize**

**FEI Grand Prix Special**



**(Individual Qualifier for the Grand Prix Freestyle – Compt. D11)**

Test: FEI Grand Prix Special  
Number of horses per athlete: 1  
Open to: and compulsory for the best thirty (30)  
Athlete/Horse combinations from the Grand Prix.  
Draw/Art: by draw in groups of five / Art. 417.5  
Total prize-money: 45.000€  
Breakdown of prize-money: €12.000,-- ,8.000,-- ,6.000,-- ,4.500,-- , 3.200,-- ,  
2.800,-- , 2.600,-- , 2.100,-- , 1.800,-- , 1.000,-- ,2 x  
500,-

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**COMPETITION No D08 - CDIY**

**Prize of Liselott and Klaus Rheinberger Foundation**

**FEI Young Riders Freestyle  
Individual Final**



Test: FEI Young Riders Freestyle  
Number of horses per athlete: 1  
Open to: and compulsory for all Athlete/Horse combinations  
who completed competition D04  
Draw/Art: by draw in groups of five / Art. 417.6  
Total prize-money: 2.500€  
Breakdown of prize-money: € 750,-- ,550,-- ,450,-- ,350,-- ,250,-- ,150,-

\*\*\*\*\*

**COMPETITION No D09 – CDI1\*  
– Evening Programme under floodlight –**



**WOTAX-Prize**

**FEI Intermediate I**

Test: FEI Intermediate I

Number of horses per athlete: 1

Open to: all Athlete/Horse combinations who completed comp.  
D01

Draw/Art: by draw in groups of five / Art. 417.3.3

Total prize-money: 5.500€

Breakdown of prize-money: 1.700,--, 1.200,--, 800,--, 600,--, 400,--, 200,--,  
4 x 150,-

\*\*\*\*\*



**COMPETITION No D10 – CDI4\*  
– Evening Programme under floodlight –**

**IWEST-Prize  
FEI Grand Prix Freestyle CDI4\***



Test: FEI Grand Prix Freestyle  
Number of horses per athlete: 1  
Open to: and compulsory for the 10 Athlete/Horse combinations are qualified from compt. D02 (qualifying rules see competition D02)  
Draw/Art: by draw in groups of five / Art. 417.6  
Total prize-money: 17.500€  
Breakdown of prize-money: € 5.600,-- , 3.500,-- , 2.600,-- , 1.800,-- , 1.200,-- , 800,-- , 700,-- , 600,-- , 400,-- , 300,--

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**FIFTH DAY: SUNDAY**

**DATE: 07/07/2024**

**COMPETITION No D11 – CDI05\***

**Deutsche Bank Prize  
“Grand Prix Dressage of Aachen”**

**FEI Grand Prix Freestyle**



Test: FEI Grand Prix Freestyle  
Number of horses per athlete: 1  
Open to: and compulsory for the best eighteen (18) placed athlete/horse combinations of the Grand Prix Special (comp. D06), including those tied for 18<sup>th</sup>. Only the three (3) best Athletes per country may participate.  
Draw/Art: by draw in groups of five / Art. 417.6  
Total prize-money: 130.000€  
Breakdown of prize-money: € 43.000,-- , 26.000,-- , 20.000,-- , 13.000,-- , 7.000.- , 5.000,-- , 3.500,-- , 2.000,-- , 7 x 1.500,--

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## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation:**

##### **1.1 Team Riders CDIO/Foreign Individuals CDIO/CHEFS D'EQUIPE CDIO**

#### **Hotel:**

Novotel Aachen City  
Peterstraße 66  
52062 Aachen, Germany  
Phone: (49) 241 51 59 0  
Fax: (49) 241 51 59 599  
Email: [h3557@accor.com](mailto:h3557@accor.com)

Accommodation (bed and breakfast) from 02/07/2024 to 07/07/2024 will be at the Organizer's expense.

**All additional costs are at own expense. Please note that you have to give your credit card details for that reason when checking-in.**

The OC kindly asks NFs to submit hotel room requirements with the nominated entries (06/06/2024). It is also necessary to specifically state "none" if hotel rooms will not be needed. The exact hotel room requirements must be stated at the latest with the definite entry (17/06/2024). Changes to the hotel reservation cannot be accepted after this date.

The OC will try to provide double rooms for the athletes if requested with the nominated entry. Please notice that this is subject to availability. The difference between single and double room and all other costs related to the second person will be at own expenses. Previous payment directly to the hotel will be required.

Amount charged per athlete: 200€/night; in case of no show at the hotel (this also refers to a later arrival at the hotel than booked via Hippobase)

##### **1.2 CDI4\*/CDI1\* ATHLETES**

OC does not provide accommodation. Please contact the Aachen tourist service:  
Aachen tourist service e.V.

Markt 45-47, 52062 Aachen, Germany  
Phone: (49) 241 – 180 29 18  
Fax: (49) 241 – 180 29 30  
Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

Accommodation will be at the athletes' own expense.

##### **1.3 TEAM VETS**

OC does not provide accommodation. Please contact the Aachen tourist service:  
Aachen tourist service e.V.

Markt 45-47, 52062 Aachen, Germany  
Phone: (49) 241 – 180 29 18  
Fax: (49) 241 – 180 29 30  
Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

#### **Meals**

Meals provided in the Riders' Club (lunch) / Restaurant Karli's or Stables' Inn (lunch/dinner) from 02/07/2024 to 07/07/2024 at the Organizer's expense.

**1.4 CDIY Athletes**

**Accommodation:**

**Provided by the sponsor of the CDIY competitions**

Motel One Aachen  
Kapuzinergraben 6-10  
52062 Aachen  
Phone: 0241 9138960  
Email: [res1.aachen@motel-one.com](mailto:res1.aachen@motel-one.com)

Accommodation from 03/07/2024 to 07/07/2024 at the Organizer's expense.

Amount charged per athlete: 200€/night; in case of no show at the hotel (this also refers to a later arrival at the hotel than booked via Hippobase)

**Meals:**

Meals provided in the Riders' Club (lunch) / Restaurant Karli's or Stables' Inn (lunch/dinner) from 03/07/2024 to 07/07/2024 at the Organizer's expense.

**2. GROOMS**

**Accommodation.**

OC does not provide accommodation.

Accommodation will be at the Athletes' expense.  
Please contact the Aachen tourist service:

Aachen tourist service e.V.  
Markt 45-47, 52062 Aachen, Germany  
Phone: (49) 241 – 180 29 18  
Fax: (49) 241 – 180 29 30  
Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

**Meals GROOMS CDIO5\*/CDI4\*/CDI1\***

Meals from 01/07/2024 to 07/07/2024 at the OC's expense.  
Meals will be provided in the Restaurant Stable's Inn.

**Meals GROOMS CDIY**

Meals from 03/07/2024 to 07/07/2024 at the OC's expense.  
Meals will be provided in the Restaurant Stable's Inn.

**N.B.** Organisers must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

As much as possible in accordance with the Organisers Guide, Point 4.7.2 - Facilities, Services & Conditions for Grooms"

<https://knowledgebase.fei.org/index.php?action=artikel&cat=11&id=132&artlang=en>

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

Location of the draw: Meeting Room "Piaff" at the "Deutsche Bank Stadium"

### **2. COMPETITION ARENA(S)**

Total dimensions: 50 x 80 m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand

### **3. PRACTICE ARENA(S)**

Total dimensions: 20 x 60 m (3 practice arenas)  
(Competition arena - dimensions: 20 x 60 m)

Type of Footing: sand

Dimensions: 27 x 75 m (indoor arena)

Type of Footing: sand

### **4. STABLES**

Size of boxes: 3 m x 3 m (permanent stables)

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Horses will be stabled (incl. 1st bedding – straw/shaving) on the show grounds from 01/07/2024 to 07/07/2024. Please enter the requested type of bedding for each horse into the Hippobase entry system. Only the assigned stables may be used.

Additional horses not officially participating at CHIO Aachen cannot be brought along.

Due to the actual FEI regulations with regard to the FEI Horse App all horses need to be checked upon arrival.

Therefore an arrival is ONLY possible at the mentioned times (VIII.TIMETABLE).

### **5. PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes ☒

Name of Company: BlackHorse One

FEI Certified Service Provider ID number: GV91B111AKSCI

Contact person at Event:

Name: Daniel Göhlen  
FEI ID number: 10055662  
Contact email: [daniel@blackhorse-one.com](mailto:daniel@blackhorse-one.com)

**6. SCORING PROVIDER/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of Certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No ☒

Name of Company: SCG Visual

Contact person at Event:

Name: Ariën Tolner  
FEI ID number: 10199930  
Contact email: [arie@scgvisual.com](mailto:arie@scgvisual.com)

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. AVERAGE SCORE/OPEN SCORING**

Average Score and Open Scoring: Yes ☒

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

Yes ☒

Name of Company: Equinis/HippoBase

Contact person at Event:

Name: Andreas Steidle  
FEI ID number: 10087636  
Contact email: [steidle@hippobase.com](mailto:steidle@hippobase.com)

Activity/Function: Entry details on hotel and accreditation, entry post-processing.

Yes ☒

Name of Company: EventClearing

Contact person at Event:

Name: Matthias Lienhop  
FEI ID number: 10044444  
Contact email: [info@eventclearing.lu](mailto:info@eventclearing.lu)

Activity/Function: Administration of settlement of accounts

Yes ☒

Name of Company: stable.ist

Contact person at Event:

Name: Gina Trojan

FEI ID number: 10138253

Contact email: [gina@stable.ist](mailto:gina@stable.ist)

Activity/Function: Stable management

## **9. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize giving ceremony of each competition is 8, exception CDIY (6 athletes).

The participation in the prize giving ceremony and the lap of honour is obligatory for all placed athletes. The owner of the winning horse of the Grand Prix Freestyle (D11) is invited to the prize giving ceremony.

**The prize giving ceremonies for the CDI0 competitions (1st – 3rd place) D03/D06/D11 will take place both in the Main Stadium and in the Deutsche Bank Stadium.**

The prize giving ceremony for Team Classification (**CDIO5\* Team Classification**) (1<sup>st</sup> – 3<sup>rd</sup> place) will take place only in the Main Stadium. **The teams will place in a carriage.**

**All other** prize giving ceremonies will only take place in the Deutsche Bank Stadium immediately following the competition.

## **10. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with the FEI General Regulations.

## **11. TICKETING**

Are you selling ticket for spectator to attend your event: Yes ☒

Name of your ticketing provider: SAP

Web address to buy ticket: [www.chioaachen.de](http://www.chioaachen.de)

## **12. BETTING**

Betting will be authorised by the Organiser: No ☒

## **13. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by the Athlete ☒.

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.  
See also arrival times at VIII. Timetable.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

A shuttle-service for chefs d'Equipe and athletes from the airport (Cologne/Bonn, Düsseldorf - but not Düsseldorf-Weeze or Maastricht-Aachen Airport/NL) and from the hotel to the show grounds and back is provided from Monday, 01/07/2024 until Sunday, 07/07/2024, daily between 06.30-00.30 hours.

Please order the airport shuttle at least 24 hours in advance at  
[showoffice@chioaachen.de](mailto:showoffice@chioaachen.de)

Each team will receive 1 parking pass for the duration of the event for a parking area near the show grounds. Individuals not accommodated at one of the official show hotels (shuttle) will receive a parking pass on request and according to availability.

**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable areas according to the FEI Veterinary Regulations.

(\* Subject to change, especially regarding access areas and number of show passes, depending on unexpected regulations and restrictions from authorities valid at the time of the event.)

Entry right to the stable area acc. to FEI Veterinary Regulations.

Members of NF delegations will be granted access to the venue under the conditions listed below.

Accreditation permitting entry to stable area according to FEI Veterinary Regulations.

Applications for all accreditations must be made online by the relevant NF through the HippoBase Entry System until Friday, 28/06/2024, 11a.m. CET.

Opening times of the accreditation office (subject to change): Monday, 01/07/2024 to Sunday, 07/07/2024. Please refer to the final opening times at the venue.

# FEI APPROVED SCHEDULE

## AACHEN (GER) 02-07 July 2024



-Function	Maximum number of show passes	Accreditation Fee	Free Meals *1	Riders' Club *2		Upgrade(s) Riders' Club		Access Stable Area	Access Competitors' Stand (Dressage)	Access Warm-Up (Dressage)	To be authorized by
				Access incl. drinks	Access incl. meals (lunch)	a) Fee for access incl. drinks only	b) Add. fee for meals (lunch)				
Accreditations per NF											
President NF	1 per nation	no	no	no	no	yes, see chart below	yes, see chart below	no	yes	yes	NF or President
Secretary General NF	1 per nation	no	no	no	no	yes, see chart below	yes,see chart below	yes	yes	yes	NF or Secretary General
Companion of President /Secretary General	1 per President NF / Secretary General NF	no	no	no	no	yes, see chart below	yes, see chart below	no	yes	no	NF or President / Secretary General
Chef de Mission	1 per 3 minimum participating disciplines	no	no	no	no	yes, see chart below	yes, see chart below	yes	yes	yes	NF in advance only
NF Paying Guest	1 per NF	Yes, see chart below	no	no	no	yes, see chart below	yes, see chart below	no	yes	no	NF in advance only
Accreditations per complete Team CDIO (complete = min. 3 horses presented at horse inspection)											
Chef d'Equipe	1 per complete team	no	yes	yes	yes	no	no	yes	yes all disciplines	yes	NF in advance only
Team Assistant	1 per complete team	no	no	yes	no	no	yes, see chart below	yes	yes all disciplines	yes	NF or Chef d'Equipe
Team Veterinarian	1 per complete team	no	yes	yes	yes	no	no	yes	yes	yes	NF or Chef d'Equipe
Team Additional Show Pass	2 per complete team	yes, see chart below	no	no	no	yes, see chart below	yes, see chart below	yes	yes	yes	NF or Chef d'Equipe
Accreditations per Athlete											
Athlete	Number acc. to schedule	no	yes	yes	yes	no	no	yes	yes all disciplines	yes	NF in advance only
Athlete Companion	1 per Athlete	no	no	yes	no	no	yes, see chart below	yes	yes all disciplines	yes	NF or Athlete
Groom	1 per Athlete	no	yes	no	no	no	no	yes	yes	yes	NF or Athlete



# FEI APPROVED SCHEDULE AACHEN (GER) 02-07 July 2024



Horse Owner	2 per horse	no	no	no	no	yes, see chart below	yes, see chart below	yes	yes	yes	NF or Athlete
Athlete Additional Show Pass	1 per Athlete (e.g. personal trainer, vet, physio)	yes, see chart below	no	no	no	yes, see chart below	yes, see chart below	yes	yes	yes	NF or Athlete

\*1 = Please refer to "X. FACILITIES OFFERED" for meals offered.

\*2 = Riders' Club, according to daily opening hours from Tuesday, 02/07/2024 to Sunday, 07/07/2024

**Children of athletes/chef d'équipes** will be granted an extra Companion accreditation up to the age of 18. Please send all information (name, age and photo) to the following email address: [accreditation@chiaoachen.de](mailto:accreditation@chiaoachen.de)

**For Presidents and Secretary Generals** only the names provided on the FEI website will be accepted, no deputies allowed. Persons entered in HippoBase in advance that turn out not to fulfil the conditions as stated above will be declined.

**Horse Owners:** At least one of the names of the owners must correspond with the horse owners registered at data.fei.org (GR Art. 132.1).

**Accreditation Fees & Fees for Upgrade(s) Riders' Club:** Payment upon pickup at the accreditation office ONLY, by credit card or in cash.

**Changes after Deadline and Pickup:** Shortly after the above-mentioned online registration deadline, records will be transferred to the OC's on-site accreditation, i.e. further changes in HippoBase will have no effect. Requests for further additions or changes can only be made by authorized persons according to the chart above. Please refrain from sending change requests by email after the deadline.

**The owner of the show pass** accept the General Terms and Conditions (GTC), including the Special Ticket Terms and Conditions (Special TGTC), the Show Ground Regulations, the accreditation rules of the Aachen-Laurensberger Rennverein (OC) and the Data Protection Declaration of the Aachen-Laurensberger Rennverein as well as the protection and hygiene concept applicable at the time of the event ([www.chiaoachen.com](http://www.chiaoachen.com)).

In order to meet the current and possibly still to be expected official requirements, the following applies:

Show passes are generally personalized and only valid for the person registered by name. For verification, the presentation of a valid

# FEI APPROVED SCHEDULE AACHEN (GER) 02-07 July 2024



identity card can be requested at the entrance if necessary.

On the show days, the show pass is valid for bus transfer to and from the show grounds with all ASEAG busses. In case of loss, a new show pass will be issued for a fee of € 100. Show passes will be revoked if passed on to unauthorized persons.

**Show passes** can only be picked up personally after presentation of a valid ID card. The passes must be worn at all times on the show grounds.

	Jumping	Dressage incl. YR	Eventing	Driving	Kombi J/D/E/ D	Vaulting
<b>Additional Show Pass</b>	7 days Mon-Sun	6 days Tue-Sun	4 days Thu-Sun	5 days Wed-Sun	7 days Mon-Sun	4 days Thu-Sun
Access Show Grounds incl. Standing Area, Stable Area, Warm-Up, Hotel-Shuttle	Fee tba	Fee tba	Fee tba	--	Fee tba	--
<u>with</u> Competitors' Stand of the relevant discipline	Fee tba	Fee tba	Fee tba	Fee tba	Fee tba	Fee tba
<b>Upgrade Riders' Club *1</b>	6 days Tue-Sun	6 days Tue-Sun	4 days Thu-Sun	5 days Wed-Sun	6 days Tue-Sun	--
Access incl. free drinks	Fee tba	Fee tba	Fee tba	Fee tba *2	Fee tba	--
<u>with</u> 1 meal (lunch) per day	Fee tba	Fee tba	Fee tba	Fee tba	Fee tba	--
<b>Upgrade *3 Stables' Inn / Karli's</b>	7 days Mon-Sun	6 days Tue-Sun	4 days Thu-Sun	5 days Wed-Sun	7 days Mon-Sun	4 days Thu-Sun
Access incl. drinks & 2 meals per day	Fee tba	Fee tba	Fee tba	Fee tba	Fee tba	Fee tba

**\*1** Upgrades for **Riders' Club** only possible for persons with one of the following show passes: athlete companion, horse owner, additional show pass. Riders' Club opens daily from Tuesday, 02/07/2024 to Sunday, 07/07/2024, according to daily opening hours (approximately from 11 am to 5 pm). Lunch from 12 noon to 3 pm.

**\*2** Upgrade Riders' Club für Discipline Driving includes access to the **Drivers' Club**.

**\*3** Upgrade **Stables' Inn / Karli's** only possible for additional grooms and for persons accompanying Young Jumping Riders or U25 Jumping Riders.

Alternatively, meals for the Riders' Club / Stables' Inn / Karli's can also be bought individually, on a daily basis at the restaurant.

## **17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1.CUSTOMS FORMALITIES**

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will not be taken over.

### **2.HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit, free from infectious disease and meet the FEI's health requirements before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.

Quarantine period: ./.

Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. From 15<sup>th</sup> of October 2021 onwards the use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3.NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung):  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung):  
[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

### **4.PONIES**

Ponies must be in compliance with the Veterinary Regulations to be eligible to compete in pony events.

### **5.INJURY SURVEILLANCE**

FEI Veterinary Regulations: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

### **6.TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA.**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL.**

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and microchip (where present), their vaccination status and meet the FEI's health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4 HORSE INSPECTIONS.**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5 LIMB SENSITIVITY EXAMINATION.**

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

### **8.1 SAMPLING.**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2 ELECTIVE TESTING.**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>



## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

#### **1.2.2.1 Participation at own risk**

The athlete and the horse owner are aware that this FEI event can be a dangerous event. The athlete and the horse owner take part in the FEI event at their own risk.

#### **1.2.2.2 Liability of the Organiser**

The organizer is liable without limitation only for intent and gross negligence. For simple negligence the organizer is only liable in case of injury of life, body, health or an essential contractual obligation of the organizer. Essential contractual obligations are those whose fulfilment is necessary to achieve the objective of the contract and in whose fulfilment the athlete or the horse owner trusted and could trust.

In the event of a slightly negligent breach of material contractual obligations, the liability of the Organiser shall be limited to the foreseeable typical damage. The above limitations of liability also apply in favour of the legal representatives and vicarious agents of the organizer. Otherwise, liability is excluded.

#### **1.2.2.3 Release from liability**

The athlete and the horse owner are jointly and severally liable to the organizer to indemnify the organizer against all claims of third parties, in particular visitors of the event and other athletes, regardless of fault, at first request, arising from the fact that a human being is killed or the body or health of a human being or an object is damaged by a horse of the athlete or the horse owner or by a person commissioned by the athlete or the horse owner.

#### **1.2.2.4 Choice of law**

The liability and indemnity agreement shall be governed by German law.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations: <https://inside.fei.org/content/general-regs-statutes>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

### **5.1 CANCELLATION OF A COMPETITION**

In the event of a cancellation of a competition due to a force majeure event (such as extreme weather conditions, pandemic, etc.) and provided the cancelled competition(s) cannot be rescheduled at the Event, there will be no ranking points, no standing/classification, and no Minimum Eligibility Requirements for said competitions. In addition, the Organiser has no obligation to pay the prize-money (or a portion of it) for a cancelled competition.

### **5.2 GERMAN SHOW RULES**

The OC acknowledges that paragraph 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **5.3 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **5.4 FEI-PASSPORTS**

Horses entered in CIMs (CDI1\*/CDI2\*/CDIYH/CDIAm/CDIU25/CDIJ/CDIY/CDICh/CDIP) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **5.5 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **5.6 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

### **5.7 WARM-UP IN THE INDOOR ARENA**

warm up in the indoor arena is possible, however at least the last 10 min it is compulsory to use the practice arena (D2 or D3) outside

#### **5.8 HORSE INSPECTION**

we strongly advise to wear a safety helmet during the presentation of the horse at the horse inspection.

#### **5.9 HORSE LORRIES**

Only a strictly limited number of horse lorries of the athletes (max. one caravan or trailer per athlete) can be parked near the show grounds, **but not inside the stable area**, for the duration of the respective discipline. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

Athletes, whose horses leave the show grounds without special permission of the OC during the CHIO - after the first horse inspection until one half hour after the announcement of the results of the last competition - will be disqualified.

#### **5.10 MUSIC RIGHTS**

The music rights for the freestyle competitions are the sole responsibility of the riders. The OC declines any responsibility.

#### **5.11 CLOSING CEREMONY - FAREWELL OF NATIONS**

PRESENTING THE ENTRIES, ALL TEAMS AND INDIVIDUAL ATHLETES ARE OBLIGED TO TAKE PART AT THE CLOSING CEREMONY (FAREWELL OF NATIONS) ON SUNDAY, 07/07/2024 (APPROX. 19:30H)

#### **5.12 MOTORISED VEHICLES OR MOTORBIKES**

Motorised vehicles or motorbikes are strictly prohibited on the entire show grounds.

#### **5.13 DOGS**

Dogs are strictly prohibited on the entire show grounds, the stables and the cross-country course.

#### **5.14 ACKNOWLEDGEMENT of the General Terms & Conditions (GTC), the Special-GTCT, the Show Ground Regulations, the Accreditation Rules as well as the German Animal and Welfare Laws and Guidelines**

As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV General Terms and Conditions (GTC), including the Special Ticket Terms and Conditions (Special TGTC), the Show Ground Regulations, the accreditation rules of the Aachen-Laurensberger Rennverein (OC) and the Data Protection Declaration of the Aachen-Laurensberger Rennverein as well as the protection and hygiene concept applicable at the time of the event ([www.chioaachen.com](http://www.chioaachen.com)), to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice. Violations will be dealt with by the respective Ground Jury or Appeal Committee. This is to be confirmed in writing upon receipt of the show pass.

As soon as NFs have presented their entries, all Chefs d'Equipe, competitors, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct". Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

**5.15 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/your-role/veterinarians/biosecurity-movements/biosecurity/ehv-1>

**5.16 DATA PROTECTION BASIC REGULATION**

With the entry declaration the athlete agrees that the Organizer is permitted to save their data and uses photo and film footages made at the event of the athletes for publications.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

**Distribution of Prizes and Indemnities**

The account (one per athlete) will be made, based upon the definite entries.

Payments must be made in € (Euro) by credit card.

Prize money payments will be done by bank transfer to the account registered in the personal profiles of the riders on [app.eventclearing.lu](http://app.eventclearing.lu).

For further details please contact

[info@eventclearing.lu](mailto:info@eventclearing.lu).

**Settlement of accounts per athlete**

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

Each athlete is obliged to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

**Taxation of Foreign Horse Owners, Athletes and Grooms:**

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met:

Bundeszentralamt für Steuern, An der Kuppe 1, 53225 Bonn, Germany, phone: +49 228-4060, fax: +49 228- 4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website

[www.bzst.bund.de](http://www.bzst.bund.de)

Subject to change.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10003250  
**Name\*:** Kun  
**First Name\*:** Jana  
**E-Mail\*:** [jana.kun@chioaachen.de](mailto:jana.kun@chioaachen.de)  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10105436  
**Name\*:** Rosenberg  
**First Name\*:** Birgit  
**E-Mail\*:** [birgit.rosenberg@chioaachen.de](mailto:birgit.rosenberg@chioaachen.de)  
**Access Rights\*:** ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10051247  
**Name\*:** Tolner  
**First Name\*:** Arien  
**E-Mail\*:** [arie@scgvisual.com](mailto:arie@scgvisual.com)  
**Access Rights\*:** ☐ Admin<sup>2</sup> ☒ Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10138253  
**Name\*:** Trojan  
**First Name\*:** Gina  
**E-Mail\*:** [stablemanager@chioaachen.de](mailto:stablemanager@chioaachen.de)  
**Access Rights\*:** ☐ Admin<sup>2</sup> ☒ Consult<sup>3</sup>

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**FEI ID<sup>1</sup>:** 10044444  
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**Access Rights\*:** ☐ Admin<sup>2</sup> ☒ Consult<sup>3</sup>

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<sup>1</sup>) If already have an FEI user account.

<sup>2</sup>) Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup>) You are just able to consult and download the entries/lists.

\*) Mandatory Fields



## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:  
<https://inside.fei.org/fei/your-role/it-services/results/dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org) in the proper XML format immediately after the event.

Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <https://inside.fei.org/fei/your-role/it-services/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the FEI Regulations: OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.