

SCHEDULE

Youth Equestrian Games Aachen 2022



June 23<sup>rd</sup>- July 03<sup>rd</sup>, 2022

**SCHEDULE**

**Youth Equestrian Games**

**I. DENOMINATION OF THE EVENT**

Venue: Aachen

Date: 23 June – 03 July 2022 NF: GER

Indoor:  Outdoor:

**EVENT CATEGORIES:**

- |                                 |                                  |                                  |                                   |                                   |
|---------------------------------|----------------------------------|----------------------------------|-----------------------------------|-----------------------------------|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/> | CSI5* <input type="checkbox"/>   | CSIU25-A <input type="checkbox"/> | CSIU25-B <input type="checkbox"/> |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/> | CSI4* <input type="checkbox"/>   | CSIY-A <input type="checkbox"/>   | CSIY-B <input type="checkbox"/>   |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/> | CSI3* <input type="checkbox"/>   | CSIJ-A <input type="checkbox"/>   | CSIJ-B <input type="checkbox"/>   |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/> | CSI2* <input type="checkbox"/>   | CSIch-A <input type="checkbox"/>  | CSIch-B <input type="checkbox"/>  |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/> | CSI1* <input type="checkbox"/>   | CSIV-A <input type="checkbox"/>   | CSIV-B <input type="checkbox"/>   |
| CSIOY <input type="checkbox"/>  |                                  | CSIL1* <input type="checkbox"/>  | CSIAm-A <input type="checkbox"/>  | CSIAm-B <input type="checkbox"/>  |
| CSIOJ <input type="checkbox"/>  |                                  | CSIYH2* <input type="checkbox"/> | CSIP <input type="checkbox"/>     |                                   |
| CSIOPI <input type="checkbox"/> |                                  | CSIYH1* <input type="checkbox"/> |                                   |                                   |
| CSIOCh <input type="checkbox"/> |                                  |                                  |                                   |                                   |

Championship  Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 17<sup>th</sup> November 2021
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2022
- FEI Veterinary Regulations, 14<sup>th</sup> edition, 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2022
- The Jumping Rules and its Annexes, 27<sup>th</sup> edition, effective 1<sup>st</sup> January 2022
- <https://inside.fei.org/fei/regulations/jumping> and
- FEI Regulations for the Youth Equestrian Games 2022
- FEI Regulations & Guidelines for the Youth Equestrian Games
- Longines Rankings – Groups Categories 2022
- <https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202022.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021 + EADCMRs version exclusively for the Youth Equestrian Games
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1<sup>st</sup> July 2020 (updated 12<sup>th</sup> October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 08/06/2022.



Marco Fusté  
 Jumping Director

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Aachen-Laurensberger Rennverein e.V.  
Address: Albert-Servais Allee 50, 52070 Aachen  
Telephone: +49 241 9171 139/ -164  
Fax: +49 241 9171 198  
Email: showoffice@chioaachen.de  
Website: www.chioaachen.de

#### Contact Details Show Ground:

Address: Albert-Servais Allee 50, 52070 Aachen, Germany  
Telephone: +49 241 9171 0  
GPS Coordinates: Latitude: 51, Longitude: 10  
Navigation Address: Hubert-Wienen-Straße, 52070 Aachen, Germany

Accessibility details (directions by road, nearest airport / train station):

#### Arrival by road:

From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

Arrival by train: Hauptbahnhof (Central Station) Aachen, Lagerhausstraße

Arrival by plane: Cologne/Bonn, Duesseldorf (but not Düsseldorf-Weeze),  
Maastricht-Aachen Airport/NED

## **2. ORGANISING COMMITTEE**

President of the Event: Stefanie Peters  
Commissioner for Ethics,  
Animal Welfare  
and Fairplay: Baron Wolf von Buchholtz  
Show Secretary: Yvonne van Bergen / Thomas Töpfer  
Press Officer: Niels Knippertz

## **3. EVENT DIRECTOR**

Name: Frank Kemperman & Birgit Rosenberg  
Address: Albert-Servais Allee 50, 52070 Aachen, Germany  
Telephone: +49 241 9171 107/-109  
Mobile: +49 172 2924947  
Fax: +49 241 9171 199  
Email: frank.kemperman@chiaoachen.de  
birgit.rosenberg@chiaoachen.de

## **4. STABLE MANAGER**

**Before** the event:  
Email: stablemanager@chiaoachen.de

**Only** during the event:  
Name: Martin Ravenshorst  
Telephone: +49 241 9171 229  
Email: stableoffice@mail.chiaoachen.de

## **5. ANNOUNCER**

Name: Christian Graf von Plettenberg  
Email: christian.plettenberg@inode.at

Name: Arnaud Petit  
Email: mail@arnaud-petit.de

Name: Kaj Christian Warnecke  
Email: kaj.warnecke@web.de

## V. OFFICIALS

Ref.	Panel	Function	FEIID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10049364	Stephan Ellenbruch	GER	4	stephan.ellenbruch@t-online.de +49 171 2838637
		Ground Jury Member	10056291	Peter-Jürgen Nissen	GER	3	
		Ground Jury Member	10052108	Anna Lindqvist	SWE	4	
		Ground Jury Member	10051393	Carsten Andre Soerlie	NOR	4	
		Ground Jury Member	10109437	Dr. Anastasios Moschos	PAN	3	
2	Foreign Judge	Foreign Judge	10050866	Harij Braspenning	NED	3	raskram@kpnmail.nl +31622444312
3	Foreign Technical Delegate	Foreign Technical Delegate	1005285	Isabel Fernandez De Canete	ESP	3	
4	Course Designer	Course Designer	10050086	Frank Rothenberger	GER	4	frank@frank-rothenberger.de +49 172 5188223
		Assistant Course Designer	10062895	Olaf Herrmann	GER	3	
		Assistant Course Designer	10002525	Peter Schumacher	GER	3	
		Assistant Course Designer	10052089	Christian Wiegand	GER	4	
5	Chief Steward	Chief Steward	10051328	Peter Bort	GER	3	peter_bort@gmx.de +49 1741689104
6	Foreign Steward	Foreign Steward	10049006	Cesar Hirsch	VEN	3	
7	Assistants Stewards	Assistant Steward	10051929	Michael Wassmann	GER	3	
		Assistant Steward	10049858	Heinz Orth	GER	2	
		Assistant Steward	10099444	Marc Maes	BEL	2	
		Assistant Steward	10093339	Hermann Erver	GER	3	
		Assistant Steward	10195594	Martin Ahaus	GER	2	
		Assistant Steward	10052623	Gilles Chanteloube	FRA	3	
		Assistant Steward	10075706	Wim Knops	NED	3	
		Assistant Steward	10093351	Roy-Ricky Walter	GER	2	
		Assistant Steward	10075708	Ton van de Venne	NED	2	
		Assistant Steward	10093787	Fons Brok	NED	3	
8	Veterinary Commission	Veterinary Commission President	10048947	Dr. Friedrich-Wilhelm Hanbücken	GER	3	hanbuecken@skynet.be +49 170 9352251
		Foreign Veterinary Delegate	10089591	Maria Cecilia Sgobba	ITA	3	
		Assistant FEI Delegate	10049612	Dr. Julius W. E. Peters	NED	3	
9	Veterinary Service Manager/Permitted Treating Veterinarian	Veterinary Service Manager	10050710	Dr. Friedrich Appelbaum	GER		friedrich.appelbaum@t-online.de +49 171 2746930
		Permitted Treating Veterinarian	10094172	Anna Endrikat	GER		anna.endrikat@web.de +491709352252
10	Medical Doctor	Medical Doctor		Prof. Dr. med. Frank Hildebrand	GER		fhildebrand@ukaachen.de +49 176 23203803
11	Farrier	Farrier		Team Paffen/Lamberty	GER		+49 172 9845171 (Paffen) +49 171 4251031 (Lamberty)
12	NF Delegate	NF Delegate		Stephan Ellenbruch	GER		stephan.ellenbruch@t-online.de +49 171 2838637

## **VI. INVITATIONS**

### **1. GENERAL**

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Show.

Horses may take part in national Competitions and international Competitions at the same Show only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

### **Invitations**

NFs invited : As per FEI Regulations & Guidelines for the Youth Equestrian Games 2022

<b>Total number of athletes:</b>	<b>30</b>
<b>Number of home athletes:</b>	<b>1</b>
<b>Number of foreign athletes:</b>	<b>29</b>
<b>Number of horses per athlete:</b>	<b>1</b>
<b>Number of borrowed horses</b>	<b>30</b>
<b>Number of reserved horses</b>	<b>8</b>

Athletes are invited by the Organiser through their National Federation.



## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

We kindly ask you to fill out the entry form and return it at the latest by 15/05/2022 to the FEI at the attention of Andreina Wipraechtger: [andreina.wipraechtger@fei.org](mailto:andreina.wipraechtger@fei.org) or fax: +41 21 310 47 60. Additionally we ask you to attach pictures of athletes/coaches/accompanying people so the accreditation passes can be prepared.

Each athlete receives up to 2 additional accreditations for accompanying people.

Privacy Policy Declaration:

Based on Article 6 paragraph 1 a, b & f, GDPR (General Data Protection Regulation of the European Union), presenting the entries for the CHIO Aachen and Youth Equestrian Games Aachen 2022 all parties concerned (Chefs d'Equipe, athletes, horse owners, grooms, vets, trainers and other accompanying persons) consent that the organising committee Aachen-Laurensberger Rennverein e.V. (ALRV) may process their personal data for the purpose of organisation and safe execution of this CHIO and may also forward them to third parties for this purpose. Dependent of the role and possibly already elsewhere given consent, this personal data may be processed as long as up to 3 months after the next CHIO.

The Privacy Policy of the ALRV can be viewed here [www.chioaachen.com](http://www.chioaachen.com).

The consent may be revoked in writing at any time with effect for the future. Revoking the consent may result in withdrawal of entry right as well as withdrawal of show pass.

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 27th edition, effective 1 January 2022

**Deadlines for Entries:**

Nominated Entries:	<b>15 May 2022</b>
Definite Entries:	<b>01 June 2022</b>
Last date for substitutions:	<b>28 June 2022, 1 hour prior Second Horse Inspection</b>

**VIII. TIMETABLE**

**Competitions must not start before 08:00 h and must not finish after 23:00 h, unless prior approval is granted by the FEI.**

**As per Jumping Rules Annex VI: combined competitions are not permitted.**

*The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).*

	Day	Date	Time
• Opening of stables (Arrivals are ONLY allowed within this time slot. Due to the actual FEI regulations with regard to the FEI Horse App all horses need to be checked upon arrival.)	Wednesday	22 June 2022	12.00h – 20.00h
• Examination on arrival	Wednesday	22 June 2022	
• Draw of horses	Thursday	23 June 2022	15.00h
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	23 June 2022	13.00h
• Horse Re-Inspection	Thursday	23 June 2022	14.00h
• Second Horse Inspection	Tuesday	28 June 2022	15.00h
• Third Horse inspection	Friday	1 July 2022	17.00h
• Training with the borrowed horses	Acc. to training schedule		
• Opening times of exercise areas	Acc. to training schedule		

	Day	Date	Time	Art	Prize Money
• Competitions YEG					
• Declaration of Starters				////////	//////////
• Training session	Saturday	25 June 2022	08.40h	////////	//////////
• Warm Up Competition in the main arena	Sunday	26 June 2022	08.30h	////////	//////////
• Training session	Tuesday	28 June 2022	08.00h	////////	//////////
• Team Competition – 1st round	Wednesday	29 June 2022	11.30h	273.3.2	none
• Team Competition - Final	Thursday	30 June 2022	16.15h	273.3.2	none
• Individual Competition - Final	Saturday	02 July 2022	13.15h	238.1.2	none
• Farewell of the Nations	Sunday	03 July 2022	17.35h	////////	//////////
• Prizes in Kind	see below				

**PRIZES**

Individual Medals and diplomas are awarded to the individual competitors placed 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>  
 Diplomas are awarded to the individual competitors placed 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup>.

Teams Medals and diplomas are awarded to all members of teams placed 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> providing competitors that have taken part in at least one competition or test.

Diplomas are awarded to each team member placed 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup>.

Horses Rosettes (ribbons) and stable plaques provided by the OC will be awarded to the horses of all competitors who have received a medal or a diploma.

**IX. COMPETITION DETAIL**

**FIRST DAY : Saturday** **DATE: 25/06/2022**

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Training session with some jumps for familiarization with the drawn horses in a practice arena for 40 minutes per Team followed by walk/flat work in the Main Stadium for 20 minutes per Team

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**SECOND DAY : Sunday** **DATE: 26/06/2022**

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**COMPETITION No: YEG 1**

**Warm Up Competition**

Type of Competition:	Warm Up Competition in the main Arena, Table A not against the clock
Jump-off:	No
Speed:	350 m/min
Height of obstacles:	115 cm
Number of horses per athlete:	1
Number of Starters:	30

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**THIRD DAY : Tuesday** **DATE: 28/06/2022**

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**COMPETITION No: YEG 2 --**

**Training**

Type of Competition:	Training Session Acc. to Article: 16.1.1 and 22.3 of the Regulations & Guidelines for the YEG
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Competition description:	An Official Training Session will be take place the day prior to the first official competition. A course will be provided with maximum ten (10) obstacles including a combination. Jumping the course is optional in agreement with the Chef d'Equipe and OC.
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A draw will take place the day prior to the training session to determine the starting order of the nations in the training session. Chefs d'Equipe will determine the starting order of the competitors within the teams.

Jump-off:	No
Fixed time:	90 seconds
Height of obstacles:	max. 125 cm
Number of horses per athlete	1
Number of Starters:	30

\* \* \* \* \*

**FOURTH DAY : Wednesday**

**DATE: 29/06/2022**

**COMPETITION No: YEG 3**

**FEI Youth Equestrian Games – Team Competition 1<sup>st</sup> Round**

Type of Competition: Team Competition – 1<sup>st</sup> Round acc. to Article: 273.2 + 16.2.1 of the Regulations & Guidelines for the YEG

Competition description: First round not against the clock

Starting order: The starting order of the teams in the first round is established according to a draw. As this is a Continental Team competition format, the order of starting in each team will be decided by the Chefs d'Equipe.

Jump-off: No

Speed: 350 m/min

Height of obstacles: 120 cm

Number of horses per athlete: 1

Number of Starters: 6 Teams

\* \* \* \* \*

**FIFTH DAY : Thursday**

**DATE: 30/06/2022**

**COMPETITION No: YEG 4**

**FEI Youth Equestrian Games – Team Competition Final**

Type of Competition: Team Competition – Final  
Acc. to Article: 273.2 + 16.2.1 of the Regulations & Guidelines for the YEG

Competition description: Second round not against the clock over the same course with a jump-off against the clock in case of equality of penalties for 1st, 2nd and/or 3rd place. All six (6) teams return for the second round. Only one competitor per team take part in the possible jump-off.

Starting order: The starting order of the teams in the second round is according to the reverse order of the total penalties incurred by the three (3) best competitors in each team in the first round. Teams with equality of penalties will retain the starting order of the first round.  
The order of starting in the possible jump-off will be the same as in the second round. If more than one jump-off is required to determine medal placing, the jump-off for third place will take place before the jump-off for first and second place. Teams retain the same order of starting as the second round.

Jump-off: Yes

Speed: 350 m/min

Height of obstacles: 120 cm

Number of horses per athlete: 1

Number of Starters: 6 Teams

Classification

The team classification is decided by adding the penalties incurred by the best three (3) competitors of each team in each of the two (2) rounds. In the case of equality of penalties between the teams for first, second and/or third place, a jump-off against the clock is compulsory in which all team competitors participate. The score in the jump-off is obtained by adding the penalties incurred by the three (3) best competitors in each team, but in the event of further equality of penalties, the times of these three (3) competitors in the jump-off added together will decide the winning team as well as those placed second or third. Teams with equality of total penalties for other places are placed equal.

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**SIXTH DAY : Saturday**

**DATE: 02/07/2022**

**COMPETITION No: YEG 5**

**FEI Youth Equestrian Games – Individual Competition Final**

Type of Competition:	Individual Competition Acc. to Article: 238.1.2 + 16.2.2 of the Regulations & Guidelines for the YEG
Competition description:	One rounds judged under Table A not against the clock with a jump-off against the clock in case of equality of penalties for 1st, 2 <sup>nd</sup> and/or 3 <sup>rd</sup> place.
Starting order:	The starting order is established according to a draw. The order of starting in the possible jump-off will be the same as the first round.
Jump-off:	Yes
Speed:	350m/min
Height of obstacles:	130 cm
Number of horses per athlete	1
Number of Starters:	30

Classification

The Individual classification is determined for each competitor by the penalties incurred in the first round. In case of equality of penalties for first, second and/or third place, a jump-off against the clock is compulsory. If more than one jump-off is required to determine medal placing, the jump-off for the third place will take place before the jump-off for the first and second place. In case of equality of penalties and time for any of the medal placing after the first jump-off, there is a second jump-off over the same course. In case of equality of penalties and time after the second jump-off, the competitors concerned are placed equal. Athletes not participating in the jump-off will be placed according to their Penalties in the first round.

\* \* \* \* \*

## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel: **B&B HOTEL AACHEN-CITY**  
Address: Großkölstraße 57-63, 52062 Aachen, Germany  
Telephone: +49 241 9437967-0

Accommodation (bed and breakfast) from 22/06/2022 to 04/07/2022 will be at the expense of the FEI.

#### Meals

Meals will be available from 23/06/2022 to 03/07/2022 at the expense of the Organiser

Facilities offered for all athletes and coaches.

### 2. GROOMS

#### Accommodation.

Accommodation (bed and breakfast) from 22/06/2022 to 03/07/2022 will be at own expense.

#### Meals.

Meals will be available from 22/06/2022 to 03/07/2022 at the expense of the Organiser

**NB:** If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

Draw of the horses: 23/06/2022 at 15.00 h on the training arena (sand) in front of the Deutsche Bank Stadium.

### 2. COMPETITION ARENA – WARM UP COMPETITION

Dimensions: 125 x 145 m  
Type of Footing: grass

### COMPETITION ARENA – ALL OTHER CLASSES

Dimensions: 125 x 145 m  
Type of Footing: grass

### 3. PRACTICE ARENA(S)

Dimensions: 110 x 130 m  
Type of Footing: grass  
Dimensions: 40 x 70 m  
Type of Footing: grass  
Dimensions: 20 x 60 m  
Type of Footing: sand; roofed arena

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### 4. STABLES

Size of boxes 3 m x 3 m (permanent stables)

### 5. SAFETY CUPS

Name of Manufacturer: IsiTrade

### 6. TIMING DEVICE

Name of Manufacturer: ALGE  
Model: Timy 3 WP  
FEI Report number: 2014001 A

### 7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

*(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)*

No

Name of the company: SCG Visual  
Contact person at Event  
Name: Arien Tolner  
FEI ID number: 10199930  
Contact email: arie@scgvisual.com

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

**8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your event?

Yes

Name of Company: Hippobase  
Contact person:  
Name: Andreas Steidle  
FEI ID number: 19987636  
Contact email: steidle@hippobase.com  
Activity/Function: Entry details on hotel and accreditation, entry post-processing.

**9. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

For the Warm Up Competition all clear rounds can collect a ribbon at the show office.

All Prize Giving Ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

**10. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**11. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider: SAP  
Web address to buy ticket: www.chioaachen.de

**12. BETTING**

Betting will be authorised by the Organiser: Yes  No

**13. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by the Organiser.

**14. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

A hotel shuttle service will be provided by the OC during the competition.

The hotel is approx. 10 minutes away from the show ground. With the accreditation/ticket all public transport busses (ASEAG) can be used free of charge to get to and from the show ground.



**16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Coaches: 1  
Accompanying people: max. 2

Please see table below.

Opening times of the accreditation office (subject to change): Wednesday, 22/06/2022 to Sunday, 03/07/2022. Please refer to the final opening times at the venue.

**FEI APPROVED SCHEDULE**  
**Aachen 23 June – 03 July 2022**



NF-Function	Maximum number of show passes	Fee	Free Meals *1	Riders' Club *2		Upgrade(s) Riders' Club		Access Stable Area	Access Competitors' Stand (Jumping)	Access Warm-Up (Jumping)	To be authorized by
				Access incl. drinks	Access incl. meals (lunch)	a) Fee for access incl. drinks only	b) Add. fee for meals (lunch)				
<b>Accreditations per Athlete</b>											
Athlete	Number acc. to schedule	no	yes	yes	yes	no	no	yes	yes all disciplines	yes	NF in advance only
Coach	1 per Athlete	no	yes	yes	yes	no	no	yes	yes all disciplines	yes	NF in advance only
Accompanying people (access to the venue, exhibition area, orga zones and showjumping spectators' stand (only standing))	2 per Athlete	no	no	no	no	no	no	no	no showjumping spectators' stand (only standing)	no	NF or Athlete

\*1 = Please refer to "X. FACILITIES OFFERED" for meals offered.

\*2 = Riders' Club, according to daily opening hours from Tuesday, June 28<sup>th</sup> to Sunday, July 03<sup>rd</sup>, 2022.

**The owner of the show pass:** accept the General Terms and Conditions (GTC), including the Special Ticket Terms and Conditions (TGTC), the Show Ground Regulations, the accreditation rules of the Aachen-Laurensberger Rennverein (OC) and the Data Protection Declaration of the Aachen-Laurensberger Rennverein as well as the protection and hygiene concept applicable at the time of the event ([www.chioaachen.com](http://www.chioaachen.com)).

In order to meet the current and possibly still to be expected official requirements, the following applies:

Show passes are generally personalized and only valid for the person registered by name. For verification, the presentation of a valid identity card can be requested at the entrance if necessary.

On the show days, the show pass is valid for bus transfer to and from the show grounds with all ASEAG busses. In case of loss, a new show pass will be issued for a fee of €100. Show passes will be revoked if passed on to unauthorized persons.

**Show passes** can only be picked up personally after presentation of a valid ID card. The passes must be worn at all times on the show grounds.

## **17. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will be at the horse owners' expense.

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

Required health tests and vaccinations: see below

Quarantine period: ./.

Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every horse owner is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from an EU member country a health certificate "EQUI-INTRA-IND" according to implementing regulation (EU) 2021/403. From 15<sup>th</sup> of October 2021 onwards the use of TRACES-NT is mandatory.

b) in case of arrival from a country not belonging to the EU a health certificate "EQUI-X" according to implementing regulation (EU) 2021/403.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### 3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

• German Animal Welfare Act (Tierschutzgesetz):

[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)

• German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):

[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)

• German Animal Health Act (Tiergesundheitsgesetz):

[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)

• German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung):

[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)

• German Regulation regarding Livestock Transport (Viehverkehrsverordnung):

[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)

•etc.

#### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

#### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

#### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **7.1. PASSPORTS. FEI General Regulations, Art. 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

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**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

**8.1. SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## XIV. ADDITIONAL INFORMATION

### 1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.



## **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **2.2. ATHLETES AND OWNERS**

#### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2. Additional Liability Information**

#### **2.2.2.1 Participation at own risk**

The athlete and the horse owner are aware that this FEI event can be a dangerous event. The athlete and the horse owner take part in the FEI event at their own risk.

#### **2.2.2.2 Liability of the Organiser**

The organizer is liable without limitation only for intent and gross negligence. For simple negligence the organizer is only liable in case of injury of life, body, health or an essential contractual obligation of the organizer. Essential contractual obligations are those whose fulfilment is necessary to achieve the objective of the contract and in whose fulfilment the athlete or the horse owner trusted and could trust.

In the event of a slightly negligent breach of material contractual obligations, the liability of the Organiser shall be limited to the foreseeable typical damage.

The above limitations of liability also apply in favour of the legal representatives and vicarious agents of the organizer.

Otherwise, liability is excluded.

#### **2.2.2.3 Release from liability**

The athlete and the horse owner are jointly and severally liable to the organizer to indemnify the organizer against all claims of third parties, in particular visitors of the event and other athletes, regardless of fault, at first request, arising from the fact that a human being is killed or the body or health of a human being or an object is damaged by a horse of the athlete or the horse owner or by a person commissioned by the athlete or the horse owner.

#### **2.2.2.4 Choice of law**

The liability and indemnity agreement shall be governed by German law.

### **2.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link:

<https://inside.fei.org/content/general-regs-statutes>

## **4. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **5. STEWARDING**

- If an athlete is uncertain as to whether the boots they intends to use during an event are allowed, they or their representative should show the boots to the Chief Steward for their opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask their groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

## **6. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **7. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

## **8. ADDITIONAL INFORMATION FROM THE OC**

### **8.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **8.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **8.3 FEI-PASSPORTS**

Horses entered in CIMs (CS11\*/CS12\*/CSIP/CSIU25 A+B/CSIJY A+B/CSIAm A+B/CSIch A+B) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **8.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

### **8.5 ACKNOWLEDGEMENT of the General Terms & Conditions (GTC), the Special-GTCT, the Show Ground Regulations, the Accreditation Rules as well as the German Animal and Welfare Laws and Guidelines**

As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV General Terms and Conditions (GTC), including the Special Ticket Terms and Conditions (Special TGTC), the Show Ground Regulations, the accreditation rules of the Aachen-Laurensberger Rennverein (OC) and the Data Protection Declaration of the Aachen-Laurensberger Rennverein as well as the protection and hygiene concept applicable at the time of the event ([www.chioaachen.com](http://www.chioaachen.com)), to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice. Violations will be dealt with by the respective Ground Jury or Appeal Committee. This is to be confirmed in writing upon receipt of the show pass.

As soon as NFs have presented their entries, all Chefs d'Equipe, competitors, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct". Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

### **8.6 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to:  
<https://inside.fei.org/fei/ehv-1>.

### **8.7 DATA PROTECTION BASIC REGULATION**

With the entry declaration the athlete agrees that the Organizer is permitted to save their data and uses photo and film footages made at the event of the athletes for publications.

### **8.8 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

**8.9 CLOSING CEREMONY - FAREWELL OF NATIONS**

All athletes are obliged to take part at the closing ceremony (Farewell of Nations) on Sunday, 03/07/2022.

**8.10 DOGS**

Dogs are strictly prohibited on the entire show grounds, the stables and the cross-country course.

# FEI APPROVED SCHEDULE

## Aachen 23 June – 03 July 2022

### Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSIO(-W)3*-5*/CSI-W3*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO-W1*-2*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSIO1*-2*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.*
<b>CSI-W2*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI-W1*</b> World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI3*-5*</b> Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix and other Competitions Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year As of 12 <sup>th</sup> year	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year for all CSIU-25 comp. As of 14 <sup>th</sup> year if height max. 1.40m (to end 25 <sup>th</sup> year)	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year	Min. 6 y.o.
<b>CSIAm</b>	As of 14 <sup>th</sup> year for all CSIAm comp. As of 12 <sup>th</sup> year until end of 13 <sup>th</sup> year if competition height is max. 1.30m	Min. 6 y.o.
<b>CSIYH</b>	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

\*Art. 254.1.1: Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2\* Events must be at least 6 years old; Horses entered for CSIO2\* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3\* Events or higher must be at least 7 years old.

## 9. PRIZE MONEY DISTRIBUTION

**Prize Money Distribution Chart 1:** Prize money distribution with 25% of prize money for the winner updated 06.12.2021

N° of starters	up to 11	12-48	49-100		
N° of prizes	Same as the number of starters who finish the competition	12	First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000	100% = 40'000		
		%	%		
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	25	10'000	25	10'000
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		7	2800	7	2800
6		5.5	2200	5.5	2200
7		4	1600	4	1600
8		3	1200	3	1200
9		3	1200	3	1200
10		2.5	1000	2.5	1000
11		2.5	1000	2.5	1000
12		n/a	2.5	1000	2.5
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 <sup>th</sup> to last place*				
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

**Prize Money Distribution Chart 2:** Prize money distribution with 33% of prize money for the winner updated 06.12.2021

N° of starters	up to 11	12-48	49-100		
N° of prizes	Same as the number of starters who finish the competition	12	First 12 acc. to percentages below; extra prizes for 13 <sup>th</sup> to last*		
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000	100% = 40'000		
		%	%		
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed. See examples below. <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete. <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 <sup>th</sup> to last place*				
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.



**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Distribution of Prizes and Indemnities**

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0,82 % on the prize money or 5,5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Athlete themselves are responsible for the correctness of the details they submits

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)



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**10. MAXIMUM NUMBER OF STARTERS PER COMPETITION**

**\*Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must split the Competition into the number of groups required to ensure that there are no more than 100 starters in any group, and provide the same amount of prize money as indicated for the original Competition for each group. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into the number of groups required before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into the number of groups required to ensure that there are no more than 100 starters in any group, and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the groups, e.g. results for Competition 1a and for Competition 1b (and for Competition 1c if the original Competition was split into three groups, etc).*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters that determines whether the Competition must be split.

As all FEI World Cup™ Competitions have the status of a Grand Prix, the minimum prize money requirements for the Grand Prix are applicable to the FEI World Cup™ Competition. For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ Competition, the minimum prize money requirements for the Grand Prix apply only to the FEI World Cup™ Competition; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition.

**11.**

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## 12. GLOSSARY

### \*Glossary FEI Jumping Rules:

#### Fees:

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
  - NF fee if applicable
  - NF medication control programme fee if applicable
  - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
  - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
  - Fee for manure disposal (maximum € 40 per horse per Event)
  - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
  - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
  - VIP or premium parking
  - VIP table
  - Extra box for tack or for non-competing Horse
  - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
  - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
  - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
  - Use of all facilities at the Event (no infrastructure fees may be charged)
  - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
  - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10003250  
**Name\*:** Fremer  
**First Name\*:** Jana  
**E-Mail\*:** [jana.fremer@chiaoachen.de](mailto:jana.fremer@chiaoachen.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSIO5\*/CSIYH1\*/CS11\*

**FEI ID<sup>1</sup>:** 10105436  
**Name\*:** Rosenberg  
**First Name\*:** Birgit  
**E-Mail\*:** [birgit.rosenberg@chiaoachen.de](mailto:birgit.rosenberg@chiaoachen.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSIO5\*/CSIYH1\*/CS11\*

**FEI ID<sup>1</sup>:** 10051247  
**Name\*:** Kemperman  
**First Name\*:** Frank  
**E-Mail\*:** [frank.kemperman@chiaoachen.de](mailto:frank.kemperman@chiaoachen.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSIO5\*/CSIYH1\*/CS11\*

**FEI ID<sup>1</sup>:** 10108166  
**Name\*:** Nielsen  
**First Name\*:** Janine  
**E-Mail\*:** [janine.nielsen@chiaoachen.de](mailto:janine.nielsen@chiaoachen.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSIO5\*/CSIYH1\*/CS11\*

**FEI ID<sup>1</sup>:** 10051247  
**Name\*:** Tolner  
**First Name\*:** Arien  
**E-Mail\*:** [arie@scgvisual.com](mailto:arie@scgvisual.com)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSIO5\*/CSIYH1\*/CS11\*

**FEI ID<sup>1</sup>:** 10277307  
**Name\*:** Lea  
**First Name\*:** Hornbacher  
**E-Mail\*:** [lea.hornbacher@chiaoachen.de](mailto:lea.hornbacher@chiaoachen.de)  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CSIO5\*/CSIYH1\*/CS11\*

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**