

**This document contains:**

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

## Risk assessment for COVID-19

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? <i>(single venue = 0; multiple venues = 1)</i>	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? <i>(Yes = 1; No = 0)</i>	0	0
<b>Total COVID-19 risk score</b>		<b>2</b>

## Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the OC	Have the relevant OC and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
Event emergency preparedness and response plans	Has a <b>contingency medical response plan for COVID-19</b> been developed for the Event?	2	3	6	
	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an <b>Emergency COVID-19 Outbreak Response Coordinator/Team</b> in the OC or other structure structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or OC requested <b>support from WHO and/or local public health authorities</b> ?	2	3	6	
	<b>Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?</b>				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6		

<b>If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:</b>				
Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other Event participants feel unwell?	<b>2</b>	<b>3</b>	<b>6</b>	personalization of tickets and seating plan
Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	<b>2</b>	<b>3</b>	<b>6</b>	health department and regulatory agency
Are <b>first-aid services or other medical services</b> in-place and equipped to support patients with respiratory symptoms?	<b>2</b>	<b>2</b>	<b>4</b>	in the ambulance
Are there <b>isolation rooms or mobile isolation units</b> available onsite?	<b>2</b>	<b>2</b>	<b>4</b>	medical center
Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	<b>2</b>	<b>2</b>	<b>4</b>	Uniklinikum Aachen and all other hospitals in the region
Are there <b>transportation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	<b>2</b>	<b>2</b>	<b>4</b>	medical service with an ambulance
Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	<b>2</b>	<b>3</b>	<b>6</b>	cleaning plans
Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	<b>0</b>	<b>3</b>	<b>0</b>	
Is the host country conducting COVID-19 <b>laboratory diagnostic tests</b> ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	<b>2</b>	<b>3</b>	<b>6</b>	Persons with symptoms typical of Covid19 of any severity are tested by the general practitioners, preferably by the family doctor, according to the guidelines of the Robert Koch Institute. Those affected should contact the family doctor's practice and discuss the further procedure.
Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	<b>2</b>	<b>2</b>	<b>4</b>	
Is there a <b>preliminary agreement by the host country to provide care</b> for any COVID-19 cases connected with the Event?	<b>2</b>	<b>3</b>	<b>6</b>	Consultations with the public health department
If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	<b>0</b>	<b>3</b>	<b>0</b>	the event is for less than 14 days
If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	<b>2</b>	<b>3</b>	<b>6</b>	Contact details of all participants, employees and visitors must be available
Is there an established mechanism for collaboration and coordination between <b>the health and security sectors</b> , which is considered as crucial?	<b>2</b>	<b>2</b>	<b>4</b>	Security and medical service

<b>Stakeholder and partner coordination</b>	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	0	2	0	
<b>Command and control</b>	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the Event</b> related to the evolving COVID-19 outbreak?	2	3	6	management board and competition management
	Are there arrangements to activate a <b>strategic health operations centre</b> if there are suspected COVID-19 cases in connection with the Event?	2	2	4	medical center
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	2	3	6	
<b>Risk communication</b>	Is there a <b>risk communication strategy</b> for the Event in regard to COVID-19?	2	3	6	regulatory agency and health department
	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	Niels Knippertz
	Has there been <b>monitoring of national and international media and social media</b> established for <b>rumours</b> to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	0	2	0	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	2	2	4	Various social media channels are managed by a press team. Daily information exchange via press distribution list.
<b>Public health awareness of COVID-19 before and during the event</b>	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following <b>measures: quarantine, self-isolation and self-monitoring</b> ?	1	2	2	
<b>Surge capacity</b>	<b>Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?</b>				
	Do these surge arrangements include funding for mitigation measures?	0	3	0	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6	medical service
	Do these surge arrangements include training of extra staff?	2	2	4	
	Do these surge arrangements include volunteers?	2	2	4	
	Will there be <b>daily health checks</b> of athletes/competitors?	1	2	2	The daily health checks are limited exclusively to those who have not been vaccinated or recovered.
	Will the <b>athletes be separated from other groups</b> , such as officials, support staff and spectators, to limit transmission?	1	2	2	visitor grandstands will be separated from the others

Specific mitigation measures	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels, etc.</b> ?	2	3	6	
	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	0	3	0	
	Will the Event have <b>designated seating</b> for all spectators?	2	3	6	
	Does the designated <b>seating provided allow for physical distancing</b> between spectators (minimum of 1 metre)?	2	2	4	
	Have <b>pre-travel health checks</b> been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	0	2	0	

Sum of mitigation measures	184
<b>Total mitigation score (%)</b>	<b>84</b>

184

## Event overall risk score

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	2
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Total mitigation score (from "Mitigation Checklist" Tab)	84
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## Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .

## **Mitigation Plan**

Dear participants,

thanks to permissions from the FEI and the City of Aachen we are pleased to be able to organize the CHIO Aachen 2021.

Of course our tournaments are equipped with hygiene and safety precautions to prevent the spread of the corona virus. We kindly ask all participants to strictly adhere to these rules in order to ensure the smooth running of the event. The staff present and the public health institutions will control the behaviour of all persons present at all times.

### **General behavior:**

- Maintain a minimum distance to other persons (1,5m minimum)
- wash your hands
- no coughing on anyone
- Use existing disinfection points for the hands
- Follow the directions given
- The instructions of the folders used must be followed strictly.
- Only persons without symptoms of illness, which are typical for an infection with the coronavirus, will have access to the show grounds.
- The Organising Committee reserves the right to expel persons who do not follow the rules from the show grounds and exclude them from the tournament.
- On the show grounds, mouth-nose protection is compulsory in the sanitary facilities and in situations where a necessary distance cannot be maintained
- Plexiglas panes will be installed to separate the workplaces for instance in the entries office and in the judges rooms. (for example between the speaker, the judge and the result computers).

### **The following persons are not allowed to participate in the event:**

- Persons who are in quarantine
- Persons with symptoms typical of Covid-19 should not participate
- Persons who do not comply with the 3G-Rules (vaccinated, recovered or tested)



### 1. Arrival

- Navigation address: Hubert-Wienen-Straße, 52070 Aachen
- The access to the lorrie parking lot is signposted, and you will also receive a map with the corresponding routes in advance.

### 2. Accompanying persons

- Accreditations for riders are strictly limited:  
*The number of accreditations of the accompanying persons can be found in the respective schedules. The organiser will inform the federations/riders about any changes to the corona requirements in the participant letter.*
- Other accompanying persons are prohibited

### 3. Walking routes on the show grounds

- Please strictly follow the signposted routes to avoid unnecessary contact

### 4. Show office

- Any contact with the show office should be avoided
- Please make your entries exclusively online or by telephone:

Showoffice Dressage	Deutsche Bank Stadion	0241-9171-231
Showoffice Driving	Driving Stadion	0241-9171-241
Showoffice Vaulting	Deutsche Bank Stadion	0241-9171-231
Showoffice Jumping and Eventing	Main Stadion - Turkish Airlines Tribune	0241-9171-741

- Start lists can be downloaded at [www.chioaachen.de](http://www.chioaachen.de)

### 5. Walk the course

- Please make sure that you keep a minimum distance from other people when walking the course

### 6. Warming-up area

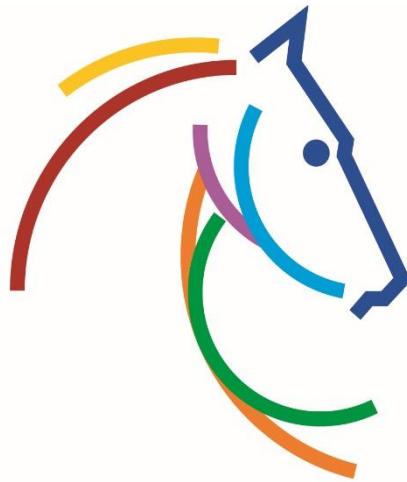
- One accompanying person per rider is allowed at the training grounds
- In the indoor arena (only lunging) a maximum of 2 horses are allowed at the same time
- We kindly ask the participants to leave the training areas after their performance as soon as possible

### 7. Stables

- Time spent in the stable areas is restricted to a minimum the time required to feed and prepare the horses.

We are very much looking forward to see you and wish you a pleasant journey.

The Organising Committee



World Equestrian Festival  
[www.CHIO Aachen.com](http://www.CHIO Aachen.com)



10<sup>th</sup> to 12<sup>th</sup> September 2021

## **SCHEDULE**

### **CVIO 4\***



**Allianz** 

 **TURKISH  
AIRLINES**

  
**ROLEX**

DENOMINATION OF THE EVENT

**Venue :** Aachen  
**Dates :** 10/09/2021 – 12.09.2021 **NF:** Germany

**Indoor:**  **Outdoor:**

**EVENT CATEGORIES:**

**Seniors:**

CVIO4\*

CVI-WCupQ

**I. GENERAL CONDITIONS**

This event is organised in accordance with:

- FEI Statutes, 24<sup>th</sup> edition, effective 19 November 2019
- FEI General Regulations, 24<sup>th</sup> edition, 1 January 2020, updates effective 1 January 2021
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018, updates effective 1 January 2021
- **The FEI Vaulting Rules (9th edition, effective 1 January 2015, including updates 1 January 2021) and if applicable the FEI Vaulting World Cup™ rules 2020-2021**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1 January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2021 WADA Code, effective 1 January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice.
- Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 14/07/2021, updated 05/08/2021, 06/08/2021, 17/08/2021, 26/08/2021

Signature:

Bettina de Rham  
FEI Director Vaulting

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## II. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

### III. GENERAL INFORMATION

#### I. ORGANISER

Name: Aachen-Laurensberger Rennverein e.V.  
Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 109 / -164  
Fax: +49 241 9171 198  
Email: showoffice@chioaachen.de  
Website: www.chioaachen.de

#### Contact Details Show Ground:

Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 109 / -164  
GPS Coordinates: Latitude: 50.79492 / Longitude: 6.0977  
Hubert-Wienen-Straße

Accessibility details (directions by road, nearest airport / train station):

#### **Car/Lorry:**

##### From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

##### From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

##### From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

**Arrival by Train:**

Hauptbahnhof (Central Station) Aachen, Lagerhausstraße

**Arrival by plane:**

Cologne/Bonn, Duesseldorf (but not Düsseldorf-Weeze), Maastricht-Aachen Airport/NED

## 2. ORGANISING COMMITTEE

President of the Event:	Stefanie Peters
Commissioner for Ethics, Animal Welfare and Fairplay:	Baron Wolf von Buchholtz
Show Secretary:	Regina Klophaus / Jana Kun
Press Officer:	Niels Knippertz

## 3. EVENT DIRECTOR

Name:	Frank Kemperman & Birgit Rosenberg
Address:	Albert-Servais-Allee 50 52070 Aachen
Telephone:	+49 241 9171 105
Fax:	+49 241 9171 199
Email:	frank.kemperman@chiaoachen.de birgit.rosenberg@chiaoachen.de

## 4. Discipline Manager

Name:	Kersten Klophaus GER
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**V. OFFICIALS**

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile compulsory
1	Ground Jury	Ground Jury President	10051060	Pavla Krauspe	SVK	4*	<a href="mailto:pavla.krauspe@voltiz.sk">pavla.krauspe@voltiz.sk</a> +421907774990
		Ground Jury Member	10086750	Lise Berg	DEN	3*	<a href="mailto:lcb@sund.ku.dk">lcb@sund.ku.dk</a>
		Ground Jury Member	10049048	Carina Ingelsson	SWE	3*	<a href="mailto:carina.ingelsson@kavlinge.se">carina.ingelsson@kavlinge.se</a>
2	Foreign Judge	Foreign Judge	10055349	Rob de Bruin	NED	4*	<a href="mailto:robdebruin@mail.com">robdebruin@mail.com</a> +33619877001
3	Technical Delegate	Technical Delegate		N/A			
4	Chief Steward	Chief Steward	10052607	Britta Kuhlen	GER	4	<a href="mailto:b.kuhlen@web.de">b.kuhlen@web.de</a>
5	Assistant Stewards	Assistant Steward	10103967	Katharina Jothe	GER	4	
		Assistant Steward	10103972	Nicole Zelvelder	NED	3	
		Assistant Steward	10060616	Peggy Geerdinck	NED	3	
		Assistant Steward	10052998	Melanie Weber	GER	4	
6	FEI Veterinary Delegate	FEI Veterinary Delegate		N/A			
7	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President	10048947	Dr. Friedrich-Wilhelm Hanbücken			
		Foreign Veterinary Delegate	10049445	Henk G. M. Wesselink	NED	3	<a href="mailto:henkwesselink52@gmail.com">henkwesselink52@gmail.com</a> +31613 862554
		FEI Assistant Veterinary Delegate	10090798	Dr. Susanne Huchzermeyer	GER	2	<a href="mailto:susanne.huchzermeyer@gmx.de">susanne.huchzermeyer@gmx.de</a> +49151 145 00988
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1103/1105)	Veterinary Service Manager	10050710	Dr. Friedrich Appelbaum	GER		<a href="mailto:friedrich.appelbaum@t-online.de">friedrich.appelbaum@t-online.de</a> +49 171 2746930
		FEI Permitted Treating Veterinarian	10094172	Dr. Anna Endrikat	GBR		<a href="mailto:anna.endrikat@web.de">anna.endrikat@web.de</a> +447880808462
9	Medical Doctor <sup>9</sup>	Medical Doctor <sup>9</sup>		Prof. Dr. med. Frank Hildebrand	GER		<a href="mailto:fhildebrand@ukaachen.de">fhildebrand@ukaachen.de</a> +49 176 23203803
10	Farrier	Farrier		Gerd Lamberty	GER		<a href="mailto:gerdlamberty@outlook.de">gerdlamberty@outlook.de</a> +49 171 425 1030
11	NF Delegate	NF Delegate		Ute Schönián	GER		



## VI. INVITATIONS

### 1. GENERAL

#### CVIs/CVIO and Championships – Article 701.9

NFs invited (mandatory for CVI3*/CVIO4* and Regional Championships)	AUS/AUT/BEL /BRA/CAN/ COL/CZE/DEN/ESP/FRA/FIN/GBR/GER/HUN/ITA//NED/POL/RUS/ RSA/SUI/SVK/SWE/USA
Number of Attendants per NF	<b>1 per squad</b>
Number of Grooms per NF	<b>1 per horse</b>
<b>Number of athletes per NF</b>	
<b>Individual</b>	
- Individual Female – Senior	<b>2</b>
- Individual Female – Junior	./.
- Individual Female Children	./.
- Individual Male – Senior	<b>2</b>
- Individual Male – Junior	./.
- Individual Male - Children	./.
<b>Squad</b>	
- Squad Senior	<b>2</b>
- Squad Junior	./.
<b>Pas-de-Deux</b>	
- Pas-de-Deux Senior	<b>2</b>
- Pas-de-Deux Junior	./.

**Athletes are invited by the Organiser through their National Federation**

In case one of the countries above will not participate and depending on the overall number of starters, the OC reserves the right to invite additional NFs with individual, pas de deux or squad vaulters.

**Requirement and Qualification criteria from the Organiser in addition to the FEI Qualification Criteria:**

#### **Squads**

need to have a minimum qualifying result of 5.7 at a CVI within the last 24 months before the nominative entries at the last CH-EU-V / CH-M-V.

#### **Individuals**

need to have a minimum qualifying

Result of

1 x 6,5 in the 1st round at a CVI2\*

or

1 x 7,0 in the 1st round at a CVI2\* or in any one round at a CH-EU-V J or CH-M-VJ

within the last 24 months before the nominative entries.

**Pas de Deux**

need to have a minimum qualifying result of 1 x 6,5 final score at a CVI 2\* in Pas de Deux  
or  
1 x 6,5 in the 1st round at a CVI2\* in Individual  
or  
1 x 6,5 in any one round at a CH EU V /CH M V in Individual or final score in Pas de deux  
or  
1 x 7,0 in the 1st round at a CVI2\* in Individual or final score in Pas de deux  
or  
1 x 7,0 in any one round at a CH EU V J or CH M V J in Individual or final score in Pas de Deux within the last 24 months before the nominative entries.

On request of the invited NF, the Organising Committee reserves the right to admit, in a limited number depending on the overall number of starters:

- additional individual male vaulters and/or individual female vaulters,
- additional pas de deux and
- additional squads.

Furthermore the Organising Committee reserves the right to personally invite additional squads and/or individual vaulters and/or pas de deux.

**VII. ENTRIES**

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

**IMPORTANT - Entry forms must include the following information on:**

- Horse:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)  
**Athlete:** • name • gender • date of birth • FEI ID number

**1. ENTRY DATES AND ENTRY FEES**

**Deadlines for Entries**

Entries have to be in accordance with article 707 of the FEI Vaulting Rules.

**Deadlines for Entries:**

<b>Nominated entries: to be sent to: jana.kun@chioaachen.de</b>	16.08.2021
<b>Definite entries:</b>	30.08.2021
<b>Last date for substitutions: (one hour prior the Horse Inspection)</b>	09.09.2021

Entry fee per Individual vaulter:	none
Entry fee per Pas-de-Deux:	none
Entry fee per Squad :	none
Stabling fee per horse:	none
Details entry procedure fee / Payment:	At the venue (cash or credit card)

**All entries must obligatorily be made via the online entry system HippoBase. The online data will be regarded as the only official data by the OC. Any information sent to the OC by email or fax which could also be entered directly into the online system may be ignored by the OC.**

Privacy Policy Declaration:

Based on Article 6 paragraph 1 a, b & f, GDPR (General Data Protection Regulation of the European Union), presenting the entries for the CHIO Aachen 2021 all parties concerned (Chefs d'Equipe, athletes, horse owners, grooms, vets, trainers and other accompanying persons) consent that the organising committee Aachen-Laurensberger Rennverein e.V. (ALRV) may process their personal data for the purpose of organisation and safe execution of this CHIO and may also forward them to third parties for this purpose. Dependent of the role and possibly already elsewhere given consent, this personal data may be processed as long as up to 3 months after the next CHIO.

The Privacy Policy of the ALRV can be viewed here [www.chioaachen.com](http://www.chioaachen.com). The consent may be revoked in writing at any time with effect for the future. Revoking the consent may result in withdrawal of entry right as well as withdrawal of show pass.

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

none

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee:                      Included in entry fee       Not included in entry fee

Lower Level Events (CIMS)                      CHF 18 per horse per event  
(For definition of CIMS see Appendix E of the FEI General Regulations)

Higher Level Events                              CHF 25 per horse per event  
(All other events not defined as CIMS)

Electricity (upon request):                      none

Manure disposal                                      none

Hay    8 Euro per bale - prices subject to change

Straw    5 Euro per bale - prices subject to change

Shavings    12 Euro per bale - prices subject to change

Other (please specify):                              First bedding (2 bales straw or 2 bales shavings) is free of charge.

Following food and extra bedding per horse is free:

2 bales straw

1 bale hay

1 bag HAVENS horse feed

EADCMP fee as well as costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

Contact details:

Aachen-Laurensberger Rennverein

Name:    Ellen Detje-Stroink

Address:    Albert-Servais Allee 50, 52070 Aachen, Germany

Telephone:    +49 241 9171 101

Fax:    +49 241 9171 199

Email:    [ellen.detje-stroink@chioaachen.de](mailto:ellen.detje-stroink@chioaachen.de)

Lorry/Caravan:

Power supply: provided by the OC  Price: none

Water supply: provided by the OC  Price: none

Sanitary facilities: provided by the OC  Price: none

Catering facilities: Not provided by the OC

**All aforementioned amounts are including VAT**

VAT number of the Organiser	DE 123603839
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## VIII. TIMETABLE

	Day	Date	Time
• Opening of stables	Wednesday	08/09/2021	12.00 h - 20.00 h
1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" - Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) – Article 722 of the FEI Vaulting Rules.</i>	Thursday	09/09/2021	09.00 h - 10.30 h
• Chef d'Equipes Meeting (CVIO & Championships)	Thursday	09/09/2021	16.00 h

## TYPE OF COMPETITIONS

Please specify the types of competitions schedule:

- Squad Competitions
- Individual Competitions
- Pas-de-Deux Competitions

## IX. COMPETITION DETAIL

**Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.**

### V 1 Prize of Sparkasse Individual Female Competition



Competitions CVIO - Female:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	09/09/2021	12.00 h	///////	//////////
• V1 Individual Female Vaulters – Compulsory Test 3	Friday	10/09/2021	10.00 h	743	
• V1 Individual Female Vaulters – Technical Test	Friday	10/09/2021	15.15 h	743	
• V1 Individual Female Vaulters – Free Test	Saturday	11/09/2021	14.00 h	743	2.000,-€
• Total Prize Money	2.000,-€				
See below					
• Prizes in Kind	None				

### Breakdown of prize money:

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V1	520	400	230	170	150	120	110	100	90	110 to be divided by all other athletes

FEI Approved Schedule CVIO Aachen  
VAULTING 2021

**Requirements:** The competition will be held in one round consisting of a Compulsory Test, a Technical Test and a Free Test. (acc. to Art. 743 ff.).

**Starting Order:** **Compulsory Test:** according to draw

**Technical Test:** as in the compulsory test

**Free Test:** according to Art. 708.5.2.ff.

**Scoring Method:** The total marks from the Compulsory Test, the Technical Test and the Free Test are added and divided by 3. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

In case of equality, the higher mark from the Technical Test will decide.

\*\*\*\*\*

**V 2 Prize of Sparkasse**  
Individual Male Competition



Competitions CVIO - Male:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	09/09/2021	12.00 h	///////	//////////
• V2 Individual Male Vaulters – Compulsory Test 3	Friday	10/09/2021	12.00h	743	
• V2 Individual Male Vaulters – Technical Test	Friday	10/09/2021	17. 15h	743	
• V2 Individual Male Vaulters – Free Test	Saturday	11/09/2021	16.15 h	743	2.000,-€
• Total Prize Money	2.000,-€				
See below					
• Prizes in Kind	None				

**Breakdown of prize money:**

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V2	520	400	230	170	150	120	110	100	90	110 to be divided by all other athletes

**Requirements:** The competition will be held in one round consisting of a Compulsory Test, a Technical Test and a Free Test. (acc. to Art. 743 ff.).

**Starting Order:** **Compulsory Test:** according to draw  
**Technical Test:** as in the Compulsory Test  
**Free Test:** according to Art. 708.5.2.ff.

**Scoring Method:** The total marks from the Compulsory Test, the Technical Test and the Free Test are added and divided by 3. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

In case of equality, the higher mark from the Technical Test will decide.

\*\*\*\*\*

**V 3 Prize of Sparkasse**  
Squad Vaulting Competition



<b>Competitions CVIO - Squad:</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	09/09/2021	12.00 h	///////	//////////
• V3 Squad Competition – Compulsory Test 3	Friday	10/09/2021	13.30 h	738	
• V3 Squad Competition – Free Test 2	Saturday	11/09/2021	11.00 h	738	4.000,-€
• Total Prize Money	4.000,-€				
See below					
• Prizes in Kind	none				

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V3	920	720	440	340	300	260	220	200	180	110 to be divided by all other participants

**Requirements:** The Competition consists of a Compulsory Test and a Free Test (acc. to Art. 738 ff.).

**Starting order:** **Compulsory:** according to draw  
**Free Test:** according to Art. 708.5.2.ff.

**Scoring Method:** The total marks from the Compulsory Test and the Free Test are added and divided by 2. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

\*\*\*\*\*

**V 4 Prize of Sparkasse**  
Pas de Deux Competition



Competitions CVIO – Pas de Deux:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	09/09/2021	12.00 h	////	//////////
• V4 Pas de Deux Competition – Free Test 2	Saturday	11/09/2021	10.00 h	749	
• V4 Pas de Deux Competition – Free Test 2	Sunday	12/09/2021	10.15 h	749	1.000,-€
• Total Prize Money		1.000,-€			
	See below				
• Prizes in Kind		none			

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V4	330	230	150	100	80	60				

- Athletes:** pair consists of 2 vaulters. Any combination of gender is allowed. A vaulter can start in only one Pas de Deux combination. All Pas de Deux started in the first Free Test are qualified for the second Free Test.
- Requirements:** The Competition will be held in 1 round with 2 tests. Both tests consist of a Free Test (acc. to Art. 749 ff.).
- Starting order:** 1<sup>st</sup> free test: according to draw  
2<sup>nd</sup> free test: according to Art. 708.5.2.ff.
- Scoring Method:** The total marks from both Free Tests are added and divided by 2. The final mark is the average of the 2 Free Tests. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

\*\*\*\*\*



**V 5 Prize of Sparkasse**  
Squad Vaulting Competition - Consolation



<b>Competitions CVIO – Squad (Consolation):</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Saturday	11/09/2021	18.45 h	///////	//////////
• V5 Squad Competition – Free Test 2; not qualified for Nations Team	Sunday	12/09/2021	13.30 h	740	1.000,-€
• Total Prize Money	1.000,-€				
See below					
• Prizes in Kind	none				

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V5	325	275	210	190						

- Athletes:** Squad not declared on a Team for the Nations Team.
- Requirements:** The Competition consists of a Free Test. (acc. to Art. 740 ff.)
- Starting order:** according Art. 708.5.2.ff after competition V3
- Scoring Method:** The mark of the Free Test is the final result. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

\*\*\*\*\*

**V 6 Prize of Sparkasse**  
Official Nations' ~~Cup~~ Team Competition



Competitions CVIO – Nations Team:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Saturday	11/09/2021	18.45 h	///////	//////////
• V6 Competition – Free Test; <b>Nations Team</b>	Sunday	12/09/2021	14.40h	708.3.3	10.000,-€
• Total Prize Money	10.000,-€				
See below					
• Prizes in Kind	none				

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V6	2550	2050	1400	1200	1000	800	600	400		

**Athletes:** Open to all NFs invited

A team per NF consists of two individual vaulters (any combination of gender is allowed) and a squad which has competed in V1, V2 or V3 respectively. Within one team a vaulter may start as vaulters individual and squad vaulter

The team members will be decided by the chef d'équipe of the NFs.

**Requirements:** The Competition consists of a Free Test of all 3 team members

**Starting order:** in reverse order of merits after comp. V1, V2, and V3 starting order per country:  
the squad has to start last  
the chef d'équipe will decide which individual vaulter will start first

1. Individual Vaulter Country A
2. Individual Vaulter Country A
3. Squad Country A
4. Individual Vaulter Country B
5. Individual Vaulter Country B
6. Squad Country B

**Scoring Method:** The mark of the Free Test of the two Individual Vaulters, and the squad per country will be added. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

\*\*\*\*\*

**Applicable government tax to be deducted from Prize Money: see also p. 32%**

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

Leading athlete award –	none
Best foreign athlete -	none
Best home athlete –	none
Team awards –	none

**PRIZE - CLASSIFICATION**

./.

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Reservations at own expense can be made through:

aachen tourist service e. V.

Markt 45-47,52062 Aachen, Germany

Phone: (49) 241 - 180 29 52

Fax: (49) 241 - 180 29 30

Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

Accommodation (bed and breakfast) from 09/09/2021 to 12/09/2021 will be at the Athletes' own expense

#### **Meals**

Meals from 09/09/2021 to 12/09/2021 will be at the OC's expense.

Meals will be provided in the Restaurant "Stables ' Inn" .

### **2. GROOMS**

#### **Accommodation**

Reservations at own expense can be made through:

aachen tourist service e. V.

Markt 45-47,52062 Aachen, Germany

Phone: (49) 241 - 180 29 52

Fax: (49) 241 - 180 29 30

Email: [chio@aachen-tourismus.de](mailto:chio@aachen-tourismus.de)

Accommodation (bed and breakfast) from 09/09/2021 to 12/09/2021 will be at the Athletes' expense.

#### **Meals**

Meals from 09/09/2021 to 12/09/2021 will be at the OC's expense.

Meals will be provided in the Restaurant "Stables ' Inn".

**NB. If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**



## 6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

Yes

Name of Company: Equinis/HippoBase

Contact person:

Name: Andreas Steidle

FEI ID number: 10087636

Contact email: steidle@hippobase.com

Activity/Function: Entry details on hotel and accreditation, entry post-processing.  
(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

## 7. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is :  
Depending of the number of starters.

All Prize Giving Ceremonies must strictly follow the [Covid-19 guidelines for Prize giving protocols and media activities](#).

## 8. ADVERTISING ON ATHLETES AND HORSES

Authorised  Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## 9. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider:

SAP

Web address to buy ticket:

www.chioaachen.de

## 10. BETTING

Betting will be authorised by the Organiser: Yes  No

## 11. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by the Athlete.

## 12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

- Wednesday, September 08<sup>th</sup>: between 12.00 hours and 20.00 hours
- Thursday, September 09<sup>th</sup>: between 07.00 hours and 09.00 hours

Horses have to leave the stables the latest on Monday, September 13<sup>th</sup>, before 07.00 hours.

### **13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

Organiser Shuttle Service will be available  
Public Transport to be paid by the Athlete.

A Shuttle-Service for chefs d'equipe and athletes from the airport Cologne/Bonn, Duesseldorf (not Duesseldorf-Weeze) or Maastricht-Aachen Airport/NL) is provided from Thursday, September 09<sup>th</sup> until Sunday, September 12<sup>th</sup>, 2021, daily between 06.30-00.30 hours. **Airport shuttles to be announced at least 24 hours in advance.**

On request each team will receive 1 parking pass for the duration of the event for a parking area near the show grounds.

### **14. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS \***

(\* Subject to change, especially regarding access areas and number of show passes, depending on unexpected regulations and restrictions from authorities valid at the time of the event.)

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

Members of NF delegations will be granted access to the venue under the conditions listed below.

Accreditation permitting entry to stable area according to FEI Veterinary Regulations Art. 1009.

Applications for all accreditations must be made online by the relevant NF through the HippoBase Entry System.

Opening times of the accreditation office:

Wednesday, 8<sup>th</sup> September, from noon until 8 p.m.

Thursday, 9<sup>th</sup> September, until Sunday, 12<sup>th</sup> September, daily from 7.30 a.m. until 7 p.m.

These times are subject to change and depend on the final time schedule. Please check the final opening times at the venue.

NF-Function	Maximum number of show passes	Fee	Stables Inn Free Meals*1	Access Stable Area	Access Competitors' Stand (Vaulting)	Access Warm-Up (Vaulting)	To be authorized by
<b>Accreditations NF</b>							
President NF	1 per nation	no	no	no	yes	yes	NF or President
Secretary General NF	1 per nation	no	no	yes	yes	yes	NF or Secretary General
Companion of President /Secretary General	1 per President NF / Secretary General NF	no	no	no	yes	no	NF or President / Secretary General
Chef de Mission	1 per 3 minimum participating disciplines	no	no	yes	yes	yes	NF in advance only
NF Paying Guest	1 per NF	€ 50	no	no	yes	no	NF in advance only
<b>Accreditations Squads, Individuals, Pas de Deux</b>							
Chef d'Equipe *2	1 per NF	no	yes	yes	yes	yes	NF in advance only
Chef d'Equipe *2 Companion	1 per Chef d'Equipe	no	yes	yes	yes	yes	NF or Chef d'Equipe
Athlete (individual, squad, pas de deux)	Number acc. to schedule	no	yes	yes	yes	yes	NF in advance only
Longeur	Number acc. to schedule	no	yes	yes	yes	yes	NF in advance only
Team Veterinarian *2	1 per NF	no	yes	yes	yes	yes	NF in advance only
Attendant	1 per squad	no	yes	yes	yes	yes	NF or Chef d'Equipe
Groom	1 per horse	no	yes	yes	yes	yes	NF/Chef d'Equipe/Athlete
Horse Owner	1 per horse	no	no	yes	yes	yes	NF/Chef d'Equipe/Athlete
Additional Show Pass Squad	2 per squad	€ 50	no	yes	yes	yes	NF or Chef d'Equipe
Additional Show Pass Athlete (individual, pas de deux)	1 per Athlete (e.g. personal trainer, vet, physio)	€ 50	no	yes	yes	yes	NF or Athlete

\*1 = Please refer to "X. FACILITIES OFFERED" for meals offered.

\*2 = **HippoBase - NFs not having a squad** may send names and photos of chef d'equipe and her/his companion to accreditation@chioaachen.de

**Children** of athletes /longeur/chef d'equipe will be granted an extra companion accreditation up to the age of 18. Please send all information (name, age and photo) to the following email address: accreditation@chioaachen.de.

**For Presidents and Secretary Generals** only the names provided on the FEI website will be accepted, no deputies allowed. Persons entered in HippoBase in advance that turn out not to fulfil the conditions as stated above will be declined.

**Horse Owners:** At least one of the names of the owners must correspond with the horse owners registered in the FEI passport of the horse (GR Art. 132.1).

**Accreditation Fees:** Payment upon pickup at the accreditation office ONLY, by credit card or in cash.

**Changes after Deadline and Pickup:** Shortly after the above mentioned online registration deadline, records will be transferred to the OC's on-site accreditation, i.e. further changes in HippoBase will have no effect.

Requests for further additions or changes can only be made by authorized persons according to the chart above. Please refrain from sending change requests by email after the deadline.

**The owner of the show pass** accepts the General Terms & Conditions (GTC), the Special-GTCT, the show ground regulations as well as the accreditation rules of the Aachen-Laurensberger Rennverein (OC). On the show days, the show pass is valid for bus transfer to and from the show grounds with all ASEAG busses. In case of loss, a new show pass will be issued for a fee of € 100. Show passes will be revoked if passed on to unauthorized persons.

**Show passes** can only be picked up personally after presentation of a valid ID card. The passes must be worn at all times on the show grounds.

Holders of a show pass accept the General Terms and Conditions (GTC), including the Special Ticket Terms and Conditions (Special TGTC), the Show Ground Regulations and the Data Protection Declaration of the ALRV as well as the protection and hygiene concept applicable at the time of the event ([www.chioaachen.com](http://www.chioaachen.com)).

In order to meet the current and possibly still to be expected official requirements, the following applies:

Show passes are generally personalized and only valid for the person registered by name. For verification, the presentation of a valid identity card can be requested at the entrance if necessary.

All persons who wish to enter the show grounds must prove before or at the entrance that they either belong to the immunised (recovered or fully vaccinated) or present a currently valid negative test certificate.

Auszug Hygienekonzept Juli 2021:

„Nicht europäisch genehmigte Zertifikate werden nicht akzeptiert und ein negativer Testnachweis wird gefordert.“

## 15. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes  No

Lorries of the athletes can be parked near the show grounds, **but not inside the stable area**, for the duration of the respective discipline. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

## 16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>



## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Customs and veterinary fees will not be covered by the OC. For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

For questions or problems, please contact your Government Veterinary Services.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz): [www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)

- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz): [www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)

- German Law Governing Epidemic Diseases (Tierseuchengesetz): [www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)

- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung) [www.gesetze-im-internet.de/bundesrecht/tierschtr\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtr_2009/gesamt.pdf)

German Regulation regarding Livestock Transport (Viehverkehrsverordnung) [www.gesetze-im-internet.de/bundesrecht/viehverk\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverk_2007/gesamt.pdf)

#### 4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

#### 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

#### 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

##### 7.1. PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

##### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
First Booster	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic (“Policy”) (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event’s deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event (“RELEASEES”), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

### **2. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **2.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **2.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **2.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **2.2. ATHLETES AND OWNERS**

#### **2.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

#### **2.2.3. Additional Liability Information**

##### **2.2.3.1 Participation at own risk**

The athlete and the horse owner are aware that this FEI event can be a dangerous event. The athlete and the horse owner take part in the FEI event at their own risk.

##### **2.2.3.2 Liability of the Organiser**

The organizer is liable without limitation only for intent and gross negligence. For simple negligence the organizer is only liable in case of injury of life, body, health or an essential contractual obligation of the organizer. Essential contractual obligations are those whose fulfilment is necessary to achieve the objective of the contract and in whose fulfilment the athlete or the horse owner trusted and could trust.

In the event of a slightly negligent breach of material contractual obligations, the liability of the Organiser shall be limited to the foreseeable typical damage.

The above limitations of liability also apply in favour of the legal representatives and vicarious agents of the organizer.

Otherwise, liability is excluded.

##### **2.2.3.3 Release from liability**

The athlete and the horse owner are jointly and severally liable to the organizer to indemnify the organizer against all claims of third parties, in particular visitors of the event and other athletes, regardless of fault, at first request, arising from the fact that a human being is killed or the body or health of a human being or an object is damaged by a horse of the athlete or the horse owner or by a person commissioned by the athlete or the horse owner

##### **2.2.3.4 Choice of law**

The liability and indemnity agreement shall be governed by German law.

#### **2.2.4. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may

sustain while participating at a FEI Event.

**3. PROTESTS/APEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

**4. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

**5. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

**6. ADDITIONAL INFORMATION FROM THE ORGANISER**

**6.1 CANCELLATION OF A COMPETITION**

In the event of a cancellation of a competition due to a force majeure event (such as extreme weather conditions, pandemic, etc) and provided the cancelled competition(s) cannot be rescheduled at the Event, there will be no ranking points, no standing/classification, and no Minimum Eligibility Requirements for said competitions. In addition, the Organiser has no obligation to pay the prize-money (or a portion of it) for a cancelled competition.

If there are less than 5 registered participants, the organizer has the right to cancel the competition.

**6.2 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

**6.3 NO MOTORISED VEHICLES AND MOTORBIKES**

are allowed on the entire show grounds and the cross-country course.

**6.4 NO DOGS ALLOWED**

Dogs are strictly prohibited on the entire show grounds, the stables and the cross-country course.

**6.5 MUSIC**

The music rights for the competitions are the sole responsibility of the vaulters. The OC declines any responsibility.

Music must be submitted on CD or flash drive.

**6.6 ACKNOWLEDGEMENT of the General Terms & Conditions (GTC), the Special-GTCT, the Show Ground Regulations, the Accreditation Rules as well as the German Animal and Welfare Laws and Guidelines**

As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, attendants, longeurs, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV General Terms & Conditions (GTC), the Special-GTCT, the Show Ground Regulations as well as the Accreditation Rules in the version currently valid at the time of the Event, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice. Violations will be dealt with by the respective Ground Jury or Appeal Committee. This is to be confirmed in writing upon receipt of the show pass.

As soon as NFs have presented their entries, all Chefs d'Equipe, competitors, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct". Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

**6.7 TRAINING**

If not already foreseen in the discipline rules the Organising Committee strongly advises athletes to wear helmets at all times during training under saddle.

**6.8 HORSE INSPECTION**

We strongly advise to wear a safety helmet during the presentation of the horse at the horse inspection

**6.9 INFORMATION ON COVID19**

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport):

<https://www.pferd-aktuell.de/coronavirus>

**6.10 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1**

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/ehv-1>.

**6. Age of Athletes and Horses according to the Event's Category**

**Article 702 & 717:**

<b>Senior Classes</b>	<b>Minimum Age for Vaulters</b>
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
<b>Young Vaulters</b>	<b>Minimum/Maximum Age for Vaulters</b>
Individual Competition	16 - 21
<b>Junior Classes</b>	<b>Minimum/Maximum Age for Vaulters</b>
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18
<b>Children Classes</b>	<b>Minimum/Maximum Age for Vaulters</b>
Individual Competition	12 - 14

<b>Horses</b>	<b>Minimum Age</b>
All Classes	7 years old or over



## 7. PRIZE MONEY DISTRIBUTION (See Art. 127, 128)

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

#### Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

#### Settlement of accounts per athlete

Reimbursement of prize money will be paid out by bank transfer per athlete (not per horse resp. per horse owner) within 2 weeks after the CHIO. For this purpose the NF's are requested to state the bank information (name of recipient, bank name, bank code, account number, IBAN and BIC codes) of their athletes together with the online entries in HippoBase. In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 80,-€ for any handling fees charged by the bank.

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

**Prize money for the Nations' Team will be paid out to the chef d'équipe only. The chef d'équipe will be responsible for the distribution to the relevant horse owners.**

Each athlete is obliged to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

#### Taxation of Foreign Horse Owners, Athletes and Grooms:

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met: Bundeszentralamt für Steuern, An der Kuppe 1, 53225 Bonn, Germany, phone: +49 228-4060, fax: +49 228-4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website [www.bzst.bund.de](http://www.bzst.bund.de). Subject to change.

## XV. ANNEXES

### 1. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [Laetitia.Gillieron@fei.org](mailto:Laetitia.Gillieron@fei.org) in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/vaulting-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.