



Aachen

International Jumping

September 04-06, 2020

SCHEDULE

CSI3*/CSIYH1*/CSI-Y



Allianz 


ROLEX

 **NetAachen**

 **Sparkasse
Aachen**

FENDT


SCHWEIZER MILCH-CHOCOLATERIE
SEIT 1845

 **STAWAG**

This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.

Guidance for the use of the WHO Risk Assessment tools in the context of COVID-19 - FEI version

Guidance for FEI Event organisers ("OCs") during the current outbreak of COVID-19

In view of the current outbreak of COVID-19, this disease-specific and event-specific risk assessment and mitigation checklist has been developed by WHO for use by host countries and event organizers, to assess the specific risk of COVID-19.

The FEI has slightly adapted the wording in the document, mainly by replacing the initial term "mass gathering sporting event" by "FEI Event". Under the FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, which applies to all FEI Events taking place after 1 July 2020, all OCs of FEI Events must carry out a risk assessment of their Event in terms of Covid-19 transmission, using the present document.

The following risk assessment and mitigation checklist should be used in conjunction with the "WHO Mass Gathering Sports Addendum Guidelines" - OCs should consider the term "mass gathering" in it as synonym of "FEI Event" in this context.

In order to accurately provide answers the following risk assessment and mitigation checklist, OCs must be knowledgeable on the current COVID-19 outbreak. OCs should reference the daily global COVID-19 situation reports provided by WHO as well as the national COVID-19 situation reports, if available.

The tool must be completed in this Excel spreadsheet (see following tabs), as the scores are automatically calculated there. Once the tool is completed, the scores received in the Excel spreadsheet for both sections will appear in the decision matrix found on the final tab ("Overall risk scores") for the Event's overall risk score to be determined.

It must be ensured that this risk assessment is conducted with input from local public health authorities and that the necessary personnel with expertise in mass gatherings, risk assessment, epidemiology, and infectious disease control measures are included from the initial stages of planning.

For the final determination, factors under consideration include:

- the current stage of the COVID-19 outbreak and known transmission dynamics
- the geographical distribution and number of participants, and their individual risk profile
- the risk assessment tool
- the mitigation measures that are currently in place or feasible and any discipline-specific guidance issued by the FEI.

It is important to remember that while mitigation measures can reduce the risk of COVID-19 infections, they cannot completely eliminate the threat. It is WHO's view that all countries with community transmission should seriously consider postponing or reducing sport events that bring people together and have the potential to amplify disease, and support the recommended best practice of physical distancing. Any decision will be supported through the use of WHO tools, in particular this risk assessment tool.

If movement restrictions and further national measures have been established in the country, the risk assessment does not apply.

However, when the process of re-opening/conducting mass gatherings is being considered post movement restrictions, it will be key to ensure any decisions are based on a risk assessment, such as the WHO Mass gatherings COVID-19 risk assessment.

Risk assessment for COVID-19

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	0	0
Will the event be held in a single venue or multiple venues/cities/countries? <i>(single venue = 0; multiple venues = 1)</i>	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? <i>(Yes = 1; No = 0)</i>	0	0
Total COVID-19 risk score		1

Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the OC	Have the relevant OC and responsible staff been informed about the latest available guidance on the COVID-19 outbreak (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
Event emergency preparedness and response plans	Has a contingency medical response plan for COVID-19 been developed for the Event?	2	3	6	
	Does the contingency medical response plan include information about how attendees should interact with the host country healthcare system (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an Emergency COVID-19 Outbreak Response Coordinator/Team in the OC or other structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	Frank Kemperman & Prof. Dr. Hildbrand
	Has the host country or OC requested support from WHO and/or local public health authorities ?	2	3	6	
	Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	medical service
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	

If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:				
Is there a procedure for athletes or spectators to clearly identify whom to contact and how to do so if they or other Event participants feel unwell?	2	3	6	
Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6	medical service and health department
Are first-aid services or other medical services in-place and equipped to support patients with respiratory symptoms?	2	2	4	in the ambulance
Are there isolation rooms or mobile isolation units available onsite?	2	2	4	medical center behind the main grandstand
Are there any designated medical facilities that manage patients with COVID-19 infection in the host country?	2	2	4	Uniklinikum Aachen and all other hospitals in the region
Are there transportation services with trained medical professionals available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	medical service with an ambulance
Has a cleaning schedule been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	cleaning plans
Are there established screening measures , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	0	3	0	no temperatur but medical form has to be filled out
Is the host country conducting COVID-19 laboratory diagnostic tests ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	Persons with symptoms typical of Covid19 of any severity are tested by the general practitioners, preferably by the family doctor, according to the guidelines of the Robert Koch Institute. Those affected should contact the family doctor's practice and discuss the further procedure.
Does the host country have a national public health emergency preparedness and response plan that can address severe respiratory diseases, including COVID-19?	2	2	4	
Is there a preliminary agreement by the host country to provide care for any COVID-19 cases connected with the Event?	2	3	6	Consultations with the public health department
If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0	
If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	2	3	6	Contact details of all participants, employees and visitors must be available
Is there an established mechanism for collaboration and coordination between the health and security sectors , which is considered as crucial?	2	2	4	Security and medical service

Stakeholder and partner coordination	Are there agreed, clear and easily understood processes in place for reporting to external multi-sectoral stakeholders (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	0	2	0	only local authorities
	Is there a decision-making authority/body and an agreed procedure to modify, restrict, postpone or cancel the Event related to the evolving COVID-19 outbreak?	2	3	6	management board and competition management
Command and control	Are there arrangements to activate a strategic health operations centre if there are suspected COVID-19 cases in connection with the Event?	2	2	4	medical center
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	2	3	6	
Risk communication	Is there a risk communication strategy for the Event in regard to COVID-19?	2	3	6	medical service and health department
	Is there a designated person(s) to lead media activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	Niels Knippertz
	Has there been monitoring of national and international media and social media established for rumours to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	0	2	0	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	0	2	0	
Public health awareness of COVID-19 before and during the event	Has public health advice on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
	Has information on the at-risk populations been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	0	3	0	
	Has public advice included information on the meaning of the following measures: quarantine, self-isolation and self-monitoring ?	0	2	0	
Surge capacity	Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?				
	Do these surge arrangements include funding for mitigation measures?	0	3	0	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6	medical service
	Do these surge arrangements include training of extra staff?	2	2	4	
	Do these surge arrangements include volunteers?	2	2	4	
	Will there be daily health checks of athletes/competitors?	0	2	0	
	Will the athletes be separated from other groups , such as officials, support staff and spectators, to limit transmission?	2	2	4	visitor grandstands will be separated from the others
	Are there measures in place to limit the sharing of equipment, water bottles, towels, etc. ?	2	3	6	

Specific mitigation measures	Will athletes be given closed containers to allow for the safe disposal or storing of all hygienic materials (e.g. tissues, towels, etc.)?	0	3	0	
	Will the Event have designated seating for all spectators?	2	3	6	
	Does the designated seating provided allow for physical distancing between spectators (minimum of 1 metre)?	2	2	4	
	Have pre-travel health checks been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	0	2	0	

Sum of mitigation measures	172
Total mitigation score (%)	78

172

Event overall risk score

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	1
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Total mitigation score (from "Mitigation Checklist" Tab)	78
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Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .

Dear participants,

thanks to permissions from the FEI and the City of Aachen we are pleased to be able to hold the Aachen International Jumping on the CHIO Aachen show grounds.

Of course our tournaments are equipped with hygiene and safety precautions to prevent the spread of the corona virus. We kindly ask all participants to strictly adhere to these rules in order to ensure the smooth running of the event. The staff present and the public health institutions will control the behaviour of all persons present at all times.

General behavior:

- Maintain a minimum distance to other persons (1,5m minimum)
- wash your hands
- no coughing on anyone
- Use existing disinfection points for the hands
- Follow the directions given
- The instructions of the folders used must be followed strictly.
- Only persons without symptoms of illness, which are typical for an infection with the coronavirus, will have access to the show grounds.
- The Organising Committee reserves the right to expel persons who do not follow the rules from the show grounds and exclude them from the tournament.

The following persons are not allowed to participate in the event:

- Persons who are in quarantine
- Persons who have entered the country in the last 14 days from a risk area (unless you have been exempted)
- Persons with symptoms typical of Covid-19 should not participate.
- Persons who have had contact with a person tested positive for the SARS-CoV-2 virus in the last 14 days

1. Arrival

- Navigation address: Hubert-Wienen-Straße, 52070 Aachen
- The access to the lorrie parking lot (Areal D) is signposted, and you will also receive a map with the corresponding routes in advance. There is sufficient space on Areal D so that the lorries can be parked with sufficient clearance.
- Under the link you will find a form "proof of presence". It must compulsory be signed by each rider and companion before entering the show grounds. Without filling in this form a start is not possible.
- The athletes and accompanying people will receive an electronical armband that will automatically register the presence at the showgrounds with arrival and departure times
- A mouth and nose protector must be brought by each person

2. Accompanying persons

- Accreditations for riders are strictly limited by the following system:
- For 1 horse 2 ribbons are provided (1 rider + 1 accompanying person like groom)
- For 2 and 3 horses 3 ribbons are provided (1 rider + 2 accompanying persons like grooms)
- For 4 horses 4 ribbons are provided (1 rider + 3 accompanying persons like grooms)
- Other accompanying persons or spectators are prohibited

3. Walking routes on the show grounds

- Please strictly follow the signposted routes to avoid unnecessary contact

4. Show office

- Any contact with the show office should be avoided
- Please tick off exclusively online or by telephone on 0241 9171 231
- Start lists can be downloaded at.....
- The show office can be reached by telephone at any time
- Prize money will be transferred after the show. The invoice will be sent by e-mail. A personal contact with the show office is not necessary.

5. Walk the course

- Please make sure that you keep a minimum distance from other people when walking the course. A mouth and nose protector be worn.

6. Warming-up area

- The two indoor arenas and the big outdoor training arena are available for riding.
- One accompanying person per rider is allowed at the warm-up jumps.
- During the building of the jumps at the warm-up area disposable gloves and mouth and nose protector must be worn. A maximum of one person per rider is allowed on the warm-up area.
- In the small indoor arena (only lunging) a maximum of 2 horses are allowed at the same time.
- We kindly ask the participants to leave the warm-up areas after their performance as soon as possible.

7. Award Ceremony

- only the best 3 rider-horse-combinations are obliged to enter for the award ceremony. Further placings are not allowed in the award ceremonies.

We are very much looking forward to see you and wish you a pleasant journey.

The Organising Committee

I. DENOMINATION OF THE EVENT

Venue: Aachen

Date: 03/09-06/09/2020

NF: GER

Indoor: ☐

Outdoor: ☒

EVENT CATEGORIES:

CSIO5*	<input type="checkbox"/>	CSI5*-W	<input type="checkbox"/>	CSI5*	<input type="checkbox"/>	CSIU25-A	<input type="checkbox"/>	CSIU25-B	<input type="checkbox"/>
CSIO4*	<input type="checkbox"/>	CSI4*-W	<input type="checkbox"/>	CSI4*	<input type="checkbox"/>	CSIY-A	<input checked="" type="checkbox"/>	CSIY-B	<input type="checkbox"/>
CSIO3*	<input type="checkbox"/>	CSI3*-W	<input type="checkbox"/>	CSI3*	<input checked="" type="checkbox"/>	CSIJ-A	<input type="checkbox"/>	CSIJ-B	<input type="checkbox"/>
CSIO2*	<input type="checkbox"/>	CSI2*-W	<input type="checkbox"/>	CSI2*	<input type="checkbox"/>	CSIch-A	<input type="checkbox"/>	CSIch-B	<input type="checkbox"/>
CSIO1*	<input type="checkbox"/>	CSI1*-W	<input type="checkbox"/>	CSI1*	<input type="checkbox"/>	CSIV-A	<input type="checkbox"/>	CSIV-B	<input type="checkbox"/>
CSIOY	<input type="checkbox"/>			CSIL1*	<input type="checkbox"/>	CSIAm-A	<input type="checkbox"/>	CSIAm-B	<input type="checkbox"/>
CSIOJ	<input type="checkbox"/>			CSIYH2*	<input type="checkbox"/>	CSIP	<input type="checkbox"/>		
CSIOF	<input type="checkbox"/>			CSIYH1*	<input checked="" type="checkbox"/>				
CSIOCh	<input type="checkbox"/>								

Championship ☐

Games ☐

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 19 November 2019
- FEI General Regulations, 24th edition, 1st January 2020
- FEI Veterinary Regulations, 14th edition, 1 January 2018, updates effective 1st January 2020
- The Jumping Rules and its Annexes, 26th edition, updates effective 1 January 2020
- <https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2020
- <https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202020.pdf>
- Longines Rankings – Groups Categories 2020
- <https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202020.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1 January 2015, updates effective 1st January 2020
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 03/08/2020. Updated on 10/08/2020, 12/08/2020.



Deborah Riplinger
Interim Jumping Director

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Aachen-Laurensberger Rennverein e.V.
Address: Albert-Servais Allee 50
Telephone: +49 241 9171 109 /-164
Fax: +49 241 9171 198
Email: showoffice@chioaachen.de
Website: www.chioaachen.de

Contact Details Show Ground:

Address: Albert-Servais Allee 50
Telephone: +49 241 9171 0
GPS Coordinates: Latitude: 50.79534, Longitude: 6.09508
Navigation Address: Hubert-Wienen-Straße

Accessibility Details:

Arrival by road:

Car/Lorry:

From direction Cologne
- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

Arrival by train: Hauptbahnhof (Central Station) Aachen, Lagerhausstraße

Arrival by plane: Cologne/Bonn, Duesseldorf (but not Düsseldorf-Weeze), Maastricht-Aachen Airport/NED

2. ORGANISING COMMITTEE

Honorary President: N/A
President of the Event: Stefanie Peters
Show Secretary: Birgit Rosenberg
Press Officer: Niels Knippertz

3. EVENT DIRECTOR

Name: Frank Kemperman
Address: Aachen-Laurensberger Rennverein e.V.
Albert-Servais Allee 50
52072 Aachen, Germany
Telephone: +49 241 9171 107
Mobile: +49 172 2924947
Fax: +49 241 9171 198
Email: frank.kemperman@chiaoachen.de

4. STABLE MANAGER

Name: Fritz Brieger
Telephone: +49 241 9171 229 (only during the event)
Email: stableoffice@mail.chiaoachen.de (only during the event)

5. ANNOUNCER

Name: Ute Fisser-Hülsmeier
Email: ufh0511@gmx.de
Name: Kaj Warnecke
Email: kaj.warnecke@web.de

V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10049364	Stephan Ellenbruch	GER	4	Stephan.ellenbruch@t-online.de +49 171 2838637
		Ground Jury Member	10109437	Anastasios Moschos	PAN	2	+49 1799497287
		Ground Jury Member	10081740	Guy Franziskus	LUX	3	guyf@pt.lu +352 691 410004
2	Foreign Judge	Foreign Judge	10051312	Alfred K. Boll	SUI	4	aboll@bluewin.ch +41 794587275
3	Foreign Technical Delegate	Foreign Technical Delegate		Not applicable			
4	Course Designer	Course Designer	10050086	Frank Rothenberger	GER	4	frank@frank-rothenberger.de +49 172 5188223
		Assistant Course Designer	10002525	Peter Schumacher	GER	3	
		Assistant Course Designer	10062895	Olaf Herrmann	GER	3	
5	Chief Steward	Chief Steward	10051328	Peter Bort	GER	3	peter_bort@gmx.de +49 1741689104
6	Foreign Steward	Foreign Steward		Not applicable			
7	Assistants Stewards	Assistant Steward	10093351	Roy-Ricky Walter	GER	1	
		Assistant Steward	10049858	Heinz Orth	GER	2	
		Assistant Steward	10075706	Wim Knops	NED	2	
		Assistant Steward	10075708	Ton van der Venne	NED	1	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10049612	Dr. Julius Peters	NED		juliuswp@cybercomm.nl +31 654958682
9	Veterinary Service Manager (VSM) Treating Veterinarian	Veterinary Service Manager	10048947	Dr. Friedrich-Wilhelm Hanbücken	GER		
		FEI Permitted Treating Veterinarian	10125963	Anna Stühl	GER		anna.stuehl@web.de +49 163 4201931
10	Medical Doctor	Medical Doctor		Prof. Dr. med. Frank Hildebrand	GER		fhlildebrand@ukaachen.de +49 176 23203803
11	Farrier	Farrier		Team Lamberty/Paffen	GER		+49 172 9845171 (Paffen) +49 171 4251031 (Lamberty)
12	NF Delegate	NF Delegate		Stephan Ellenbruch	GER		

VI. INVITATIONS

1. GENERAL

Horses entered in one CSI star level may not enter another CSI star level at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s). Horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

CSI Invitation Rules as per 2020 JRs Annex V apply to CSI3*/CSI4*/CSI5*

NB: Pursuant to FEI Board resolution of 08/04/2020, the CSI Invitation Rules do not apply to 2020 CSI2* events taking place as of week 24 (08.06.2020 – 14.06.2020).

Invitations

For all Events at which the CSI Invitation Rules apply, a certain percentage of Athletes must be invited in descending order of the Longines Ranking, a certain percentage of Athletes will be home Athletes selected by the host NF and a certain percentage will be Athletes invited by the Organising Committee (OC); the percentages for each invitation group are established for each star level as follows:

Event Level	Athletes from the Longines Ranking	Athletes selected by the host NF	OC Invitations
CSI5*	60%	20%	20%
CSI4*	50%	25%	25%
CSI3*	40%	30%	30%
CSI2* N/A as of week 24	30%	30%	40%
CSI2* option with no Longines Ranking Competitions N/A as of week 24 (option available only for CSI2* that are combined with CSI3*, 4* or 5*, upon specific request of the OC)	0%	20%	80%

Longines Rankings

The Longines Rankings number 233, established three (3) months prior to this Event will be used for the invitation of Athletes. Athletes are invited through the FEI online Invitation System for Jumping in accordance with the CSI Invitation Rules (refer to Jumping Rules Annex V)

CSI star level: CSI3*

Maximum number of Athletes to be invited:

50 (plus an additional number of 5 athletes are invited only for the Medium Tour (comp. 1, 2 and 3))

Maximum number of Horses that may be entered: 165

Maximum Number of horses per athlete: 3

Maximum number of Athletes invited	No. of Athletes from the Longines Ranking	No. of Athletes selected by the host NF	No. of OC Invitations
50 (plus an additional number of 5 athletes are invited only for the Medium Tour (comp. 1, 2 and 3))	20	15	15 (plus an additional number of 5 athletes are invited only for the Medium Tour (comp. 1, 2 and 3))

(OCs will be permitted to invite a limited number of additional Athletes, if, at the closing of entries, the maximum number of Horses that may be entered has not been reached. For details, please see the "Implementation of the FEI Online Invitation System for Jumping Guidelines".)

FEI Wild Cards:

CSI5*: 1

CSI4*/CSI3*: 2

Connected Events:

Invitation System Event: CSIYH1*

There are no connected events in this show ☐

Section 1: Compulsory Invitations

Athletes can choose Events for which they wish to receive an information from the Monday eight weeks prior to the week of the Event until midnight GMT on the 4th Sunday prior to the Event.

Section 2: Home Athletes selected by the host NF

Entries for home Athletes in this section must be made through the FEI Entry System between the Monday eight weeks prior to the week of the Event until midnight GMT on the 3rd Wednesday prior to the week of the Event.

Section 3: OC Invitations

Entries in the OC Invitation Quota can be made in the FEI Entry System from the Monday eight weeks prior to the week of the Event up until the closing date for regular entries (the closing date for regular entries cannot be earlier than the 3rd Thursday prior to the week of the Event, and no later than four days prior to the Event) as indicated in the Schedule.

Events for which the Schedule states that overseas air transportation of Horses will be provided/organised by the OC are, for logistical reasons, authorised to establish the closing date for entries at the earliest on the 5th Sunday prior to the event.

CSI star level: CSIYH1*

Total number of athletes: **55**; all athletes of the CSI3*. In case, there are CSI3* athletes who have no horse for the CSIYH1*, the OC may invite as many further athletes only for the CSIYH1*.

Number of horses per athlete: 1 (6 or 7 years old)

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

Participation Restrictions:

Each horse may be started once per day.

CSI star level: CSIY

NFs invited: all NFs affiliated to the FEI

Total number of athletes: 25

Number of home athletes: 13 (acc. to a special handicap agreed upon with NF GER)

Number of foreign athletes: 12

Number of horses per athlete: 2

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

Participation Restrictions:

Each horse may be started once per day.

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

German Athletes have to enter through the German Entry System NeOn!
Entries of German Athletes will then be uploaded into the FEI Online Entry System!

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, updates effective 1 January 2020

Deadlines for Entries:

Definite Entries:

German Entry System: 10/08/2020 (only German athletes)
FEI Entry System 19/08/2020

Last date for substitutions: 03/09/2020 - before 16.00 h

Entry fee per horse (per category):

VAT excluded

Entry fee per horse:

CSI3*: € 450,00
CSIYH1*: € 300,00
CSIY: € 300,00

Stabling fee per horse: none

VAT: N/A

Entry fee and fee for power supply

- of German Athletes will be subject to direct credit through the German online system NeOn.

- of Foreign Athletes will be due on site at the latest.

Further compulsory fees for horses and athletes as well as further other fees - if applicable – (see below) will be invoiced in addition on site.

Contact details:

Name: Ellen Detje-Stroink
Telephone: +49 241 9171 101
Fax: +49 241 9171 199
Email: ellen.detje-stroink@chioaachen.de

VAT (in %) : see above

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th edition, updates effective 1 January 2020, that is copied in Section XIV point 10.

Compulsory fees per horse:

- EADCMP Fee: Included in entry fee ☐
Not included in entry fee ☒ all CSIs
- Lower Level Events (CIMs) CHF 18 per horse per event
- Higher Level Events CHF 25 per horse per event
- (For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal € 30,00 per horse
- Fee for health/customs-related documents for Horses (only if requested) none

All aforementioned amounts are including VAT

Total maximum fee per horse: € 30,00 plus CHF 18 EADCMP fee

Compulsory fees per athlete:

- NF fee N/A
- NF medication control programme fee N/A
- Fee for lorry parking none
- Fee for electric hook-up for lorry € 30,00 per hook-up

All aforementioned amounts are including VAT

Total maximum fee per Athlete: € 30,00 (including one hook-up)

2. OTHER FEES

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. Please specify if price per bale or other quantity.

Hay: € 8,00 per bale - prices subject to change
Straw: € 5,00 per bale - prices subject to change
Shavings: € 12,00 per bale - prices subject to change
First bedding (2 bales straw or 2 bales shavings) is free of charge

All aforementioned amounts are including VAT

VAT number of the organiser: N/A

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged:

€ 200,00 per horse

VIII. TIMETABLE

Competitions must not start before 08:00 h and must not finish after 23:00 h, unless prior approval is granted by the FEI.

As per Jumping Rules Annex VI: combined competitions are not permitted.

The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).

	Day	Date	Time
• Opening of stables	Thursday	03.09.2020	09.00h
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	03.09.2020	17.00h – 19.00 h
• Horse Re-Inspection	Friday	04.09.2020	08.00h
• Opening times of exercise areas	Thursday	03.09.2020	10.00h

Declaration of Starters

CSI3*/CSIYH1*/CSI-Y Declarations for the Friday competitions have to be made on Thursday 3rd September before 22.00h. Declarations for the Saturday and Sunday competitions have to be made on the evening before at the show office before 20.00 hrs. The show office prefers to receive the declarations every day as soon as possible, the athletes can change horse until one hour before the competition will start. No horse will be permitted to compete in any competition, unless the declaration has been made within the specified time. Timetable is approximately, the OC will make currently time schedules every evening for the next day. Currently time schedules will be available at the sport office every day.

Competitions CSI3*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	see above			////////	////////
• Competition 1 • Two-Phases - Table A	Friday	04.09.2020	09.00h	274.1.5.3	7.500€
• Competition 2 • Table A	Saturday	05.09.2020	09.00h	238.2.1.	7.500€
• Competition 3 • Table A	Sunday	06.09.2020	08.30h	238.2.1.	10.000€
• Competition 4 • Table A with jump-off	Friday	04.09.2020	15.00h	238.2.2.	25.400€
• Competition 5 • Table A with Jump-Off	Saturday	05.09.2020	15.00h	238.2.2.	25.400€
• Competition 6 – Grand Prix Table A with Jump-Off	Sunday	06.09.2020	15.00h	238.2.2.	100.000€
• Total Prize Money	175.800€				
• Prizes in Kind	none				

Competitions CSIYH1*:	Day	Date	Time	Art.	Prize Money
• Declaration of Starters	see above			////////	////////
• Competition 7 - Table A	Friday	04.09.2020	18.00h	238.2.1.	2.000€
• Competition 8 – Table A	Saturday	05.09.2020	12.00h	238.2.1.	3.000€
• Competition 9 – Table A with Jump-Off	Sunday	06.09.2020	12.45h	238.2.2.	5.000€

FEI APPROVED SCHEDULE
Aachen 03-06 September 2020

• Total Prize Money	10.000€
• Prizes in Kind	None

Competitions CSIY:	Day	Date	Time	Art.	Prize Money
• Declaration of Starters	see above			////////	////////
• Competition 10 – Two Phases - Table A	Friday	04.09.2020	13.00h	274.1.5.3	2.000€
• Competition 11 – Table A	Saturday	05.09.2020	18.00h	238.2.1.	3.000€
• Competition 12 – Table A with Jump-Off	Sunday	06.09.2020	10.30h	238.2.2.	5.000€
• Total Prize Money	10.000€				
• Prizes in Kind	None				

OVERALL VALUE	195.800€
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Applicable government tax to be deducted from Prize Money (see XIV.8).

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – none
 Best foreign athlete - none
 Best home athlete – none
 Team awards – none

PRIZE – CLASSIFICATION:
none

IX. COMPETITION DETAIL

FIRST DAY : Friday

DATE : 04.09.2020

COMPETITION No 1 – CSI 3*

Time: 09.00h

Jumping Competition in Two Phases Medium Tour

Table A: acc. to Article 274.1.5.3 (both phases against the clock)
Speed: 350 m/min
Height of obstacles: 1,40 m
Number of horses per athlete: 2
Number of Starters: if more than 100 take part then please refer to Section XIV point 9
Total prize money: 7.500€
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 35€

* * * * *

COMPETITION No 10 – CSI Y

Time: 13.00h

Jumping Competition in Two Phases

Table A: acc. to Article 274.1.5.3 (both phases against the clock)
Speed: 350 m/min
Height of obstacles: 1,40 m
Number of horses per athlete: 2
Number of Starters: if more than 100 take part then please refer to Section XIV point 9
Total prize money: 2.000€
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 10€

* * * * *

COMPETITION No 4 – CSI 3*

Time: 15.00h

Jumping Competition with Jump-Off The competition counts for the Longines Rankings Group D Large Tour

Table A: acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off
in case of equality of penalties for the 1st place)
Speed: 350 m/min
Height of obstacles: 1,45 m
Number of horses per athlete: 1
Number of Starters: 50
Total prize money: 25.400€ (Longines Rankings Group D)
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 125€

* * * * *

COMPETITION No 7 – CSIYH1*

Time: 18.00h

**Jumping Competition acc. to Penalties and Time
Qualification for Competition 9**

Table A: acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min
Height of obstacles: 6 years old: 1,35 m / 7 years old: 1,40 m
Number of horses per athlete: 1
Number of Starters: 55
Total prize money: 2.000€
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 10€

* * * * *

SECOND DAY : Saturday

DATE: 05.09.2020

COMPETITION No 2 – CSI3*

Time: 9.00h

**Jumping Competition acc. to Penalties and Time
Medium Tour**

Table A: acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min
Height of obstacles: 1,45 m
Number of horses per athlete: 2
Number of Starters: If more than 100 take part then please refer to Section XIV point 9
Total prize money: 7.500€
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 35€

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COMPETITION No 8 – CSIYH1*

Time: 12.00h

**Jumping Competition acc. to Penalties and Time
Qualification for Competition 9**

Table A: acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min
Height of obstacles: 6 years old: 1,35 m / 7 years old: 1,40 m
Number of horses per athlete: 1
Number of Starters: 55
Total prize money: 3.000€
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 15€

* * * * *

COMPETITION No 5 – CSI3*

Time: 15.00h

Jumping Competition with Jump-Off
The competition counts for the Longines Rankings Group D
Large Tour

Table A: acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1st place)
Speed: 375 m/min
Height of obstacles: 1,45 m
Number of horses per athlete: 1
Number of Starters: 50
Total prize money: 25.400€ (Longines Rankings Group D)
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 125€

* * * * *

COMPETITION No 11 – CSIY

Time: 18.00h

Jumping Competition acc. to Penalties and Time

Table A: acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min
Height of obstacles: 1,40 m
Number of horses per athlete: 2
Number of Starters: if more than 100 take part then please refer to Section XIV point 9
Total prize money: 3.000€
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 15€

* * * * *

THIRD DAY : Sunday

DATE: 06.09.2020

COMPETITION No 3 – CSI3*

Time: 8.30h

Jumping Competition acc. to Penalties and Time
Medium Tour

Table A: acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min
Height of obstacles: 1,45 m
Number of horses per athlete: 2
Number of Starters: if more than 100 take part then please refer to Section XIV point 9
Total prize money: 10.000€
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 50€

* * * * *

COMPETITION No 12 – CSIY

Time: 10.30h

Jumping Competition with Jump-Off

Young Rider Grand Prix

The competition counts for the Longines Rankings Group D

Open to: all athletes that have finished at least one class on Friday (comp. 10) or Saturday (comp. 11) with 12 or less penalties with their Grand Prix horse.

Table A: acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1st place)

Speed: 375 m/min

Height of obstacles: 1,45 m

Number of horses per athlete: 1

Number of Starters: 25

Total prize money: 5.000€

Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 25€

* * * * *

COMPETITION No 9 – CSIYH1*

Time: 12.45h

Jumping Competition with Jump-Off

Final

Qualified are the 30 point-best athlete/horse combinations from the qualifying competitions 7 and 8 according to the following point-system:
1st place = no. of horses in compt. 7/8 plus 1 point
2nd place = no. of horses in compt. 7/8 minus 1 point
3rd place = no. of horses in compt. 7/8 minus 2 points
and so on.
In case of equality of points the ranking in compt. 8 is decisive.

Table A: acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1st place)

Speed: 350 m/min

Height of obstacles: 6 years old: 1,40 m / 7 years old: 1,45 m

Number of horses per athlete: 1

Number of Starters: 30

Total prize money: 5.000€

Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

* * * * *

COMPETITION No 6 – CSI3*

Time: 15.00h

Jumping Competition with Jump-Off

Grand Prix of Aachen

The competition counts for the Longines Rankings Group B

This competition will count as a competition where athletes and horses, as a combination, can achieve the Minimum Eligibility Requirements (MER) or the Confirmation Result for the Tokyo Olympic Games in 2021 providing the course meets the following specifications: consist of at least 12 obstacles which may vary in height between 1.40m and 1.60m. The spread obstacles must have spreads of between 1.50m to 2.00m (2.20m for the triple bar). At least two straight obstacles must be provided with a minimum height of 1.60m.

The Foreign Judge is responsible for ensuring that the course is built to the required dimensions and must confirm to the FEI through the Foreign Judge Report whether or not the course requirements have been met and must upload/sent the course plan including all heights and dimensions.

Open to:	all athletes with a horse that has finished at least one class on Friday (comp. 1 or 2) or Saturday (comp. 4 or 5) with 12 or less penalties.
Table A:	acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1 st place). + FEI Olympic Regulations Art. 632.6.1
Admitted horses:	All Athletes taking part in a Grand Prix at a CSIO or a CSI (including those pre-qualified) must have completed, with their Grand Prix Horse, the initial round of at least one competition prior to the Grand Prix. Please refer to the competitions listed under Art 261.4.4 for FEI competitions that may count for fulfilling the eligibility requirement.
Speed:	375 m/min
Height of obstacles:	1,50 m (2 verticals of 1m60 compulsory)
Number of horses per athlete:	1
Number of Starters:	50
Starting order:	shall be conducted in reverse order of the Longines Ranking List valid at the event in three groups (1 st group: 16 athletes, 2 nd and 3 rd group 17 athletes). The top Athletes on the Longines Ranking list are permitted to start in the last group. The starting order within the groups will be drawn.
Total prize money:	100.000€ (Longines Rankings Group B)
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/> 2 (33% to winner) <input type="checkbox"/>
Please specify prize money amount for each athlete placed 13 th and beyond: 150€	

* * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel:	Leonardo Hotel Aachen	Hampton by Hilton Aachen Tivoli
Address:	Krefelder Str. 221, 52070 Aachen	Merowingerstraße 2, 52070 Aachen
Telephone:	+49.241 18030	+49.241-9559300

Hotel rooms for people can be booked through:

aachen tourist service e.V.
Markt 45-47
52062 Aachen, Germany
Phone: (49) 241-1802952
Fax: (49) 241-1802930
Email: chio@aachen-tourismus.de

Accommodation will be at the athletes' own expense.

Meals

Depending on the Covid-19 regulations the OC will provide meals on the show grounds from 03.09.2020 to 06.09.2020 at the athletes' own expense. The OC provides one lunch per day free of charge.

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.
Accommodation will be at the athletes' expense.

Meals.

Depending on the Covid-19 regulations the OC will provide meals on the show grounds from 03.09.2020 to 06.09.2020 at the athletes' expense. The OC provides one lunch per day free of charge.

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

Starting order by draw acc. to Art. 252 provided it is not stated otherwise in the competitions.

Time, date and location: On Thursday, 03.09.2020 the draw will take place at 21.00h. On Friday and Saturday approx. 15 minutes after closing date of declaration. The draw will take place in the show office.

2. COMPETITION ARENA(S)

Dimensions: 50x80m Deutsche Bank Stadium
Type of Footing: Geofiber mix / sand

3. PRACTICE ARENA(S)

Dimensions: 45 x 70m
Type of Footing: Geofiber mix / sand

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes: 3 m x 3 m (permanent boxes - larger boxes will not be possible)

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 03.09.2020 to 06.09.2020. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse or respectively horse slot entered. Only the assigned stables may be used.

5. SAFETY CUPS

Name of Manufacturer: CARO and ISI Trade

6. TIMING DEVICE

Name of Manufacturer: ALGE
Model: Timy 3 WP
FEI Report number: 2014001 A

7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No ☒

Name of the company: SCG Visual
Contact person at Event
Name: Arien Tolner
FEI ID number: 10199930
Contact email: arie@scgvisual.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your event?

No ☒

9. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

10. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

11. TICKETING

Are you selling tickets for spectators to attend your event: Yes ☒ No ☐

Name of your ticketing provider: SAP

Web address to buy ticket: www.chioaachen.de

12. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

13. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by the Athlete.

14. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance ☒

Shuttle service will not be available.

16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS – depending on the Covid-19 regulations:

- 1 horse: athlete + 1 accompanying person (2 accreditations)
- 2 horses: athlete + 2 accompanying persons (3 accreditations)
- 3 horses: athlete + 2 accompanying persons (3 accreditations)
- 4 horses: athlete + 3 accompanying persons (4 accreditations)

17.SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

Customs and veterinary fees will be at the athletes' expense.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: see below

Quarantine period: ./.

Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see (https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):
www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):
www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf
- German Animal Health Act (Tiergesundheitsgesetz):
www.gesetze-im-internet.de/tiergesg/TierGesG.pdf
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)
www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)
www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf
- etc.

4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

Participation at own risk

The athlete and the horse owner are aware that this FEI event can be a dangerous event. The athlete and the horse owner take part in the FEI event at their own risk.

Liability of the Organiser

The organizer is liable without limitation only for intent and gross negligence. For simple negligence the organizer is only liable in case of injury of life, body, health or an essential contractual obligation of the organizer. Essential contractual obligations are those whose fulfilment is necessary to achieve the objective of the contract and in whose fulfilment the athlete or the horse owner trusted and could trust.

In the event of a slightly negligent breach of material contractual obligations, the liability of the Organiser shall be limited to the foreseeable typical damage.

The above limitations of liability also apply in favour of the legal representatives and vicarious agents of the organizer.

Otherwise, liability is excluded.

Release from liability

The athlete and the horse owner are jointly and severally liable to the organizer to indemnify the organizer against all claims of third parties, in particular visitors of the event and other athletes, regardless of fault, at first request, arising from the fact that a human being is killed or the body or health of a human being or an object is damaged by a horse of the athlete or the horse owner or by a person commissioned by the athlete or the horse owner.

Choice of law

The liability and indemnity agreement shall be governed by German law.

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

N/A

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

4. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

5. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

6. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

7. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

8. ADDITIONAL INFORMATION FROM THE OC

8.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

8.2 TIMETABLE

The times stated under "VIII. TIMETABLE" are subject to alterations.

8.3 FEI-PASSPORTS

Horses entered in CIMs (CSI1*/CSI2*/CSIU25 A+B/CSIJY A+B/CSIAm A+B/CSIch A+B) as well as CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

8.4 GERMAN ANIMAL WELFARE ACT

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

8.5 HORSE LORRIES

Only a strictly limited number of horse lorries of the athletes (max. one caravan or trailer per athlete) can be parked near the show grounds, but not inside the stable area, for the duration of the respective discipline. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

Athletes, whose horses leave the show grounds without special permission of the OC during the CHIO - after the first horse inspection until one half hour after the announcement of the results of the last competition - will be disqualified.

8.6 MOTORISED VEHICLES OR MOTORBIKES

Motorised vehicles or motorbikes are strictly prohibited on the entire show grounds.

8.7 DOGS

Dogs are strictly prohibited on the entire show grounds, the stables and the cross-country course.

8.8 ACKNOWLEDGEMENT OF SHOW GROUND REGULATIONS

As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV show ground regulations and rules of the official show schedule, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice.

Violations will be dealt with by the respective Ground Jury or Appeal Committee.

This is to be confirmed in writing upon receipt of the show pass. As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct".

Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

8.9 DATA PROTECTION BASIC REGULATION

With the entry declaration the athlete agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event of the athlete for publications.

8.10 INFORMATION ON COVID19

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

FEI APPROVED SCHEDULE

Aachen 03-06 September 2020

Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games	As of 18 th year As of 16 th year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 9 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO3*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Grand Prix Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 6 y.o.
CSIO2* Nations Cup, Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 6 y.o. *
CSI1* Power and Skill or Derby Grand Prix / Other Competitions Other Competitions if height max. 1.30m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CSIO1* Nations Cup, Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIO-P/CH-P	As of 12 th year to end 16 th year Ponies must be registered as ponies with FEI	Min. 6 y.o.
CSIU-25 Competitions if height max. 1.40m	As of 16 th year to end 25 th year As of 14 th year to end 25 th year	Min. 7 y.o.
CSIV	As of 45 th year	Min. 6 y.o.
CSIAm Competitions if height max. 1.30m	As of 14 th year As of 12 th year with permission of their NF	Min. 6 y.o.
CSIYH	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

Art. 254.1.1: Horses entered for CSIO2 Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2* Events must be at least 6 years old; Horses entered for CSIO2* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3* Events or higher must be at least 7 years old.

9. PRIZE MONEY DISTRIBUTION

Prize Money Distribution Chart 1: Prize money distribution with **25%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 th to last*		First 16 acc. to percentages below; extra prizes for 17 th to last*		First 20 acc. to percentages below; extra prizes for 21 st to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below. 5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete. 10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.	25	10'000	25	10'000	25	13'300	25	16'600
2		20	8000	20	8000	20	10'640	20	13'280
3		15	6000	15	6000	15	7980	15	9960
4		10	4000	10	4000	9	4788	8	5312
5		7	2800	7	2800	6.5	3458	6	3984
6		5.5	2200	5.5	2200	5	2660	4.5	2988
7		4	1600	4	1600	3.5	1862	3	1992
8		3	1200	3	1200	2.5	1330	2.5	1660
9		3	1200	3	1200	2.5	1330	2.5	1660
10		2.5	1000	2.5	1000	2	1064	2	1328
11		2.5	1000	2.5	1000	2	1064	2	1328
12		n/a	2.5	1000	2.5	1000	2	1064	2
Total	40'000	100%	40'000	100%	40'000				
13	Extra prizes for 13 th to last place*					1.5	798	1.5	996
14						1.5	798	1.5	996
15						1	532	1	664
16						1	532	1	664
Total						100%	53'200		
17	Extra prizes for 17 th to last place*					1		664	
18						0.5		332	
19						0.5		332	
20						0.5		332	
Total						100%	66'400		
Extra prizes for 21 st to last place*									
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.									

Prize Money Distribution Chart 2: Prize money distribution with **33%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48		49-100		101-110 declared starters		111-120 declared starters	
N° of prizes	Same as the number of starters who finish the competition	12		First 12 acc. to percentages below; extra prizes for 13 th to last*		First 16 acc. to percentages below; extra prizes for 17 th to last*		First 20 acc. to percentages below; extra prizes for 21 st to last*	
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000		100% = 40'000		133% = 53'200		166% = 66'400	
		%		%		%		%	
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below. 5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete. 10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.	33	13'200	33	13'200	33	17'556	33	21'912
2		20	8000	20	8000	19.5	10'374	19.5	12'948
3		15	6000	15	6000	14.5	7714	14.5	9628
4		10	4000	10	4000	9.5	5054	8.5	5644
5		6	2400	6	2400	5.5	2926	5	3320
6		4.5	1800	4.5	1800	4	2128	3.5	2324
7		3	1200	3	1200	2.5	1330	2.5	1660
8		2.5	1000	2.5	1000	2	1064	2	1328
9		2	800	2	800	2	1064	2	1328
10		2	800	2	800	2	1064	2	1328
11	1	400	1	400	1	532	1	664	
12	n/a	1	400	1	400	1	532	1	664
Total	40'000	100%	40'000	100%	40'000				
13	Extra prizes for 13 th to last place*					1	532	1	664
14						1	532	1	664
15						1	532	1	664
16						0.5	266	0.5	332
Total						100%	53'200		
17		Extra prizes for 17 th to last place*						0.5	332
18								0.5	332
19								0.5	332
20								0.5	332
Total							100%	66'400	
		Extra prizes for 21 st to last place*							
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.									

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Distribution of Prizes and Indemnities

All prizes in kind rewarded instead of prize money will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Settlement of accounts per athlete

Reimbursement of prize money will be paid out by bank transfer per athlete (not per horse resp. per horse owner) within 2 weeks after the show. For this purpose the NF's are requested to state the bank information (name of recipient, bank name, bank code, account number, IBAN and BIC codes) of their athletes together with the online entries in HippoBase. In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 80,-€ for any handling fees charged by the bank.

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

Each athlete is obliged to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

Taxation of Foreign Horse Owners, Athletes and Grooms:

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met: Bundeszentralamt für Steuern, An der Kuppe 1, 53225 Bonn, Germany, phone: +49 228-4060, fax: +49 228-4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website www.bzst.bund.de.
Subject to change

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

10. MAXIMUM NUMBER OF STARTERS PER COMPETITION

***Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.
- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

³ For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.

11. GLOSSARY

***Glossary FEI Jumping Rules:**

Fees:

- **Compulsory Fee:** Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
 - NF fee if applicable
 - NF medication control programme fee if applicable
 - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
 - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
 - Fee for manure disposal (maximum € 40 per horse per Event)
 - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
 - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- **Discretionary Fee:** Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
 - VIP or premium parking
 - VIP table
 - Extra box for tack or for non-competing Horse
 - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
 - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- **Entry Fee:** The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
 - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
 - Use of all facilities at the Event (no infrastructure fees may be charged)
 - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
 - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10003250
Name*: Kun
First Name*: Jana
E-Mail*: jana.kun@chioaachen.de
Access Rights*: ☒ Admin² ☐ Consult³
Events⁴: CSI3*/CSIYH1*/CSIY

FEI ID¹: 10105436
Name*: Rosenberg
First Name*: Birgit
E-Mail*: birgit.rosenberg@chioaachen.de
Access Rights*: ☒ Admin² ☐ Consult³
Events⁴: CSI3*/CSIYH1*/CSIY

FEI ID¹: 10051247
Name*: Kemperman
First Name*: Frank
E-Mail*: frank.kemperman@chioaachen.de
Access Rights*: ☐ Admin² ☒ Consult³
Events⁴: CSI3*/CSIYH1*/CSIY

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST