



World Equestrian Festival  
[www.CHIO Aachen.com](http://www.CHIO Aachen.com)



July 17- July 22, 2018

**SCHEDULE**

**CAIO-4\***



Mercedes-Benz



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**I. DENOMINATION OF THE EVENT**

**Venue:** Aachen

**Dates:** 17/07/2018 - 22/07/2018      **NF:** GER

**Indoor:**

**Outdoor:**

**EVENT CATEGORIES:**

**Seniors:**

**CAIO4\*-H4 WcupQ (outdoor)**

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**II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2015
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2018
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1 January 2018
- **The FEI Rules for Driving Events and its Annexes, 11<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, updates effective 1<sup>st</sup> January 2018**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 16/04/2018; updated on 26/06/2018

Signature:



Manuel Bandeira de Mello  
FEI Director Endurance & Driving

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

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## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Aachen-Laurensberger Rennverein e.V.  
Address: Albert-Servais-Allee 50  
D-52070 Aachen  
Telephone: +49 241 9171 109 / - 164  
Fax: +49 241 9171 198  
Email: showoffice@chioaachen.de  
Website: www.chioaachen.de

#### Contact Details Show Ground:

Address: as above  
Telephone: +49 241 9171 -0  
GPS Coordinates: Latitude: 51 / Longitude: 10

#### Accessibility Details:

##### Car/Lorry:

From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

Railway Station: Hauptbahnhof (Central Station) Aachen, Lagerhausstraße

Airports: Cologne/Bonn, Duesseldorf, Maastricht-Aachen Airport/NED

**2. ORGANISING COMMITTEE**

Honorary President: Klaus Pavel  
President of the Event: Carl Meulenbergh  
Commissioner for Ethics,  
Animal Welfare and  
Fairplay: Baron Wolf von Buchholtz  
Show Secretary: Birgit Rosenberg  
Press Officer: Niels Knippertz

**3. EVENT DIRECTOR**

Name: Frank Kemperman  
Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 105  
Mobile: +49 172 2924947  
Fax: +49 241 9171 199  
Email: frank.kemperman@chiaoachen.de

**4. DISCIPLINE MANAGER**

Name: Susanne Peters  
Email: suse-AC@web.de

**FEI APPROVED SCHEDULE**  
**Aachen (GER) 17-22.07.2018**



**V. OFFICIALS**

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President	10051989	Bert Jambon	BEL	4	stoeterij@diepensteyn.be +32-477-433304
		Ground Jury Member	10049315	Reiner Wannewetsch	GER	4	
		Ground Jury Member	10052340	Pia Skar	DEN	4	
		Ground Jury Member	10053067	Szusanna Mihok	HUN	3	
2	Foreign Judge	Foreign Judge	10051140	Andrew Counsell	GBR	4	andrew.counsell@hotmail.com +44-7787-544194
3	Technical Delegate	Technical Delegate	10048984	Dan Henriksson	SWE	3	dan.henriksson@telia.com +46-705167646
4	Assistant Technical Delegate	Assistant Technical Delegate		n/a			
5	Course Designer	Course Designer	10050626	Dr. Wolfgang Asendorf	GER	4	asendorf@wadriding.de +49 175 2291133
6	Assistant Course Designer	Assistant Course Designer		Ulrich Schaffrath	GER		
		Assistant Course Designer		Robert Kühn	GER		
		Assistant Course Designer		Birte Sievers	GER		
7	Appeal Committee	Appeal Committee President	10050453	Henk van Amerongen	NED	4	
		Appeal Committee Member	10048998	Christoph Hess	GER		
		Appeal Committee Member		Willibert Mehlkopf	GER		
8	Chief Steward	Chief Steward	10049680	Jan Devaere	BEL	3	jandevaere@telenet.be +32 49885462
9	Assistant Stewards	Assistant Steward	10051235	Wolfgang Benschuss	GER	2	
		Assistant Steward	10050803	Martin Röske	GER	3	
		Assistant Steward	10094117	Peter van Kooij	NED	2	
		Assistant Steward	10052323	Leen Devaere	BEL	3	
		Assistant Steward	10140098	Eszter Bartha	HUN	1	
10	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President	10048947	Dr. Friedrich-Wilhelm Hanbücken	GER		hanbuecken@skynet.be +49 170 9352251
		Assistant FEI Delegate	10049612	Dr. Julius Peters	NED		
		Foreign Veterinary Delegate	10053562	Dr. Richard Corde	FRA		richardcorde@wanadoo.fr +33-609598675
11	Veterinary Service Manager (VSM) (VR art. 1103) Treating Veterinarian (VR Art 1105)	Veterinary Service Manager	10094172	Anna Endrikat	GER		anna.endrikat@bwequinevets.co.uk +49 163 1327956
		FEI Permitted Treating Veterinarian	10050710	Dr. Friedrich Appelbaum	GER		friedrich.appelbaum@t-online.de +49 176 23203803
12	Medical Doctor	Medical Doctor		Prof. Dr. Frank Hildebrand	GER		fhildebrand@ukaachen.de +49 172 2351559
13	Farrier	Farrier		Team Andres Paffen / Gert Lamberty	GER		Paffen: +49 172 9845171 Lamberty: +49 4251031
14	NF Delegate	NF Delegate		Dr. Wolfgang Asendorf	GER		

**VI. INVITATIONS**

**1. GENERAL**

**2. CAIO/Championships**

NFs invited with a team	BEL,FRA,GER,HUN,NED,SWE,SUI
Number of horses/ponies per driver + one reserve horse per Team	5
Number of Foreign Individual driver	up to max. 3
Number of Home Individual driver	<del>2</del> 3

**2.2. Additional Entries for CAIO/Championships**

<b>Additional Individual Entries</b> (article 927)- to be confirmed after the Nominated entries	none
Number of foreign individual <b>additional</b> drivers	
Number of home individual <b>additional</b> drivers	

German Athletes:  
 Acc. to a special handicap agreed upon with NF GER; however "Minimum Eligibility Requirements" (see Driving Rules Art. 913) have to be adhered to.

Foreign Athletes:  
 Foreign Athletes, must be qualified acc. to "Minimum Eligibility Requirements" (see Driving Rules Art. 913).

**Athletes are invited by the Organizing Committee through their NF**

**VII. ENTRIES**

**IMPORTANT**

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

**FEI Entry System and HippoBase: Entries made via the FEI Online Entry system do not have to be made in HippoBase again. When the OC accepts the entries in the FEI system they will transfer riders and horses to HippoBase. Once copied NFs are kindly requested to provide the additional information in the HippoBase System.**

NFs please note: A show might not be listed in HippoBase before the OC has transferred your entries. The synchronization procedure between the two systems is based on FEI-IDs of athletes and horses; entries existing in both system will be detected and will not create duplicates.

NFs who do not yet have a login for HippoBase or who need technical assistance may contact [support@hippobase.com](mailto:support@hippobase.com).

Additional information to be entered in HippoBase:

Rider companions like grooms or horse owners who wish to access the venue must be entered under the respective rider and we kindly ask you to assign a picture to those people so accreditation passes can be prepared.

Requests for hotel reservations have to be specified with the room type (single/double) and the date of arrival and departure directly in HippoBase. If you do not need a room for someone please specify "**none**" as room type to clarify this.

**1. ENTRY DATES AND ENTRY FEES**

**Deadlines for Entries**

<b>Nominative Entries:</b>	18/06/2018; <b>to be sent to Jana.Kun@chioaachen.de</b>
<b>Definite entries:</b>	02/07/2018
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection) <i>Entries have to be in accordance with article 946.1.1 of the Driving rules and 116 of the General regulations</i>	Date: 17/07/2018 Time: 09.00h

**LIST OF COMPULSORY FEES:**

<b>Total fee per Turnout:</b>	<b>none</b>
• <b>EADCMP Fee:</b>	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Lower Level Events (CIMs)</i> <i>(For definition of CIMs see Appendix E of the FEI General Regulations)</i>	<i>CHF 18 for Driving per turnout per event</i>
<i>Higher Level Events (CAIO4*-H4)</i> <i>(All other events not defined as CIMs)</i>	<i>CHF 25 for Driving per turnout per event</i>
Details entry procedure fee / Payment:	See below
EADCMP fee and "other fees" (see below) will be invoiced on site.	
Contact details: Name: Ellen Detje-Stroink Telephone: +49 241 9171 101 Fax: +49 241 9171 199 Email: ellen.detje-stroink@chioaachen.de	

**2. OTHER FEES/CHARGES BY ORGANISING COMMITTEE:**

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

Electricity for boxes (upon request): € none  
 Manure disposal: € none  
 Hay: € 8 per bale – prices subject to change  
 Straw: € 5 per bale – prices subject to change  
 Shavings: € 12 per bale – prices subject to change  
 Other (please specify): First bedding (2 bales straw or 2 bales shavings) is free of charge

Following feed and extra bedding per horse is also free:

- 2 bales straw
- 1 bale hay
- 1 bag HAVENS horse feed

Lorry/ Caravan area

Parking:		price: free of charge
Power supply:	provided by the OC <input checked="" type="checkbox"/>	price: free of charge
Water supply:	provided by the OC <input checked="" type="checkbox"/>	price: free of charge
Sanitary Facilities:	provided by the OC <input checked="" type="checkbox"/>	price: free of charge
Catering Facilities:	not provided by the OC	

All aforementioned amounts include VAT

VAT number of the Organiser: DE 123603839

**3. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

Refers to chefs d'equipe receiving a hotel room from the OC:  
 100€/night in case of no-show at the hotel (this also refers to a later arrival at the hotel than booked via Hippobase)

**VIII. TIMETABLE**

	Day	Date	Time
• Opening of stables	Monday	16/07/2018	09.00h
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Tuesday	17/07/2018	10.00h
• Chefs d'Equipes Meeting at CAIOs (FEI Driving Rules art. 947)	Tuesday	17/07/2018	13.00h
• Declaration of Starters close	Tuesday	17/07/2018	13.00h
• Dressage competition – Opening Class	Wednesday	18/07/2018	13.00h
• Dressage competition – Individual/Team	Thursday	19/07/2018	10.00h
• Cones competition – Take your own line	Friday	20/07/2018	11.00h
• Marathon – <b>without phase A/T</b>	Saturday	21/07/2018	14.30h
• Cones competition	Sunday	22/07/2018	10.00h
• Combined Competition – Prize Giving	Sunday	22/07/2018	tbc

**IX. COMPETITION DETAIL**

**1. TYPE OF COMPETITIONS**

**International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

CAIO4*	Format 1
Please check the box	x
Day 1	Dressage
Day 2	Marathon
Day 3	Cones

**2. PRIZE MONEY**

TOTAL PRIZE MONEY	EUR
CAIO4*-H4	99.500

**Breakdown of prize money – Dressage Competition**

PRIZE MONEY		EUR				
CAIO4*-H4		11.000				
Competition	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	Others
F1 (5.500€)	1.300	1.100	950	650	500	300/250/200/150/100
F2 (6.000€)	1.500	1.200	1.000	650	500	350/250/250/150/150

**Breakdown of prize money – Marathon Competition**

PRIZE MONEY		EUR				
CAIO4*-H4		26.000				
Competition	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	Others
F4 (26.000€)	6.500	5.300	4.100	3.000	2.000	1.500/1.200/1.000/800/600

**Breakdown of prize money – Cones Competition**

PRIZE MONEY		EUR				
CAIO4*-H4		22.000				
Competition	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	Others
F3 (8.000€)	2.000	1.600	1.200	800	700	550/400/300/250/200
F5 (14.000€)	3.500	2.800	2.300	1.500	1.200	800/700/500/400/300

**Breakdown of prize money – Combined Competition**

PRIZE MONEY		EUR				
CAIO4*-H4		40.000				
Competition	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	Others
F6 (16.000€)	4.000	3.200	2.400	1.700	1.400	1.000/800/600/500/400
F7 (24.000€)	6.600	5.200	3.800	3.200	2.500	1.600/1.100

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

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Leading athlete award –	none
Best foreign athlete -	none
Best home athlete –	none
Team awards –	none

**PRIZE - CLASSIFICATION**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**Applicable government tax to be deducted from Prize Money: see below**

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Reimbursement of prize-money will be paid out by bank transfer per athlete (not per horse resp. per horse owner) within 14 days after the CHIO.

For this purpose the NF´s are requested to state the bank information (name of recipient, bank name, bank code, account number, IBAN and BIC codes) of their athletes together with the online entries. In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 80,-€ for any handling fees charged by the bank.

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner. Each athlete is requested to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

Taxation of Foreign Horse Owners, Athletes and Grooms:

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met: Bundeszentralamt für Steuern, An der Kuppe 1, 53225 Bonn, Germany, phone: (49) 228-4060, fax: (49) 228-4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website [www.bzst.bund.de](http://www.bzst.bund.de). Subject to change.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

**3. "DRESSAGE" - COMPETITION**

**This competition will be in accordance with FEI Driving Rules**

**Dressage Test:**

<b>Competition No</b>	<b>Event</b>	<b>Dressage Test</b>
<b>F1</b>	<b>CAIO4*</b>	<b>3*C H4 (Opening Class only)</b>
<b>F2</b>	<b>CAIO4*</b>	<b>3*B HP4 (Team &amp; Individual Classification)</b>

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**4. "MARATHON" - COMPETITION**

**Competition No. F4**

**This competition will be in accordance with FEI Driving Rules**

	<b>Distance</b>	<b>Pace</b>	<b>Average Speed</b>
<b>Warm-up area and obstacle as described in Art.960.1.7 will be offered</b>			
<b>Transfer</b>	<b>Max. 1.000 m</b>	<b>Free</b>	
<b>Section B</b>	<b>Max. 9.000 m</b>	<b>Free</b>	<b>14 km/h</b>

**Indicate the number of obstacles in Section B (per category): 8**

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**5. "CONES" - COMPETITION**

**Type of Competition**

**F3 (not counting for the Individual and Team Classification)**

**Top Score Driving Competition**

Scoring and Classification:

Each obstacle is allotted 10 to 120 points according to difficulty. Each obstacle may be approached in any direction, but only twice. The athlete is credited with the allotted number of points per obstacle he has driven correctly. In a maximum allowed time (3 minutes) the Athlete may pass all the obstacles he wishes in any order. Ringing the bell declares the end of the time allowed. The athlete must then cross the finishing line in any direction to allow his time to be recorded. If the horses are already in the obstacle when the bell rings, this obstacle still counts.

Taking an obstacle more than twice does not cause elimination; however, the athlete does not score any points.

One obstacle specially marked by flags is the "Joker", which may also be taken twice. The 200 points are awarded each time the "Joker" is driven correctly. If it is not driven correctly 200 points are deducted.

Obstacles knocked down during the round will not be rebuilt; if they are driven again, no points will be credited to the athlete.

Winner is the athlete, who has obtained the highest number of points. In case of equal points, the fastest time decides. In case of equality of points and time for the first place, there will be a drive-off over the same course with a shortened time (2 minutes)

Starting order F3: in reverse order of results after Dressage F2

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**F5 (counting for the Individual and Team Classification)**

**Competition with Winning Round**

**Art. 980.5.2.**

The best 8 drivers acc. to penalties and time are qualified for the winning round. In the Winning Round all athletes start with zero penalties.

**\*Article 971.1.1** – The score from the 1st round will always be used solely to decide the Final Classification in all Events.

**Starting order : acc. to Art. 948.2.3.**

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**6. "FINAL CLASSIFICATION"**

**This competition will be in accordance with FEI Driving Rules**

<b>Competition No</b>	<b>Event</b>	<b>The Final Classification is determined by adding together the penalties received in each Competition</b>
F6	CAIO4* Individuals	F2,F4 and F5 (without winning round)
F7	CAIO4* Teams	F2,F4 and F5 (without winning round)

\*\*\*\*\*

**7. COMPETITION No S14**

**Time: Saturday, 21/07/2018, 21.30 h**

**Lavazza-Cup**

**Combined Eventing-, Jumping and Driving Competition**

**Table**

**C acc. to Art. 268.1.4. Jumping Rules (for jumping and driving only)**

**For eventing there will be an optimum time acc. to Eventing Rules 545.2.1., 548.2 and Annex I (Indoor Arena Cross Country Rules)**

A team consists of 1 eventing rider, 1 jumping rider and one four-in-hand driver. They enter the arena together.

The eventing athlete starts first and jumps a course of approx. 12 XC type obstacles.

As soon as the horses forefeet of the eventing rider jumping the last obstacle have reached the ground, the jumping rider may jump the first obstacle of his round.

In the meantime the eventing rider dismounts his/her horse and the horse is brought outside of the arena by the groom. The eventing rider walks on foot to the finish line of the jumping course.

As soon as the jumping rider has crossed the finish line the eventing athlete runs to the drivers' waiting area and mounts the carriage. The carriage driver must then drive an obstacle course with cones and Marathon-type obstacles.

The total time for the team is taken from the moment when the jumping Athlete crosses the starting line until the driver passes the finishing line. Penalty seconds occurred by the eventing athlete are added to the total time of the team before the jumping rider starts.

Conversion of penalties into seconds:

knock-down: 3 seconds

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disobedience with knock-down:	6 seconds
2 <sup>nd</sup> disobedience:	elimination
Eventer outside the flag:	5 seconds

If any of the members of a team is eliminated in his/her section 60 seconds on top of the time allowed/optimum time in this section will be added to the team result. However, the team is not eliminated and all other athletes may start their sections.

Vehicle: according to Art. 937.4

Maximum number of Athletes: 6 jumping riders – on invitation of OC  
6 eventing riders – on invitation of OC  
acc. to qualification criteria outlined in the approved schedule for the CICO3\* Aachen 2018  
6 four-in-hand drivers – on invitation of OC  
(horses competing in the Marathon must not be started in this class)

Starting order: by draw

Total prize money: € 30.000

Breakdown of prize-money:

Team 1 <sup>st</sup> place:	3.500€ / each athlete
Team 2 <sup>nd</sup> place:	2.000€ / each athlete
Team 3 <sup>rd</sup> place:	1.500€ / each athlete
Team 4 <sup>th</sup> place:	1.200€ / each athlete
Team 5 <sup>th</sup> place:	1.000€ / each athlete
Team 6 <sup>th</sup> place:	800€ / each athlete

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## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel rooms can be booked via:

aachen tourist service e.V.  
Krefelderstraße, 52070 Aachen  
Phone: +49 241 1802952  
Fax: +49 241 1802930  
E-Mail: chio@aachen-tourist.de

Accommodation will be at the athletes' own expense.

#### **Meals**

Meals from 17/07/2018 to 22/07/2018 will be at the OCs' expense.  
Meals will be provided in the Riders' Club & Stables' Inn / Karli's.

### **2. GROOMS**

#### **Accommodation.**

Hotel rooms can be booked via:

aachen tourist service e.V.  
Krefelderstraße, 52070 Aachen  
Phone: +49 241 1802952  
Fax: +49 241 1802930  
E-Mail: chio@aachen-tourist.de

Accommodation will be at the Athletes' expense.

#### **Meals.**

Meals from 17/07/2018 to 22/07/2018 will be at the OCs' expense.  
Meals will be provided in the Stables' Inn.

**NB.** If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

### **3. CHEFS D' EQUIPE**

#### **Accommodation**

Hotel garni B & B  
Adenauerstraße 27  
52146 Würselen  
Phone: +49 2405 60120  
Fax: +49 2405 601222

Accommodation (bed and breakfast) from 17/07/2018 to 22/07/2018 will be at the OCs' expense.

The OC kindly asks NFs to submit hotel room requirements for their Chef d'Equipe with the nominated entries (18/06/2018). It is also necessary to specifically state if hotel rooms will not be needed. The exact hotel room requirements must be stated at the latest with the

definite entry (02/07/2018). Changes to the hotel reservation cannot be accepted after this date.

**Meals**

Meals from 17/07/2018 to 22/07/2018 will be at the OCs' expense.  
Meals will be provided in the Riders' Club and Stables' Inn / Karli's

**XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

**1. DRAW**

Time, date and location: Tuesday, 17/07/2018, 13.00h  
Press Conference Room

**2. COMPETITION ARENA(S)**

DRESSAGE ARENA

Length: 100 m Width: 40 m

Type of Footing : grass

CONES ARENA

Length: 115 m Width: 80 m

Type of Footing : grass

**3. PRACTICE ARENA(S)**

DRESSAGE ARENA

Length: 115 m Width: 80 m

Type of Footing : grass

Length: 100 m Width: 50 m

Type of Footing : grass

CONES ARENA

Length: 115 m Width: 80 m

Type of Footing : grass

Length: 100 m Width: 50 m

Type of Footing : grass

**4. STABLES**

Size of boxes 3 m x 3 m (permanent stables – larger boxes cannot be made)

Horses will be stabled (incl. 1st bedding) on the show grounds from 16/07/2018 to 22/07/2018. Please enter the requested type of bedding for each horse into the HippoBase entry system. Only the assigned stables may be used.

**5. TIMING DEVICE**

Name of Manufacturer: ALGE  
Model: Timy 3 WP  
FEI Report number: 2014001 A

**6. SCORING/TIMING PROVIDER**

Name of the Company: Sport Computer Graphics  
Name contact person: Arend Tolner  
Contact email: arend@scgvisual.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**7. PRIZE GIVING CEREMONY**

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:  
Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

**8. ADVERTISING ON ATHLETES AND HORSES**

Advertising in Dressage and Cones Competition: The athletes are:  authorised  not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the carriage in accordance with General Regulations and Art. 941.1.

Advertising in Marathon Competition: The athletes are:  authorised  not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with GR and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**9. TICKETING**

Are you selling ticket for spectator to attend your event: Yes  No   
Name of your ticketing provider: SAP  
Web address to buy ticket: [www.chioaachen.de](http://www.chioaachen.de)

**10. BETTING**

Betting will be authorised by the Organiser: Yes  No

**11. TRANSPORT REIMBURSEMENT HORSES/PONIES**

Transport expenses to be paid by the athletes.

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS**

A Shuttle-Service for chefs d'equipe and athletes from the airport Cologne/Bonn, Düsseldorf (but not Düsseldorf-Weeze), or Maastricht-Aachen Airport/NL and from the hotel to the show grounds and back is provided from Monday, 16/07/2018 until Sunday, 22/07/2018, daily between 06.30-00.30 hours. On Monday, 23/07/2018, the shuttle service will only be available until 12.00 noon.

Please order the shuttle at least 24 hours in advance at [showoffice@chioaachen.de](mailto:showoffice@chioaachen.de).

Each team will receive 1 parking pass for the duration of the event for a parking area near the show grounds. Individuals will receive a parking pass on request and according to availability.

**14.ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

<b>Teams</b>			
<b>Function</b>	<b>Companion (max. 1)</b>	<b>Maximum number of show passes</b>	<b>Fee*</b>
Chef d'Equipe	yes (partner <b>or</b> assistant)	1 per team	no
Athlete	yes	3 per team	no
Team Veterinarian	no	1 per team	no
Groom	no	2 per athlete	no
Horse Owner	no	4 per athlete	no
Team Additional Pass e.g. Farrier, Physio, etc.	no	2 per team	yes*
Athlete Additional Pass e.g. Farrier, Physio, etc.	no	1 per athlete	yes*

<b>Individuals</b>			
<b>Function</b>	<b>Companion (max. 1)</b>	<b>Maximum number of show passes</b>	<b>Fee*</b>
Athlete	yes	1 per country	no
Groom	no	2 per athlete	no
Horse Owner	no	4 per athlete	no
Athlete Additional Pass e.g. Farrier, Physio, etc.	no	1 per athlete	yes*

**\*Fees** - Additional show passes at the expense of the NF will only be granted if the required information has also been entered into the online entry system by the respective NF at the latest by the closing date of the definite entries. The fee for these show passes must be paid by credit card or in cash by at the accreditation office when picking up the pass.

<b>*Fees for Additional Show Passes Driving</b>		
<b>Type of Pass</b>	<b>Access Areas</b>	<b>Price per Pass</b>
Access I	Discipline relevant areas, incl. warm-up and stables, incl. Athletes' Stand	150 €
Upgrade Riders' Club*)	Riders' Club Restaurant, incl. free drinks, excl. meals	120 €

\*) Upgrade Riders' Club only possible for persons with one of the following show passes: horse owner, access 1.

<b>Access Areas for Show Passes Driving</b>				
<b>Function</b>	<b>Stable Area</b>	<b>Warm-Up</b>	<b>Athletes' Stand</b>	<b>Catering Areas</b>
Chef d'Equipe	A	A	all disciplines	V
Chef d'Equipe Companion/Assistant	A	A	all disciplines	A
Athlete	A	A	all disciplines	V
Athlete Companion	A	A	all disciplines	A
Team Veterinarian	A	A	only driving	V
Groom	A	A	only driving	V
Horse Owner	A	A	only driving	F
Additional Pass / Access I	F	F	-	F
A = access excl. meals V = access incl. meal voucher F = access only against payment of fee (see above) Please note that additional meal vouchers can be bought in the catering areas.				

Show passes can only be picked up personally after presentation of a valid ID-card. The passes must be worn at all times on the show grounds.

The passes will be withdrawn if they are passed on.

Entrance passes to the stable area are according to VR Art. 1005.2.5.

At least one of the names of the owners must correspond with the horse owners registered in the FEI passport of the horse (GR Art. 132.1).

The owner of the show pass accepts the show ground regulations as well as the accreditation rules of the Aachen-Laurensberger Rennverein. On the show days, the show pass is valid for bus transfer to and from the show grounds with all ASEAG busses of the AVV. In case of loss, a new show pass will be issued for a fee of € 100.

#### **15.LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables: Yes  No

#### **16.SUSTAINABILITY**

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>.

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: DHL  
Claus Körner - Manager Special Requests  
Address: Ettore-Bugatti-Straße 1, 51149 Köln, Germany  
Telephone: +49 2203 95532 52 / Mobile: +49 172 761 0920  
Fax: +49 2203 9553258  
Email: claus.koerner@dhl.com

Customs and Veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see ([https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/\\_text\\_e/Pferde.html](https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_text_e/Pferde.html)) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):  
[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Animal Health Act (Tiergesundheitsgesetz):  
[www.gesetze-im-internet.de/tiergesg/TierGesG.pdf](http://www.gesetze-im-internet.de/tiergesg/TierGesG.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
[www.gesetze-im-internet.de/bundesrecht/viehverk\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverk_2007/gesamt.pdf)
- etc.

### **4. PONIES**

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1 PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

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**7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter V**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

**8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

**XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

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## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.3. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

##### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **2. PROTESTS/APEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **5. ADDITIONAL INFORMATION FROM THE ORGANISER**

### **5.1 GERMAN SHOW RULES**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **5.2 TIMETABLE**

The times stated under "VIII. TIMETABLE" are subject to alterations.

### **5.3 FEI-PASSPORTS**

Horses entered in CIMs (CAI1\*/CAI2\*/CAIJ/CAIY/CAICh) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

### **5.3 HORSE LORRIES**

Only a strictly limited number of horse lorries of the athletes (max. one caravan or trailer per athlete) can be parked near the show grounds, but not inside the stable area, for the duration of the respective discipline. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

Athletes, whose horses leave the show grounds without special permission of the OC during the CHIO - after the first horse inspection until one half hour after the announcement of the results of the last competition - will be disqualified.

### **5.4 GERMAN ANIMAL WELFARE ACT**

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae

around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

**5.5. MOTORISED VEHICLES OR MOTORBIKES**

Are strictly prohibited on the entire show grounds and the marathon course.

**5.6. DOGS**

Are strictly prohibited on the entire show grounds and the XC course

**5.7. ACKNOWLEDGEMENT OF SHOW GROUND REGULATIONS**

As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV show ground regulations and rules of the official show schedule, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice. Violations will be dealt with by the respective Ground Jury or Appeal Committee.

This is to be confirmed in writing upon receipt of the show pass. As soon as NFs have presented their entries, all Chefs d'Equipe, athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct".

Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

**Minimum Age Limitation for Athletes and Grooms – Article 912:**

<b>Senior Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
<b>Young Drivers Classes</b>		<b>Athlete Minimum Age</b>
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
<b>Juniors Classes</b>		<b>Athlete Minimum Age</b>
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
<b>Children Class</b>		<b>Athlete Minimum Age</b>
Single Pony		12-14 years
<b>Grooms</b>	<b>Minimum Age</b>	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

**Minimum Age Limitation for Horses – Article 929:**

<b>Horses</b>	<b>Minimum Age</b>
CAI1*	5 years old or over
CAI2* and above	6 years old or over

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## **XV. ANNEXES**

### **1. FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10003250  
**Name\*:** Kun  
**First Name\*:** Jana  
**E-Mail\*:** jana.kun@chiaoachen.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAIO4\*-H4

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**FEI ID<sup>1</sup>:** 10105436  
**Name\*:** Rosenberg  
**First Name\*:** Birgit  
**E-Mail\*:** birgit.rosenberg@chiaoachen.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAIO4\*-H4

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**FEI ID<sup>1</sup>:** 10051247  
**Name\*:** Kemperman  
**First Name\*:** Frank  
**E-Mail\*:** frank.kemperman@chiaoachen.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CAIO4\*-H4

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

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## **2. RESULTS**

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST  
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**