



World Equestrian Festival
www.CHIO Aachen.com



July 13th- July 15th, 2018

SCHEDULE

CVIO 4*



I. DENOMINATION OF THE EVENT

Venue : Aachen
Dates : 13/07/2018 - 15/07/2018 **NF:** Germany
Indoor: x **Outdoor:**

EVENT CATEGORIES:

CVIO4* x

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2015
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2018
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018
- **The FEI Vaulting Rules , 9th edition, effective 1st January 2018**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 07.03.2018, updated 16.04.2018, updated 04.05.2018

Signature:



Bettina de Rham
FEI Director Vaulting

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

IV. GENERAL INFORMATION

7. ORGANISER

Name: Aachen-Laurensberger Rennverein e.V.
Address: Albert-Servais Allee 50
52070 Aachen
Telephone: +49 241 9171 109 / -164
Fax: +49 241 9171 198
Email: showoffice@chioaachen.de
Website: www.chioaachen.de

Contact Details Show Ground:

Address: Albert-Servais Allee 50
52070 Aachen
Telephone: +49 241 9171 109 / -164
GPS Coordinates: Hubert-Wienen-Straße
Accessibility details (directions by road, nearest airport / train station):

Directions to the show grounds: (Navigation: Hubert-Wienen-Straße)

8. ORGANISING COMMITTEE

President of the Event: Carl Meulenbergh
Commissioner for
Ethics,
Animal Welfare
and Fairplay: Baron Wolf von Buchholtz
Show Secretary: Birgit Rosenberg
Press Officer: Niels Knippertz

9. EVENT DIRECTOR

Name: Frank Kemperman
Address: Albert-Servais-Allee 50
52070 Aachen
Telephone: +49 241 9171 105
Fax: +49 241 9171 199
Email: frank.kemperman@chioaachen.de

10. Discipline Manager

Name: Kersten Klophaus GER

**FEI APPROVED SCHEDULE
CVIO4*AACHEN 2018**



V. OFFICIALS (refer to Memo on following pages)

* Compulsory								
* Event ID: The Event code can be found in the FEI Database under the Event details in any category on the top right corner. In case there are several categories and officials are not the same, please complete an additional chart per category.								
Ref.	Panel	Competition	Function	FEI ID	Name	NF	Level	Email/mobile *compulsory
1	Ground Jury		Ground Jury President	10053678	Suzanne Detol	USA	4*	sdetol@aol.com
			Ground Jury Member	10053604	Helma Schwarzmann	GER	4*	
			Ground Jury Member	10049809	Véronique Girard	FRA	4*	
2	Foreign Judge		Foreign Judge	10052946	Doris Knotter	AUT	4*	*dorisknotter@me.com
3	Technical Delegate		Technical Delegate		./.			
4	Appeal Committee		Appeal Committee President		./.			
			Appeal Committee Member		./.			
			Appeal Committee Member		./.			
5	Chief Steward		Chief Steward	10052998	Melanie Weber	GER	3*	*melanieweber79@t-online.de
6	Assistant Stewards		Assistant Steward	10103967	Katharina Jothe	GER	3*	
			Assistant Steward	10060616	Peggy Geerdinck	NED	2*	
			Assistant Steward	10103972	Nicole Zelvelder	NED	2*	
			Assistant Steward	10049058	Kerstin Jäderlund	SWE	2*	
			Assistant Steward	10133237	Anke Seifried	CAN	1*	
7	FEI Veterinary Delegate		FEI Veterinary Delegate					
	FEI Veterinary Delegate or Veterinary Commission		Veterinary Commission President	10048947	Dr. Friedrich W. Hanbücken	GER		hanbuecken@skynet.be +49 1709352251
			Assistant FEI Delegate	10049450	Dr. Ben Horsmans	NED		
			Assistant FEI Delegate	10090798	Dr. Susanne Huchzermeyer	GER		
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1103/1105)		Veterinary Service Manager	10094172	Anna Endrikat	GER		*anna.endrikat@bwequinevets.co.uk 0044-7990772147
			FEI Permitted Treating Veterinarian	10050710	Dr. Friedrich Appelbaum			*
9	Medical Doctor ⁹				Prof. Dr. med. Frank Hildebrand	GER		* fhildebrand@ukaachen.de
10	Farrier				Gerd Lamberty	GER		*gerdlamberty@outlook.de +49 171 4251 031
11	NF Delegate		NF Delegate (if applicable)	10053604	Helma Schwarzmann	GER		

VI. INVITATIONS

1. GENERAL

CVIs/CVIO and Championships – Article 701.9

NFs invited (mandatory for CVI3*/CVIO4* and Regional Championships)	ARG/AUS/AUT/BEL/BRA/CAN/ COL/CZE/DEN/FRA/FIN/GBR/ GER/HUN/ITA/ MAR/NED/ RUS/RSA/POL/SUI/SVK/SWE/ USA
Number of Attendants per NF	1 per squad
Number of Grooms per NF	1 per horse
Number of athletes per NF	
Individual	
- Individual Female – Senior	2
- Individual Female – Junior	./.
- Individual Female - Children	./.
- Individual Male – Senior	2
- Individual Male – Junior	./.
- Individual Male - Children	./.
Squad	
- Squad Senior	2
- Squad Junior	./.
Pas-de-Deux	
- Pas-de-Deux Senior	2
- Pas-de-Deux Junior	./.

Athletes are invited by the Organiser through their National Federation

In case one of the countries above will not participate and depending on the overall number of starters, the OC reserves the right to invite additional NFs with individual, pas de deux or team vaulters.

Requirement and Qualification criteria from the Organiser in addition to the FEI Qualification Criteria:

Squads

need to have a minimum qualifying result of 5.7 at a CVI within the last 12 months before the nominative entries or the last CH-EU-V / CH-M-V.

Individuals

need to have a minimum qualifying

Result of

1 x 6,5 in the 1st round at a CVI2*

or

1 x 7,0 in the 1st round at a CVIJ2* or in any one round at a CH-EU-V J or CH-M-VJ within the last 12 months before the nominative entries.

Pas de Deux

need to have a minimum qualifying

result of 1 x 6,5 final score at a CVI 2* in Pas de Deux

or

1 x 6,5 in the 1st round at a CVI2* in Individual

or
1 x 6,5 in any one round at a CH-EU-V /CH-M-V in Individual or final score in Pas de deux
or
1 x 7,0 in the 1st round at a CVIJ2* in Individual or final score in Pas de deux
or
1 x 7,0 in any one round at a
CH-EU-V-J or CH-M-V-J in Individual or final score in Pas de Deux
within the last 12 months before the nominative entries.

On request of the invited NF, the Organising Committee reserves the right to admit, in a limited number depending on the overall number of starters,

- a third and a fourth individual male vaulter and/or individual female vaulter,
- a third pas de deux.

Furthermore the Organising Committee reserves the right to personally invite additional squads and/or individual vaulters and/or pas de deux.

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

IMPORTANT - Entry forms must include the following information on:

Horse: • name • date of birth • breed • country of birth • stud-book initials
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

1. ENTRY DATES AND ENTRY FEES

Deadlines for Entries

Entries have to be in accordance with article 707 of the FEI Vaulting Rules, 9th edition, updates effective 1st January 2018.

Deadlines for Entries:

Nominated entries: (For Championships and Games only)	18/06/2018
Definite entries:	02/07/2018
Last date for substitutions: (one hour prior the Horse Inspection)	12/07/2018

Entry fee per Individual vaulter:	none
Entry fee per Pas-de-Deux:	none
Entry fee per Squad :	none
Stabling fee per horse:	none
Details entry procedure fee / Payment:	At the venue (cash or credit card)
All entries must obligatorily be made via the online entry system HippoBase. The online data will be regarded as the only official data by the OC. Any information sent to the OC by email or fax which could also be entered directly into the online system may be ignored by the OC.	

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling expenses) as a result of the late withdrawal or no-show.

Refund procedure:

OC will send invoice to NF

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved

schedule can be charged by the OC.

EADCMP Fee: Included in entry fee Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations)
Higher Level Events CHF 25 per horse per event
(All other events not defined as CIMs)

Electricity (upon request): none
Manure disposal none
Hay 8 Euro per bale - prices subject to change
Straw 5 Euro per bale - prices subject to change
Shavings 12 Euro per bale - prices subject to change
Other (please specify): First bedding (2 bales straw or 2 bales shavings) is free of charge.

Following food and extra bedding per horse is free:
2 bales straw
1 bale hay
1 bag HAVENS horse feed

Lorry/Caravan:
Power supply: provided by the OC x Not provided by the OC Price:
Water supply: provided by the OC x Not provided by the OC Price:
Sanitary facilities: provided by the OC x Not provided by the OC Price:
Catering facilities: provided by the OC Not provided by the OC x Price:

All aforementioned amounts are including VAT

VAT number of the Organiser	DE 123603839
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VIII. TIMETABLE (to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Wednesday	11/07/2018	14.00 – 20.00 h
1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i> <i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) – Article 722 of the FEI Vaulting Rules.</i>	Thursday	12/07/2018	09.00 h
• Start Declaration	Thursday	12/07/2018	12.00 h
• Chef d'Equipes Meeting (CVIO & Championships) incl. Draw	Thursday	12/07/2018	16.00 h
• Training (according to time-table)	Thursday	12/07/2018	10.30- 21.00 h

TYPE OF COMPETITIONS

Please specify the types of competitions schedule:

- Squad Competitions
- Individual Competitions
- Pas-de-Deux Competitions

IX. COMPETITION DETAIL

Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.

Competitions CVIO - Female:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	12/07/2018	12.00 h	///////	////////////////
• V1 Individual Female Vaulters – Compulsory Test 3	Friday	13/07/2018	08.30 h	743	
• V1 Individual Female Vaulters – Technical Test	Friday	13/07/2018	15.00 h	743	
• V1 Individual Female Vaulters – Freestyle	Saturday	14/07/2018	14.00 h	743	2.000,-€
• Total Prize Money	2.000,-€				
See below					
• Prizes in Kind	none				

Breakdown of prize money:

Category	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place	9 th place	Others
V1	520	400	230	170	150	120	110	100	90	rest to be divided by all other participants

Requirements: The competition will be held in one round consisting of a Compulsory Test, a Technical Test and a Freestyle Test. (acc. to Art. 743 ff.).

Starting Order: **Compulsory Test:** according to draw

Technical Test: as in the compulsory test

Freestyle Test: according to Art. 708 3.2ff.

Scoring Method: The total marks from the Compulsory Test, the Technical Test and the Freestyle Test are added and divided by 3. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

In case of equality, the higher mark from the Technical Test will decide.

Competitions CVIO - Male:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	12/07/2018	12.00 h	///////	//////////
• V2 Individual Male Vaulters – Compulsory Test 3	Friday	13/07/2018	10.30 h	743	
• V2 Individual Male Vaulters – Technical Test	Friday	13/07/2018	17.30 h	743	
• V2 Individual Male Vaulters – Freestyle	Saturday	14/07/2018	16.30 h	743	2.000,-€
• Total Prize Money	2.000,-€				
See below					
• Prizes in Kind	none				

Breakdown of prize money:

Category	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place	9 th place	Others
V2	520	400	230	170	150	120	110	100	90	rest to be divided by all other participants

Requirements: The competition will be held in one round consisting of a Compulsory Test, a Technical Test and a Freestyle Test. (acc. to Art. 743 ff.).

Starting Order: **Compulsory Test:** according to draw

Technical Test: as in the Compulsory Test

Freestyle Test: according to Art. 708 3.2 ff.

Scoring Method:

The total marks from the Compulsory Test, the Technical Test and the Freestyle Test are added and divided by 3. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

In case of equality, the higher mark from the Technical Test will decide.

Competitions CVIO - Squad:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	12/07/2018	12.00 h	///////	//////////
• V3 Squad Competition – Compulsory Test 3	Friday	13/07/2018	12.00 h	738	
• V3 Squad Competition – Freestyle Test 2	Saturday	14/07/2018	10.30 h	738	4.000,-€
• Total Prize Money	4.000,-€				
See below					
• Prizes in Kind	none				

Category	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place	9 th place	Others
V3	920	720	440	340	300	260	220	200	180	rest to be divided by all other participants

Requirements:

The Competition consists of a Compulsory Test and a Freestyle Test (acc. to Art. 738 ff.).

Starting order: Compulsory:

according to draw

Freestyle: according to Art. 708 3.2 ff.

Scoring Method:

The total marks from the Compulsory Test and the Freestyle Test are added and divided by 2. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

Competitions CVIO – Pas de Deux:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	12/07/2018	12.00 h	//// ///	//////////
• V4 Pas de Deux Competition – Freestyle Test 2	Saturday	14/07/2018	09.00 h	749	
• V4 Pas de Deux Competition – Freestyle Test 2	Sunday	15/07/2018	13.30 h	749	1.000,-€
• Total Prize Money	1.000,-€				
See below					
• Prizes in Kind	none				

Category	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place	9 th place	Others
V4	330	230	150	100	80	60				

Competitors:

A pair consists of 2 vaulters. Any combination of gender is allowed. A vaulter can start in only one Pas de Deux combination. All Pas de Deux started in the first round are qualified for the second round.

Requirements:

The Competition will be held in two rounds. Both rounds consist of a Freestyle Test (acc. to Art. 749 ff.).

Starting order:

1st round: according to draw
2nd round: according to Art. 708 3.2 ff.

Scoring Method:

The total marks from both Freestyle Tests are added and divided by 2. The final mark is the average of the 2 rounds. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

Competitions CVIO – Squad (Consolation):	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Saturday	14/07/2018	19.30 h	///////	//////////
• V5 Squad Competition – Freestyle Test 2; not qualified for Nations Team	Sunday	15/07/2018	10.15 h	740	1.000,-€
• Total Prize Money	1.000,-€				
See below					
• Prizes in Kind	none				

Category	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place	9 th place	Others
V5	255	205	140	120	100	80	60	40		

Competitors: Squad not declared on a Team for the Nations Team.

Requirements: The Competition consists of a Freestyle Test. (acc. to Art. 740 ff.)

Starting order: according to Art. 708 3.2 ff. after competition V3

Scoring Method: The mark of the freestyle test is the final result. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

Competitions CVIO – Nations Team:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Saturday	14/07/2018	19.30 h	///////	//////////
• V6 Competition – Freestyle; Nations Team	Sunday	15/07/2018	15.45 h	708.3.3	10.000,-€
• Total Prize Money	10.000,-€				
See below					
• Prizes in Kind	none				

Category	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place	7 th place	8 th place	9 th place	Others
V6	2550	2050	1400	1200	1000	800	600	400		

Competitors: Open to all NFs invited

A team per NF consists of a female vaulter, a male vaulter and a squad which has competed in V1, V2, V3 or V4 respectively. Within one team a vaulter may start as vaulters individual and squad vaulter. In case an NF has 2 teams in the Nations Team a vaulter cannot start for both teams, i.e. once as individual and once as squad vaulter.

The team members will be decided by the chef d´equipe of the NFs.

Requirements:

The Competition consists of a Freestyle Test of all 3 team members

Starting order:

in reverse order of merits after comp. V1, V2, V3 and V4 starting order per country:

the squad has to start last
the chef d´equipe will decide whether the female or male vaulter will start first

1. Female or Male Vaulter Country A
2. Female or Male Vaulter Country A
3. Squad Country A

4. Female or Male Vaulter Country B
5. Female or Male Vaulter Country B
6. Squad Country B

Scoring Method:

The mark of the freestyle test of the male vaulter, the female vaulter and the squad per country will be added. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

Applicable government tax to be deducted from Prize Money (see also XIV.6).

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award –	none
Best foreign athlete -	none
Best home athlete –	none
Team awards –	none

PRIZE - CLASSIFICATION

./.

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Reservations at own expense can be made through:
aachen tourist service e. V.
Krefelder Straße 123, 52070 Aachen, Germany
Phone: (49) 241 - 180 29 52
Fax: (49) 241 - 180 29 30
Email: chio@aachen-tourist.de

Accommodation (bed and breakfast) from 12/07/2018 to 15/07/2018 will be at the Athletes' own expense

Meals

Meals from 12/07/2018 to 15/07/2018 will be at the OC's expense.
Meals will be provided in the Restaurant "Stables ' Inn" .

2. GROOMS

Accommodation

Requests for accommodation must be sent with entries.
Accommodation (bed and breakfast) from 12/07/2018 to 15/07/2018 will be at the Athletes' expense.

Meals

Meals from 12/07/2018 to 15/07/2018 will be at the OC's expense.
Meals will be provided in the Restaurant "Stables ' Inn".

NB. If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. DRAW

Time, date and location: Thursday, July 12th, 16.30h, Press Conference Room

2. COMPETITION ARENA

Dimensions: Ø 25 m

Type of Footing: sand

3. PRACTICE ARENA

Dimensions : Ø 25 m (final warm-up arena)

Type of Footing : sand

Dimensions: Ø 20 m (2 practice arenas)

Type of Footing : sand

Dimensions: 60 x 20 m practice arena for riding

Type of Footing : sand

4. STABLES

Size of boxes 3 m x 3 m (permanent stables, larger boxes cannot be made available)

Additional horses not officially participating at the CHIO Aachen cannot be brought along.

Horses will be stabled (incl. 1st bedding) on the show grounds from July 11th to 15th. Please enter the requested type of bedding for each horse into the HippoBase entry system. Only the assigned stables may be used.

The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered.

5. SCORING PROVIDER

Name of the Company: SCG Visual
Name contact person: Arend Tolner
Contact email: arend@scgvisual.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

6. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes No x

The number of athletes required to present themselves for the prize-giving ceremony of each competition is: Depending of the number of starters.

7. ADVERTISING ON ATHLETES AND HORSES

CHECKLIST APPROVED SCHEDULE VAULTING 2018



Authorised Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles. (Art. GR 135)

8. TICKETING

Are you selling ticket for spectator to attend your event: Yes No

Name of your ticketing provider: SAP

Web address to buy ticket: www.chioaachen.de

9. BETTING

Betting will be authorised by the Organiser: Yes No

10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by the Athlete.

11. WELCOME

➤ Wednesday, July 11th: between 14.00 hours and 20.00 hours

➤ Thursday, July 12th: between 08.00 hours and 12.00 hours

Horses have to leave the stables the latest on Monday, July 16th, before 07.00 hours.

12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

A Shuttle-Service for chefs d'equipe and competitors from the airport Cologne/Bonn, Duesseldorf (not Duesseldorf-Weeze) or Maastricht-Aachen Airport/NL) is provided from **Thursday, July 12th** until Sunday, July 15th, 2018, daily between 06.30-00.30 hours. Airport shuttles to be announced at least 24 hours in advance.

On request each team will receive 1 parking pass for the duration of the event for a parking area near the show grounds.

13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations

Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: see below

Partner: see below

Groom: see below

Horse Owner: see below two (2) accreditations per horse acc. to FEI-Passport

Opening times of the accreditation office:

Wednesday, July 11th, from noon until 8 p.m.; Thursday, July 12th, until Sunday, July 15th, daily from 7.30 a.m. until 7 p.m. These times are subject to change and depend on the final time schedule. Please check the final opening times at the venue.

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Free show passes will only be granted if the required information has been entered into the online entry system by the respective NF at the latest by the closing date of the definite entries.

Squads			
Function	Companion (max. 1)	Maximum number of show passes	Fee*
Chef d'Equipe	yes (partner <u>or</u> assistant)	1 per NF	no
Vaulter	no	6 per squad	no
Longeur	no	1 per squad	no
Attendant	no	1 per squad	no
Team Veterinarian	no	1 per NF	no
Groom	no	1 per squad	no
Horse Owner	no	2 per horse	no
Squad Additional Pass e.g. Trainer, Blacksmith, Physio, etc.	no	2 per squad	yes*

Individuals			
Function	Companion	Maximum number of show passes	Fee*
Vaulter male	no	2 per NF	no
Vaulter female	no	2 per NF	no
Longeur	no	1 per vaulter/horse	no
Groom	no	1 per horse	no
Horse Owner	no	2 per horse	no
Vaulter Additional Pass e.g. Trainer, Blacksmith, Physio, etc.	no	1 per vaulter	yes*

Pas de Deux (additional competitors not starting in individual or team competition)			
Function	Companion	Maximum number of show passes	Fee*
Vaulters	no	4 per NF	no
Longeur	no	1 per Pas de Deux/Horse	no
Groom	no	1 per horse	no
Horse Owner	no	2 per horse	no
Vaulter Additional Pass e.g. Trainer, Blacksmith, Physio, etc.	no	1 per Vaulter	yes*

*Fees - Additional show passes at the expense of the NF will only be granted if the required information has also been entered into the online entry system by the respective NF at the latest by the closing date of the definite entries. The fee for these show passes must be paid by credit card or in cash by at the accreditation office when picking up the pass.

*Fees for Additional Show Passes Vaulting		
Type of Pass	Access Areas	Price per Pass
Additional Show Pass	Discipline relevant areas,	100 €

CHECKLIST APPROVED SCHEDULE VAULTING 2018



	incl. warm-up and stables, incl. Competitors' / Vaulters' Stand	
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Access Areas for Show Passes Vaulting				
Function	Stable Area	Warm-Up	Competitors' Stand Vaulting	Stables' Inn
Chef d'Equipe	A	A	A	V
Chef d'Equipe Companion/Assistant	A	A	A	A
Vaulter	A	A	A	V
Longeur	A	A	A	V
Attendant	A	A	A	V
Team Veterinarian	A	A	A	V
Groom	A	A	A	V
Horse Owner	A	A	A	A
Additional Pass / Access I	F	F	F	F
A = access, excl. meals V = access incl. meal voucher F = access only against payment of fee (see above) Please note that additional meals can be bought at Stables' Inn Restaurant.				

Show passes can only be picked up personally after presentation of a valid ID-card.

The passes must be worn at all times on the show grounds.

The passes will be withdrawn if they are passed on.

Entrance passes to the stable area are according to VR Art. 1005.2.5.

At least one of the names of the owners must correspond with the horse owners registered in the FEI passport of the horse (GR Art. 132.1).

The owner of the show pass accepts the show ground regulations as well as the accreditation rules of the Aachen-Laurensberger Rennverein. On the show days, the show pass is valid for bus transfer to and from the show grounds with all ASEAG busses. In case of loss, a new show pass may be issued for a fee of €100.

14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes No

Lorries of the athletes can be parked near the show grounds, **but not inside the stable area**, for the duration of the respective discipline. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

15. SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: "

<http://inside.fei.org/fei/your-role/organisers/handbook>.

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name DHL Global Forwarding GmbH
Claus Koerner
Full address: Manager Special Requests
Ettore-Bugatti-Straße 1
51149 Cologne, Germany

Telephone: +49 2203 95532 52
Telefax: +49 2203 95532 58
Mobile: +49 172 761 0920
E-mail: claus.koerner@dhl.com
Opening hours: –

Customs and veterinary fees will not be taken over.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: ./.
Quarantine period: ./.
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Regulations 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide:

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz): www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf

- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz): www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf

- German Law Governing Epidemic Diseases (Tierseuchengesetz): www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf

- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung) www.gesetze-im-internet.de/bundesrecht/tierschtr_2009/gesamt.pdf

German Regulation regarding Livestock Transport (Viehverkehrsverordnung) www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf

- etc.

4. PONIES

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs, in their country of residence are not required to have an FEI Passport or FEI recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2)

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements, will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

NB: for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter V

8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/regulations/veterinary> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for OC's to include reference to National Laws when necessary

2 PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3 DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4 MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5 ADDITIONAL INFORMATION FROM THE ORGANISER

5.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

5.2 NO MOTORISED VEHICLES AND MOTORBIKES

are allowed on the entire show grounds and the cross-country course.

5.3 NO DOGS ALLOWED

Dogs are strictly prohibited on the entire show grounds, the stables and the cross-country course.

5.4 MUSIC

The music rights for the competitions are the sole responsibility of the vaulters. The OC declines any responsibility.

Music must be submitted on CD or flash drive.

5.5 ACKNOWLEDGMENT OF SHOW GROUND REGULATIONS

As soon as NFs have presented their entries, all Chefs d'Equipe, competitors, attendants, longeurs, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV show ground regulations and rules of the official show schedule, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice. Violations will be dealt with by the respective Ground Jury or Appeal Committee. This is to be confirmed in writing upon receipt of the show pass.

As soon as NFs have presented their entries, all Chefs d'Equipe, competitors, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct". Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

5.6 TRAINING

If not already foreseen in the discipline rules the Organising Committee strongly advises all athletes to wear helmets at all times during training under saddle.

**Age of Athletes and Horses according to the Event's Category
Article 702 & 717:**

Senior Classes	Minimum Age for Vaulters
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
Junior Classes	Minimum Age for Vaulters
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18

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Squad Competition	Until 18
Children Classes	Minimum Age for Vaulters
Individual Competition	12 - 14

Horses	Minimum Age
All Classes	7 years old or over

6. PRIZE MONEY DISTRIBUTION (See Art. 127, 128)

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements will be distributed acc. to FEI-RG Art. 127/128 following the last competition. The scheduled prizes are gross amounts.

The total amount of prize money shown for each competition in the schedule must be distributed. Per competition all competitors receive prize-money or prizes in kind instead of prize-money.

Settlement of accounts per competitor

Reimbursement of prize-money will be paid out by bank transfer per competitor (not per horse resp. per horse owner) within 14 days after the CHIO. For this purpose the NF's are requested to state the bank information (name of recipient, bank name, bank code, account number, IBAN and BIC codes) of their competitors together with the online entries. In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 80,-€ for any handling fees charged by the bank.

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each competitor is obliged to forward the prize-money and any reimbursements to the respective horse owner.

Prize money for the Nations' Cup will be paid out to the chef d'équipe only. The chef d'équipe will be responsible for the distribution between the female, male, team Vaulters and horse owners.

Each competitor is requested to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been

settled.

Taxation of Foreign Horse Owners, Competitors and Grooms:

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, competitors and grooms.

The horse owners and competitors can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met: Bundeszentralamt für Steuern, Platanenweg 33, 53225 Bonn, Germany, phone: (49) 228-4060, fax: (49) 228-4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website www.bzst.bund.de. Subject to change.

XV. ANNEXES

1. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to Laetitia.Gillieron@fei.org in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/vaulting/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**