



World Equestrian Festival  
[www.CHIO Aachen.com](http://www.CHIO Aachen.com)



July 12<sup>th</sup>- July 14<sup>th</sup>, 2019

## SCHEDULE

### CVIO 4\*



**I. DENOMINATION OF THE EVENT**

**Venue :** Aachen  
**Dates :** 12/07/2019 -14/07/2019 **NF:** Germany  
**Indoor:** x **Outdoor:**

**EVENT CATEGORIES:**

CVIO4\* x

**II. GENERAL CONDITIONS**

- FEI Statutes, 24<sup>th</sup> edition, effective 20 November 2018
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2019
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1st January 2019
- **The FEI Vaulting Rules , 9th edition, effective 1st January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2018, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 18.04.2019; update 05.06.2019, updated 28.06.2019, updated 08.07.2019

Signature:



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Bettina de Rham  
FEI Director Vaulting

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Aachen-Laurensberger Rennverein e.V.  
Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 109 / -164  
Fax: +49 241 9171 198  
Email: showoffice@chioaachen.de  
Website: www.chioaachen.de

#### Contact Details Show Ground:

Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 109 / -164  
GPS Coordinates: Latitude: 50.79492 / Longitude: 6.0977  
Hubert-Wienen-Straße

Accessibility details (directions by road, nearest airport / train station):

#### **Car/Lorry:**

##### From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

##### From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

##### From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

**Arrival by Train:**

- Hauptbahnhof (Central Station) Aachen, Lagerhausstraße

**Arrival by plane:**

- Cologne/Bonn, Duesseldorf (but not Düsseldorf-Weeze), Maastricht-Aachen Airport/NED

## **2. ORGANISING COMMITTEE**

President of the Event: Carl Meulenbergh  
Commissioner for  
Ethics,  
Animal Welfare  
and Fairplay: Baron Wolf von Buchholtz  
Show Secretary: Birgit Rosenberg  
Press Officer: Niels Knippertz

## **3. EVENT DIRECTOR**

Name: Frank Kemperman  
Address: Albert-Servais-Allee 50  
52070 Aachen  
Telephone: +49 241 9171 105  
Fax: +49 241 9171 199  
Email: [frank.kemperman@chiaoachen.de](mailto:frank.kemperman@chiaoachen.de)

## **4. Discipline Manager**

Name: Kersten Klophaus GER

## V. OFFICIALS (refer to Memo on following pages)

* Compulsory								
* Event ID: The Event code can be found in the FEI Database under the Event details in any category on the top right corner. In case there are several categories and officials are not the same, please complete an additional chart per category.								
Ref	Panel	Competition	Function	FEI ID	Name	NF	Level	Email/mobile *compulsory
1	Ground Jury		Ground Jury President	10052757	Ute Schönián	GER	4*	ubschoen@arcor.de
			Ground Jury Member	10052938	Craig Coburn	USA	4*	
			Ground Jury Member	10051060	Pavla Krauspe	SVK	4*	
2	Foreign Judge		Foreign Judge	10024908	John Eccles			johnaeccles@btinternet.com
3	Technical Delegate		Technical Delegate		./.			
4	Appeal Committee		Appeal Committee President		./.			
			Appeal Committee Member		./.			
			Appeal Committee Member		./.			
5	Chief Steward		Chief Steward	10062800	Robert Weber	USA	3	bobcweber@gmail.com
6	Assistant Stewards		Assistant Steward	10052998	Melanie Weber	GER	3	
			Assistant Steward	10103967	Katharina Jothe	GER	3	
			Assistant Steward	10060616	Peggy Geerdinck	NED	2	
			Assistant Steward	10051233	Sonia Hanssen	BRA	2	
			Assistant Steward	10049058	Kerstin Jäderlund	SWE	2	
7	FEI Veterinary Delegate		FEI Veterinary Delegate		./.			
	FEI Veterinary Delegate or Veterinary Commission		Veterinary Commission President	10048947	Dr. Friedrich W. Hanbücken	GER		hanbuecken@skynet.be +49 170 9352251
			Foreign Veterinary Delegate	10053562	Dr. Richard Corde	FRA		richardcorde@wanadoo.fr +33 609598675
			Assistant FEI Delegate	10090798	Dr. Susanne Huchzermeyer	GER		
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1103/1105)		Veterinary Service Manager	10094172	Anna Endrikat	GER		Anna.endrikat@bwequinevets.co.uk +49 163 1327956
			FEI Permitted Treating Veterinarian	10096721	Dr. Adrian Magerfleisch	GER		a.magerfleisch@web.de 0171-9900420
9	Medical Doctor <sup>9</sup>				Prof. Dr. med. Frank Hildebrand	GER		fhildebrand@ukaachen.de +49 176 23203803
10	Farrier				Gerd Lamberty	GER		gerdlamberty@outlook.de +49 171 425 1030
11	NF Delegate		NF Delegate (if applicable)		Ute Schönián	GER		

## VI. INVITATIONS

### 1. GENERAL

#### CVIs/CVIO and Championships – Article 701.9

NFs invited (mandatory CVI3*/CVIO4* Regional Championships) for and	AUS/AUT/BRA/CAN/ COL/CZE/DEN/ESP/FRA/FIN/GBR/GER/HUN/ITA/MAR/NED/RUS /RSA/SUI/SWE/USA
Number of Attendants per NF	<b>1 per squad</b>
Number of Grooms per NF	<b>1 per horse</b>
<b>Number of athletes per NF</b>	
<b>Individual</b>	
- Individual Female – Senior	<b>2</b>
- Individual Female – Junior	./..
- Individual Female – Children	./..
- Individual Male – Senior	<b>2</b>
- Individual Male – Junior	./..
- Individual Male – Children	./..
<b>Squad</b>	
- Squad Senior	<b>2</b>
- Squad Junior	./..
<b>Pas-de-Deux</b>	
- Pas-de-Deux Senior	<b>2</b>
- Pas-de-Deux Junior	./..

#### Athletes are invited by the Organiser through their National Federation

In case one of the countries above will not participate and depending on the overall number of starters, the OC reserves the right to invite additional NFs with individual, pas de deux or team vaulters.

Requirement and Qualification criteria from the Organiser in addition to the FEI



Qualification Criteria:

**Squads**

need to have a minimum qualifying result of 5.7 at a CVI within the last 12 months before the nominative entries or the last CH-EU-V / CH-M-V.

**Individuals**

need to have a minimum qualifying

Result of

1 x 6,5 in the 1st round at a CVI2\*

or

1 x 7,0 in the 1st round at a CVIJ2\* or in any one round at a CH-EU-V J or CH-M-VJ within the last 12 months before the nominative entries.

**Pas de Deux**

need to have a minimum qualifying

result of 1 x 6,5 final score at a CVI 2\* in Pas de Deux

or

1 x 6,5 in the 1st round at a CVI2\* in Individual

or

1 x 6,5 in any one round at a CH-EU-V /CH-M-V in Individual or final score in Pas de deux

or

1 x 7,0 in the 1st round at a CVIJ2\* in Individual or final score in Pas de deux

or

1 x 7,0 in any one round at a

CH-EU-V-J or CH-M-V-J in Individual or final score in Pas de Deux

within the last 12 months before the nominative entries.

On request of the invited NF, the Organising Committee reserves the right to admit, in a limited number depending on the overall number of starters,

- a third and a fourth individual male vaulter and/or individual female vaulter,
- a third pas de deux.

Furthermore the Organising Committee reserves the right to personally invite additional squads and/or individual vaulters and/or pas de deux.

## VII. ENTRIES

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

Athletes wishing to compete in an International Event must be provided with a confirmation signed by their NF. (Athletes must be entered for International competitions by their NF). Organising Committees may not accept any other entries.

**IMPORTANT - Entry forms must include the following information on:**

**Horse:** • name • date of birth • breed • country of birth • stud-book initials

• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

### 1. ENTRY DATES AND ENTRY FEES

#### **Deadlines for Entries**

Entries have to be in accordance with article 707 of the FEI Vaulting Rules.

#### **Deadlines for Entries:**

<b>Nominated entries:</b> (For Championships and Games only)	17.06.2019
<b>Definite entries:</b>	01.07.2019
<b>Last date for substitutions:</b> (one hour prior the Horse Inspection)	11.07.2019

Entry fee per Individual vaulter:	none
Entry fee per Pas-de-Deux:	none
Entry fee per Squad :	none
Stabling fee per horse:	none
Details entry procedure fee / Payment:	At the venue (cash or credit card)

**All entries must obligatorily be made via the online entry system HippoBase. The online data will be regarded as the only official data by the OC. Any information sent to the OC by email or fax which could also be entered directly into the online system may be ignored by the OC.**

Privacy Policy Declaration:

Based on Article 6 paragraph 1 a, b & f, GDPR (General Data Protection Regulation of the European Union), presenting the entries for the CHIO Aachen 2019 all parties concerned (Chefs d'Equipe, athletes, horse owners, grooms, vets, trainers and other accompanying persons) consent that the organising committee Aachen-Laurensberger Rennverein e.V. (ALRV) may process their personal data for the purpose of organisation and safe execution of this CHIO and may also forward them to third parties for this purpose. Dependent of the role and possibly already elsewhere given consent, this personal data may be processed as long as up to 3 months after the next CHIO.

The Privacy Policy of the ALRV can be viewed here [www.chioaachen.com](http://www.chioaachen.com). The consent may be revoked in writing at any time with effect for the future. Revoking the consent may result in withdrawal of entry right as well as withdrawal of show pass.

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Refund procedure:**

None
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**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

EADCMP Fee:                      Included in entry fee       Not included in entry fee

Lower Level Events (CIMs)                      CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)

Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIMs)

Electricity (upon request): none  
Manure disposal none  
Hay 8 Euro per bale - prices subject to change  
Straw 5 Euro per bale - prices subject to change  
Shavings 12 Euro per bale - prices subject to change  
Other (please specify): First bedding (2 bales straw or 2 bales shavings) is free of charge.

Following food and extra bedding per horse is free:  
2 bales straw  
1 bale hay  
1 bag HAVENS horse feed

EADCMP fee, manure disposal , costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

Contact details: Aachen-Laurensberger Rennverein

Name: Ellen Detje-Stroink  
Address: Albert-Servais Allee 50, 52070 Aachen, Germany  
Telephone: +49 241 9171 101  
Fax: +49 241 9171 199  
Email: [ellen.detje-stroink@chiaoachen.de](mailto:ellen.detje-stroink@chiaoachen.de)

Lorry/Caravan:

Power supply: provided by the OC  Not provided by the OC  Price:  
Water supply: provided by the OC  Not provided by the OC  Price:  
Sanitary facilities: provided by the OC  Not provided by the OC  Price:  
Catering facilities: provided by the OC  Not provided by the OC  Price:

**All aforementioned amounts are including VAT**

VAT number of the Organiser	DE 123603839
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**VIII. TIMETABLE (to be provided per category/level if multiple events)**

	Day	Date	Time
• Opening of stables	Wednesday	10/07/2019	12.00 – 20.00 h
	Thursday	11/07/2019	07.00 – 09.00 h
-Due to the actual FEI regulations with regard to Equine Influenza all horses need to be checked upon arrival. <b>Therefore an arrival between 22.00 and 07.00h is not possible</b> -Horses have to leave the stables the latest on Monday, July 15th, before 07.00 h			
1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure" -</i>  <i>Before the first Competition or official training whichever is the earliest (and in principle not more than 24 hours before either of them) – Article 722 of the FEI Vaulting Rules.</i>	Thursday	11/07/2019	09.00 h
• Start Declaration	Thursday	11/07/2019	12.00 h
• Chef d'Equipes Meeting (CVIO & Championships) incl. Draw	Thursday	11/07/2019	16.00 h
• Training (according to time-table)	Thursday	11/07/2019	10.30- 21.00 h

**IX. COMPETITION DETAIL**

**Competitions must not start before 8:00 and should not finish after 23:00, unless prior approval is granted by the FEI.**

<b>Competitions CVIO - Female:</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	11/07/2019	12.00 h	///////	//////////
• V1 Individual Female Vaulters – Compulsory Test 3	Friday	12/07/2019	08.45 h	743	
• V1 Individual Female Vaulters – Technical Test	Friday	12/07/2019	15.00 h	743	
• V1 Individual Female Vaulters – Free Test	Saturday	13/07/2019	14.00 h	743	2.000,-€
• Total Prize Money	2.000,-€				
See below					
• Prizes in Kind	None				

**Breakdown of prize money:**

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V1	520	400	230	170	150	120	110	100	90	rest to be divided by all other participants

**Requirements:** The competition will be held in one round consisting of a Compulsory Test, a Technical Test and a Free Test. (acc. to Art. 743 ff.).

**Starting Order:** **Compulsory Test:** according to draw  
**Technical Test:** as in the compulsory test  
**Free Test:** according to Art. 708 3.2ff.

**Scoring Method:** The total marks from the Compulsory Test, the Technical Test and the Free Test are added and divided by 3. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

In case of equality, the higher mark from the Technical Test will decide.

\*\*\*\*\*

<b>Competitions CVIO - Male:</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	11/07/2019	12.00 h	///////	//////////
• V2 Individual Male Vaulters – Compulsory Test 3	Friday	12/07/2019	10.45h	743	
• V2 Individual Male Vaulters – Technical Test	Friday	12/07/2019	17. 15h	743	
• V2 Individual Male Vaulters – Free Test	Saturday	13/07/2019	16.30 h	743	2.000,-€
• Total Prize Money	2.000,-€				
See below					
• Prizes in Kind	None				

**Breakdown of prize money:**

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V2	520	400	230	170	150	120	110	100	90	rest to be divided by all other participants

**Requirements:** The competition will be held in one round consisting of a Compulsory Test, a Technical Test and a Free Test. (acc. to Art. 743 ff.).

**Starting Order:** **Compulsory Test:** according to draw  
**Technical Test:** as in the Compulsory Test  
**Free Test:** according to Art. 708 3.2 ff.

**Scoring Method:**

The total marks from the Compulsory Test, the Technical Test and the Free Test are added and divided by 3. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

In case of equality, the higher mark from the Technical Test will decide.

\*\*\*\*\*

<b>Competitions CVIO - Squad:</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	11/07/2019	12.00 h	///////	//////////
• V3 Squad Competition – Compulsory Test 3	Friday	12/07/2019	12.45 h	738	
• V3 Squad Competition – Free Test 2	Saturday	13/07/2019	10.30 h	738	4.000,-€
• Total Prize Money	4.000,-€				
See below					
• Prizes in Kind	none				

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V3	920	720	440	340	300	260	220	200	180	rest to be divided by all other participants

**Requirements:**

The Competition consists of a Compulsory Test and a Free Test (acc. to Art. 738 ff.).

**Starting order: Compulsory:**

according to draw

**Free Test:** according to Art. 708 3.2 ff.

**Scoring Method:**

The total marks from the Compulsory Test and the Free Test are added and divided by 2. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

\*\*\*\*\*

<b>Competitions CVIO – Pas de Deux:</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Thursday	11/07/2019	12.00 h	//// ///	//////////
• V4 Pas de Deux Competition – Free Test 2	Saturday	13/07/2019	09.00 h	749	
• V4 Pas de Deux Competition – Free Test 2	Sunday	14/07/2019	10.00 h	749	1.000,-€
• Total Prize Money	1.000,-€				
See below					
• Prizes in Kind	none				

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V4	330	230	150	100	80	60				

**Competitors:**

A pair consists of 2 vaulters. Any combination of gender is allowed. A vaulter can start in only one Pas de Deux combination. All Pas de Deux started in the first Free Test are qualified for the second Free Test.

**Requirements:**

The Competition will be held in 1 round with 2 tests. Both tests consist of a Free Test (acc. to Art. 749 ff.).

**Starting order:**

1<sup>st</sup> free test: according to draw  
2<sup>nd</sup> free test: according to Art. 708 3.2 ff.

**Scoring Method:**

The total marks from both Free Tests are added and divided by 2. The final mark is the average of the 2 Free Tests. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

\*\*\*\*\*

<b>Competitions CVIO – Squad (Consolation):</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Saturday	13/07/2019	18.45 h	//////	//////////
• V5 Squad Competition – Free Test 2; not qualified for Nations Team	Sunday	14/07/2019	13.00 h	740	1.000,-€
• Total Prize Money	1.000,-€				
See below					
• Prizes in Kind	none				

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V5	255	205	140	120	100	80	60	40		

**Competitors:** Squad not declared on a Team for the Nations Team.

**Requirements:** The Competition consists of a Free Test. (acc. to Art. 740 ff.)

**Starting order:** according to Art. 708 3.2 ff. after competition V3

**Scoring Method:** The mark of the Free Test is the final result. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

\*\*\*\*\*

<b>Competitions CVIO – Nations Team:</b>	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Saturday	13/07/2019	18.45 h	///////	//////////
• V6 Competition – Free Test; <b>Nations Team</b>	Sunday	14/07/2019	14.05h	708.3.3	10.000,-€
• Total Prize Money	10.000,-€				
See below					
• Prizes in Kind	none				

Category	1 <sup>st</sup> place	2 <sup>nd</sup> place	3 <sup>rd</sup> place	4 <sup>th</sup> place	5 <sup>th</sup> place	6 <sup>th</sup> place	7 <sup>th</sup> place	8 <sup>th</sup> place	9 <sup>th</sup> place	Others
V6	2550	2050	1400	1200	1000	800	600	400		

**Competitors:** Open to all NFs invited

A team per NF consists of two individual vaulters (any combination of gender is allowed) and a squad which has competed in V1, V2, V3 or V4 respectively. Within one team a vaulter may start as vaulters individual and squad vaulter. **In case an NF has 2 teams in the Nations Team a vaulter cannot start for both teams, i.e. once as individual and once as squad vaulter.**

The team members will be decided by the chef d'équipe of the NFs.

**Requirements:** The Competition consists of a Free Test of all 3 team members

**Starting order:** in reverse order of merits after comp. V1, V2, and V3 starting order per country:

the squad has to start last  
the chef d'équipe will decide whether of the individual vaulters will start first



1. Female or Male Vaulters Country A
2. Female or Male Vaulters Country A
3. Squad Country A
  
4. Female or Male Vaulters Country B
5. Female or Male Vaulters Country B
6. Squad Country B

**Scoring Method:**

The mark of the Free Test of the male/female vaulter, the female/male vaulter and the squad per country will be added. All results will be rounded off to the third decimal (i.e. 0.0011-0.0014 down; 0.0015-0.0019 up).

\*\*\*\*\*

**TYPE OF COMPETITIONS**

Please specify the types of competitions schedule:

- Squad Competitions x
- Individual Competitions x
- Pas-de-Deux Competitions x

**Applicable government tax to be deducted from Prize Money (see also p. 25):** %

**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

- Leading athlete award – none
- Best foreign athlete - none
- Best home athlete – none
- Team awards – none

**PRIZE - CLASSIFICATION**

./.

**X. FACILITIES OFFERED**

**1. ATHLETES**

**Accommodation**

Reservations at own expense can be made through:  
aachen tourist service e. V.  
Markt 45-47, 52062 Aachen, Germany  
Phone: (49) 241 - 180 29 52  
Fax: (49) 241 - 180 29 30  
Email: chio@aachen-tourismus.de

Accommodation (bed and breakfast) from 11/07/2019 to 14/07/2019 will be at the Athletes' own expense

**Meals**

Meals from 11/07/2019 to 14/07/2019 will be at the OC's expense.  
Meals will be provided in the Restaurant "Stables ' Inn" .

**2. GROOMS**

**Accommodation**

Accommodation (bed and breakfast) from 11/07/2019 to 14/07/2019 will be at the Athletes' expense.

**Meals**

Meals from 11/07/2019 to 14/07/2019 will be at the OC's expense.

Meals will be provided in the Restaurant "Stables ' Inn".

**NB.** If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**

### **1. DRAW**

Time, date and location: Thursday, July 11th, 16.00h, Press Conference Room

### **2. COMPETITION ARENA**

Dimensions: Ø 25 m

Type of Footing: sand

### **3. PRACTICE ARENA**

Dimensions : Ø 25 m ( final warm-up arena)

Type of Footing : sand

Dimensions: Ø 20 m (2 practice arenas)

Type of Footing : sand

Dimensions: 60 x 20 m practice arena for riding

Type of Footing : sand

### **4. STABLES**

Size of boxes 3 m x 3 m (permanent stables)

Additional horses not officially participating at the CHIO Aachen cannot be brought along.

Horses will be stabled (incl. 1st bedding) on the show grounds from July 10th to 14th. Please enter the requested type of bedding for each horse into the HippoBase entry system. Only the assigned stables may be used.

The necessary number of boxes has to be ordered when handing in the entries – the order is binding. If no boxes have been ordered, the OC will reserve one box per horse entered.

**Due to the actual FEI regulations with regard to Equine Influenza all horses need to be checked upon arrival. Therefore an arrival between 22.00 and 07.00h is not possible**

### **5. SCORING PROVIDER**

Name of the Company: SCG

Name contact person: Arien Tolner

Contact email: arie@scgvisual.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

### **6. PRIZE GIVING CEREMONY**

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:

Yes  No x

The number of athletes required to present themselves for the prize-giving ceremony of

each competition is: Depending of the number of starters.

## 7. ADVERTISING ON ATHLETES AND HORSES

Authorised

Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

## 8. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: SAP

Web address to buy ticket: www.chioaachen.de

## 9. BETTING

Betting will be authorised by the Organiser: Yes  No

## 10. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser  at \_\_\_\_\_ per km.

The Athlete

## 11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

➤ Wednesday, July 10th: between 12.00 hours and 20.00 hours

➤ Thursday, July 11th: between 07.00 hours and 09.00 hours

Horses have to leave the stables the latest on Monday, July 15th, before 07.00 hours.

## 12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other: A Shuttle-Service for chefs d'equipe and competitors from the airport Cologne/Bonn, Duesseldorf (not Duesseldorf-Weeze) or Maastricht-Aachen Airport/NL) is provided from Thursday, July 11th until Sunday, July 14th, 2019, daily between 06.30-00.30 hours.

Airport shuttles to be announced at least 24 hours in advance.

On request each team will receive 1 parking pass for the duration of the event for a parking area near the show grounds.

## 13. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-

1009

**NUMBER OF ACCREDITED PERSONS:**

Athlete: see below

Partner: see below

Groom: see below

Horse Owner: see below two (2) accreditations per horse acc. to FEI-Passport

**Opening times of the accreditation office:**

Wednesday, July 10<sup>th</sup>, from noon until 8 p.m.; Thursday, July 11<sup>th</sup>, until Sunday, July 14<sup>th</sup>, daily from 7.30 a.m. until 7 p.m. These times are subject to change and depend on the final time schedule. Please check the final opening times at the venue.

Free show passes will only be granted if the required information has been entered into the online entry system by the respective NF at the latest by the closing date of the definite entries.

NF			
Function	Companion (max. 1)	Maximum number of show passes	Fee*
Chef d'Equipe	yes (partner <b>or</b> assistant)	1 per NF	no
Team Veterinarian	no	1 per NF	no

Squads			
Function	Companion (max. 1)	Maximum number of show passes	Fee*
Vaulter	no	6 per squad	no
Longeur	no	1 per squad	no
Attendant	no	1 per squad	no
Groom	no	1 per squad	no
Horse Owner	no	2 per horse	no
Squad Additional Pass e.g. Trainer, Blacksmith, Physio, etc.	no	2 per squad	yes*

Individuals			
Function	Companion	Maximum number of show passes	Fee*
Vaulter male	no	2 per NF	no
Vaulter female	no	2 per NF	no
Longeur	no	1 per vaulter/horse	no
Groom	no	1 per horse	no
Horse Owner	no	2 per horse	no
Vaulter Additional Pass e.g. Trainer, Blacksmith, Physio, etc.	no	1 per vaulter	yes*

Pas de Deux (additional competitors not starting in individual or team competition)			
Function	Companion	Maximum number of show passes	Fee*

Vaulters	no	4 per NF	no
Longeur	no	1 per Pas de Deux/Horse	no
Groom	no	1 per horse	no
Horse Owner	no	2 per horse	no
Vaulter Additional Pass e.g. Trainer, Blacksmith, Physio, etc.	no	1 per Vaulter	yes*

**\*Fees** - Additional show passes at the expense of the NF will only be granted if the required information has also been entered into the online entry system by the respective NF at the latest by the closing date of the definite entries. The fee for these show passes must be paid by credit card or in cash by at the accreditation office when picking up the pass.

<b>*Fees for Additional Show Passes Vaulting</b>		
Type of Pass	Access Areas	Price per Pass
Additional Show Pass	Discipline relevant areas, incl. warm-up and stables, incl. Competitors' / Vaulters' Stand	100 €

<b>Access Areas for Show Passes Vaulting</b>				
Function	Stable Area	Warm-Up	Competitors' Stand Vaulting	Stables' Inn
Chef d'Equipe	A	A	A	V
Chef d'Equipe Companion/Assistant	A	A	A	A
Vaulter	A	A	A	V
Longeur	A	A	A	V
Attendant	A	A	A	V
Team Veterinarian	A	A	A	V
Groom	A	A	A	V
Horse Owner	A	A	A	A
Additional Pass / Access I	F	F	F	F

A = access, excl. meals  
V = access incl. meal voucher  
F = access only against payment of fee (see above)  
Please note that additional meals can be bought at Stables' Inn Restaurant.

Show passes can only be picked up personally after presentation of a valid ID-card.

The passes must be worn at all times on the show grounds.

The passes will be withdrawn if they are passed on.

Entrance passes to the stable area are according to VR Art. 1005.2.5.

At least one of the names of the owners must correspond with the horse owners registered in the FEI passport of the horse (GR Art. 132.1).

The owner of the show pass accepts the General Terms and Conditions (GTC), the Show Ground Regulations and the Data Privacy Policy as well as the Accreditation Rules of the organising committee Aachen-Laurensberger Rennverein e.V. (ALRV). On the show days, the show pass is valid for bus transfer to

and from the show grounds with all ASEAG busses. In case of loss, a new show pass will be issued for a fee of € 100.

#### 14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes  No

Lorries of the athletes can be parked near the show grounds, **but not inside the stable area**, for the duration of the respective discipline. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

#### 15. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: " <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: DHL Global Forwarding GmbH  
Evelyn Weiskopf-Marx  
Address: Ettore-Bugatti Straße 1, 51149 Cologne  
Telephone: +49 2203 95532 53  
Fax: +49 2203 95532 58  
Email: evelyn.weiskopf@dhl.com  
Opening hours: 08.00-17.00h

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

For questions or problems, please contact your Government Veterinary Services.

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz): [www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)



- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz): [www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)
- German Law Governing Epidemic Diseases (Tierseuchengesetz): [www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung) [www.gesetze-im-internet.de/bundesrecht/tierschtr\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtr_2009/gesamt.pdf)
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung) [www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)
- etc.

#### 4. PONIES

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

#### 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

#### 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

#### 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

##### 7.1. PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

**NB:** Horses entered in CIMs, in their country of residence are not required to have an FEI Passport or FEI recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2)

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements, will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

**NB:** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

**7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations

(EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **9. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

##### **1.1.2 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

##### **1.2.2 Additional Liability Information**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

**1.2.2.1 Participation at own risk**

The athlete and the horse owner are aware that this FEI event can be a dangerous event. The athlete and the horse owner take part in the FEI event at their own risk.

**1.2.2.2 Liability of the Organiser**

The organizer is liable without limitation only for intent and gross negligence. For simple negligence the organizer is only liable in case of injury of life, body, health or an essential contractual obligation of the organizer. Essential contractual obligations are those whose fulfilment is necessary to achieve the objective of the contract and in whose fulfilment the athlete or the horse owner trusted and could trust.

In the event of a slightly negligent breach of material contractual obligations, the liability of the Organiser shall be limited to the foreseeable typical damage.

The above limitations of liability also apply in favour of the legal representatives and vicarious agents of the organizer.

Otherwise, liability is excluded.

**1.2.2.3 Release from liability**

The athlete and the horse owner are jointly and severally liable to the organizer to indemnify the organizer against all claims of third parties, in particular visitors of the event and other athletes, regardless of fault, at first request, arising from the fact that a human being is killed or the body or health of a human being or an object is damaged by a horse of the athlete or the horse owner or by a person commissioned by the athlete or the horse owner.

**1.2.2.4 Choice of law**

The liability and indemnity agreement shall be governed by German law.

**1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

N.A

**2 PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

**3 DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

**4 MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any

such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## 5 ADDITIONAL INFORMATION FROM THE ORGANISER

### 5.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### 5.2 NO MOTORISED VEHICLES AND MOTORBIKES

are allowed on the entire show grounds and the cross-country course.

### 5.3 NO DOGS ALLOWED

Dogs are strictly prohibited on the entire show grounds, the stables and the cross-country course.

### 5.4 MUSIC

The music rights for the competitions are the sole responsibility of the vaulters. The OC declines any responsibility.

Music must be submitted on CD or flash drive.

### 5.5 ACKNOWLEDGMENT OF SHOW GROUND REGULATIONS

As soon as NFs have presented their entries, all Chefs d'Equipe, competitors, attendants, longeurs, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV show ground regulations and rules of the official show schedule, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice. Violations will be dealt with by the respective Ground Jury or Appeal Committee. This is to be confirmed in writing upon receipt of the show pass.

As soon as NFs have presented their entries, all Chefs d'Equipe, competitors, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct". Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

### 5.6 TRAINING

If not already foreseen in the discipline rules the Organising Committee strongly advises athletes to wear helmets at all times during training under saddle.

### Age of Athletes and Horses according to the Event's Category Article 702 & 717:

Senior Classes	Minimum Age for Vaulters
Individual Competition	From 16
Pas-de-Deux Competition	From 16
Squad Competition	No limit
Junior Classes	Minimum Age for Vaulters
Individual Competition	14 - 18
Pas-de-Deux Competition	14 - 18
Squad Competition	Until 18
Children Classes	Minimum Age for Vaulters

Individual Competition	12 - 14
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Horses	Minimum Age
All Classes	7 years old or over

## 6. PRIZE MONEY DISTRIBUTION (See Art. 127, 128)

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127, 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

#### Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

#### Settlement of accounts per athlete

Reimbursement of prize money will be paid out by bank transfer per athlete (not per horse resp. per horse owner) within 14 days after the CHIO. For this purpose the NF´s are requested to state the bank information (name of recipient, bank name, bank code, account number, IBAN and BIC codes) of their athletes together with the online entries in HippoBase. In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 80,-€ for any handling fees charged by the bank.

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

**Prize money for the Nations´ Cup will be paid out to the chef d´equipe only. The chef d´equipe will be responsible for the distribution between the female, male, team Vaulters and horse owners.**

Each athlete is obliged to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

#### Taxation of Foreign Horse Owners, Athletes and Grooms:

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.



The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met: Bundeszentralamt für Steuern, An der Küppe 1, 53225 Bonn, Germany, phone: +49 228-4060, fax: +49 228-4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website [www.bzst.bund.de](http://www.bzst.bund.de). Subject to change.

### **PRIZE MONEY DISTRIBUTION IN CASE OF CANCELLATION OF COMPETITIONS:**

In the case the competition has to be cancelled by the FEI officials and or OC the prize money will be paid out in relation to the number of athletes which have been started at the moment the competition is cancelled. The prize money will be calculated based on 50% of the total prize money for that competition.

It is up to the Organising Committee to decide if it will be more than 50%.

Distribution according to the ranking at the moment the competition is cancelled. ¼ of the athletes started will receive prize money according to the chart in the FEI schedule.

Athletes who could not finish their test or athletes who would not start will get their entry fee reimbursed.

## **XV. ANNEXES**

### **1. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [Laetitia.Gillieron@fei.org](mailto:Laetitia.Gillieron@fei.org) in the proper Excel file immediately after the event. The file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/vaulting/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**